

**MARYLAND STATE FIREMEN'S ASSOCIATION
EXECUTIVE COMMITTEE MEETING MINUTES
AUGUST 11 & 12, 1990
WISP RESORT, McHENRY, MARYLAND**

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MARYLAND STATE FIREMEN'S ASSOCIATION
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AUGUST 11 & 12, 1990
WISP RESORT, Mc HENRY, MARYLAND

The Executive Committee Meeting was called to order by President Thomas A. Mattingly at 0900 hours at the Wisp Resort, McHenry, Maryland. The President called upon Assistant Chaplain Knauer who gave the invocation and led the pledge to allegiance. The President introduced Ms. Veronica Flannigan from The Wisp who offered the welcome and went over some of the local points of interest. Vice President Glen Ford of the Allegany-Garrett County Volunteer Firemen's Association also gave some words of welcome.

The President introduced the following Past Presidents who were in attendance: H. B. Shipley, 52-53; J. W. Smith, 54-55; R. N. Small, 59-60; D. E. Kirk, 63-64; R. L. Wood, 73-74; E. E. Dunn, 76-77; A. M. Gibbons, 77-78; C. B. Burton, 79-80; T. L. Tharp, 81-82; C. W. Riley, 83-84; L. T. King, 85-86; C. D. Carpenter, 86-87; R. P. Cumberland, 87-88; R. H. Shimer, 88-89; and J. R. Robison, 89-90. The President introduced President Mary Fran Crisman, Senior Vice President Slifka, Junior Vice President Pfeiffer, and Bessie Marshall Chairperson Huttenloch of the Ladies Auxiliary. The President then went into officers reports.

OFFICERS REPORTS - - -

PRESIDENT - President Mattingly distributed copies of correspondence he has sent on behalf of the Association to the Executive Committee, and reported that much of the officers time since the convention has been spent laying the ground work for the year. He also stated that the Budget Committee has prepared a proposal for the year and has had to make some difficult decisions with the many programs that need to be funded. He felt that the requests were legitimate and reasonable, but with the limited resources of the Association he has submitted a request to increase the funds from the State in the 1991 Budget.

The President relayed to the Executive Committee that the Standards Committee will be reviewing our standards and that they will be presenting some recommendations to the Executive Committee.

President Mattingly reported that he had the honor of participating in the Firehouse Fire Expo 90 in Baltimore, and felt that the volunteer fire service participation in the Fire Chiefs Panel went well and was something that those in attendance wanted.

The President commented on the ongoing problems within MFRI and reported that he has requested a meeting with Dr. Kirwin to express our concerns, and he also plans to meet with the staff of MFRI. He reported that the Executive Order from the Governor has still not been released, and that he hopes this will soon take place so that the taskforce work might begin. He also relayed that MFRI is now proposing to charge for participants in certain courses and that he was not informed of the proposal, but he will work on the proposal.

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President Mattingly reported that he had met with Dr. Ramzey of MIEMSS to discuss some areas of concerns expressed to him by the EMS Committee, and that he had agreed to review the reciprocity issue and offer what he feels may be a solution. He also reported on a recent meeting in which discussions centered on an attempt by the Department of Surgery and the School of Medicine to assume control of MIEMSS. The meeting was very enlightening and he has sent a letter to the Governor requesting that no change in the administration at MIEMSS take place and pledging our support of the system currently in place.

The President reported that the Convention Committee and the Program Committee are off to a great start for another year, and are presenting some changes and improvements to be presented.

FIRST VICE PRESIDENT - Vice President Smith relayed that the Budget and Revenue Committee feels that some work needs to be done to make the budget process move along more rapidly.

He reported on the meetings he has been attending of the Ad Hoc Committee studying possible legislation on haz-mat training funding, and relayed that he will continue to monitor this progress.

The Vice President also spoke on the problems within MFRI and relayed that of the 603 courses which had been requested only 464 were funded for the year, leaving 139 requests unfulfilled.

SECOND VICE PRESIDENT - Vice President Fleshman reported that he was pleased to see that the many activities planned for the Centennial Celebration are progressing, and that the Frederick County Association seems to be working enthusiastically.

SECRETARY - Secretary Burton reported that all communications received have been properly executed and recorded, and that the minutes of the Shaft meetings and Ocean City meetings have been transcribed and distributed. He also reported that applications for active membership have been received from the Germantown Volunteer Fire Department, and the Ellerslie Ambulance Service, and that all requirements have been met and recommendation is now submitted for the Executive Committee to take action.

TREASURER - Treasurer Saville offered the report of the Treasurer's Office, and thanked everyone for their support.

CHAPLAIN - Assistant Chaplain Knauer reported for the Chaplain's Office, remembering those who have passed on which included Past President Richard Carter and Assistant Chaplain Rev. A. H. Tisdall.

The President went over some dates of interest for various fire service events in the near future, and then turned the meeting over to Chairman Davis of the Executive Committee. Chairman Davis

started off with discussions from around the State. D. Mooney relayed information on the recent firefighter fatality in Baltimore and thanked everyone for their participation in the services. D. Davis

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reported that the new hanger for the Southern Maryland Helicopter has been completed. M. Robinson reported that the Marley V.F.D. has officially stopped operation, and that the Green Haven V.F.D. and the Powhattan Beach V.F.D. have closed and formed the Armiger V.F.D. as a new corporation. Chairman Davis then went into Committee Reports.

COMMITTEE REPORTS - - -

LOSAP - Chairperson Hawkins reported that 28 new booklets were distributed during the convention. She also reported on the recent changes which were made to the Anne Arundel County LOSAP System.

AUDIT - E. Dunn reported for the committee that they will be auditing the Convention Committee books in the near future, and that the annual audit will be on May 19th. in Frederick. He also relayed that the committee is working with the Data Systems Committee and the Treasurer's Office on a computer program which will assist with the auditing process.

BUDGET & REVENUE - B. Smith reported on the Budget Committee meeting and went over some of the larger budget items concerns, which included the Fire Laws Book publishing, the volunteer recruitment publication, fire prevention, data systems, and others. He reported that the meeting which submittal were presented took over five hours this year, and that something should be developed to speed up the process. D. Mooney suggested that all committees requesting funds should be present at the budget meeting to answer additional questions, and that the submittal should be put into a priority order by each committee.

WAYS & MEANS - J. Means requested approval to have the tickets printed for the coming year. The following motion was made by R. Wood and seconded by C. Stack:

MOTION; TO CONTINUE THE RAFFLE, AND AUTHORIZE THE WAYS AND MEANS COMMITTEE TO HAVE THE RAFFLE TICKETS PRINTED. Passed.

CONSTITUTION & BY-LAWS - B. Fleshman requested if the Executive Committee wanted the proposed By-Laws change concerning the dues increase to be brought back again next year, and requested if any department or individuals are thinking of bringing any changes forward to do so as soon as possible. He also reported that the committee will be publishing an up-to-date copy of the By-Laws in the near future. Chairman Davis advised that they will study the dues increase proposal and get back with the committee.

FIRE PREVENTION - Chairman B. Collins reported that the committee has received 130,000 book covers and are in the process of distribution to the counties. These book covers are being distributed to third and fourth graders, and a letter from the Maryland Department of Education has been sent to each county board of education. He also reported that they have ordered new four by eight posters

which will be available to member departments in September. Chairman Collins thanked the Volunteer Firemen's Insurance Group for donating \$1,250.00, which will be used for the awards presented at the convention.

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The Chairman relayed that the committee would like to have the Fire Prevention Floats competing for the Governor's Trophy on display in front of Convention Center prior to the parade, so that they could be viewed by individuals and the judges. The committee also commented that the dates in the Awards Information Manual and those in the Proceedings Book do not correspond.

Vice Chairman King of the Convention Committee advised that the rules for the Governor's Fire Prevention Trophy state that the means for judging will be by spot judging during the line of parade, and asked the committee to have the rules changed if the committee plans to have the floats on display for judging.

M. Robinson asked the Fire Prevention Committee to investigate having the newer style of "Sparky" placed on future book covers.

HISTORICAL & ARCHIVES - Chairman D. Carpenter advised that the committee used some thirty-two rolls of film during the convention and that they are still arranging them in the books.

SCHOLARSHIP - J. Crisman reporting for the committee advised that the costs for support of the 1989-90 students, Aaron Peterson, Matthew McBride, and John Aceto, amounted to \$5,240.00, and that the check has been forwarded to the University.

He also presented a financial summary which included a balance in the Scholarship Account of \$15,084.00, and that over the next four years their projection shows a cost of \$30,460.00, with income of \$14,200.00. These amounts represent support for full time students at the University of Maryland, with 8% inflation built into each year. They pointed out that these four years will deplete available funds, supporting one new student with two current students each year. They also pointed out that if students were supported in community colleges or other programs, the expenditures would be somewhat less.

J. Crisman reported that the committee elected to support one new student for 90-91 in an effort to conserve these funds. They will also be looking at other options to keep the fund solvent.

The committee relayed that they have received inquiries from three potential applicants since the convention. They also relayed that they have received a letter from the External Affairs Manager for the Congressional Fire Services Institute, in which they express a desire for our Association to support the CFSI Intern program.

The committee has also sent copies of the applications from the three students which the Association could not support to Mrs. Floyd B. Heimer for her consideration to receive support from the Floyd B. Heimer Scholarship.

17 STATE CIRCLE - Chairman J. Smith relayed that the outside painting and gutter work will be done as soon as the work which is being done on State Circle has been completed.

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SAFETY - Chairman Winters presented some words of safety and relayed that each committee member is to come up with a draft of the "Safety News". He also reported that they will be getting copies printed for the "Safety In House" brochure for distribution to all departments.

PUBLIC ADDRESS - Chairman Freeman relayed that the committee is working on the design of a unit that will consolidate the entire system into one unit.

GOVERNOR'S RECEPTION - Chairman Cumberland relayed that they are planning this years event.

REGIONAL TRAINING CENTERS - Chairman Cumberland reported that work is progressing somewhat on schedule on the physical centers.

FIREFIGHTER OF THE YEAR - Chairman A. Harris thanked R. Wood for the transition of information dealing with the committee.

YOUTH PROGRAMS - Chairman W. Powell relayed that their first meeting of the year will be a joint meeting with the Recruitment and Retention Committee, to discuss the ties in the work of both committees. He also reported that the pre-convention seminar they conducted was attended by 34 individuals and went some 20 minutes over the scheduled ending time.

PROCUREMENT & DISCOUNT - Chairman W. Dasher relayed that the committee is looking into obtaining more support from the state and federal government.

VOLUNTEER INCENTIVE - Chairman C. White relayed that they are still soliciting individual department staffing, and at the present time 13 counties have responded with 100%. The Chairman went over some of the statistical information they are working with.

SAFETY & HEALTH - C. White reporting for the committee relayed that the final report has been completed and distributed, and the committee conducted a pre-convention seminar which was attended by some 42 individuals and ran one hour over the scheduled one and one hours. The committee also relayed that they are available to the various fire and rescue associations to discuss the report as well as the standard and to provide assistance in meeting the requirements of the standard.

C. White stated that NFPA 1500 has not been adopted by the State Association, but the position of the committee is, that all the companies in Maryland should make a positive effort to comply.

C. Wills asked if the committee was aware that the NFPA TCR's for NFPA 1519 have been distributed and that there appears to be major revisions for ambulance companies in it? The

committee advised that they were not aware of this.

RECRUITMENT & RETENTION - C. White reporting for the committee relayed that they have developed the following goal and objectives: Goal - To assist the Maryland fire and rescue departments with volunteer recruitment and retention; Objectives - To serve as a medium of data

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exchange regarding volunteer recruitment and retention with local jurisdictions; To provide guidance and assistance to the various associations related to volunteer recruitment and retention; and To provide workshops on volunteer recruitment and retention.

The committee also relayed that they will develop and distribute a resource book containing samples of various recruiting brochures, press releases, public service announcements, and other related material. The committee members will be available to visit the various associations in the State to provide guidance and assistance. The committee plans to conduct recruiting and retention workshops upon request, and would like to conduct another pre-convention workshop.

FIRE LAWS BOOK - Chairman A. Chisholm reported that the committee has accumulated the material and corrections for the 1990 supplement to the Fire Laws of Maryland publication, which included a review of the legislation passed at the 1990 session of the General Assembly, selection of any new additions to be included, and updated material from the State Fire Marshal, Fire Prevention Commission and the Higher Education Commission.

The Chairman relayed that all material has been submitted to the Michie Company in accordance with the schedule, and that the cost for the 1990 publication has not been determined yet by Michie as they have to accumulate all the material for the Maryland Code before an exact cost determination. He relayed that their cost figures are due by the end of August, after which an immediate authorization for printing is necessary if the November deadline for receipt of the new supplement is to be achieved.

The committee relayed that since the MSFA budget request must be submitted before the end of July, an estimate of the cost was provided to the Budget Committee which will be updated upon receipt of the figures from the Michie Company.

The Chairman reported that the committee is behind in getting out solicitations for paid subscriptions, and that they have a list of 670 architects that are to be sent a solicitation letter along with a mailing to the members of the Maryland State Bar Association. The Ladies Auxiliary President has been asked to provide clerical assistance to the committee to accomplish this mailing. The committee has also provided an estimate of the revenue that could be received from the solicitation efforts to off set the mounting cost of the publication.

Several items concerning the publication itself, the costs, the quantities, the Michie Company, and the requirements placed upon the Association to publish the book, were discussed at length.

VOLUNTEER FIREFIGHTERS ROOM - Chairman B. Gladhill relayed that the Past Presidents

Plaque is becoming full and that the committee is looking into providing a second plaque, and have selected the material for the new curtains to be placed in the room.

INSURANCE ADVISORY - Chairman W. Cooke relayed that the committee is reviewing the Association's package policy, and recommends that the Association's inventory should be updated. He also reported that they have received the automobile policy and will turn it over to the Secretary.

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The committee is also looking at some of the current legislation and proposed legislation, both State and Federal, which deals with benefits for fire service personnel for inclusion of rescue and ALS personnel, and have made recommendations.

NATIONAL FIRE ACADEMY LIAISON - Chairman A. Gibbons announced that the legislation creating the Fallen Firefighters Monument in Emmitsburg as the National Monument has been passed by the Congress and forwarded to the President for signature.

The Chairman discussed the preparations for this years National Memorial Service which are underway.

CONVENTION - Chairman A. Gibbons relayed information concerning the committee assignments and their duties, and went over some of the costs of the various events. He reported that the committee is reviewing all aspects of the convention and will be taking action to assure that the Association will continue to have a very educational and enjoyable convention. Some of the problem areas which are being closely evaluated include, the program book, the Tuesday night event, the on stage scheduling, and the amount of exhibit space available.

The meeting was turned back to President Mattingly, who inturn called upon Rev. J. Behrens who offered the blessing before recessing for lunch. After lunch Chairman Davis of the Executive Committee called the meeting back to order and continued with the Convention Committee report.

The Convention Committee discussed their budget, with possible areas of savings, such as the communications equipment, video and audio visual equipment, and others. The committee is also investigating other activities that could possibly be held.

EMERGENCY MANAGEMENT COUNCIL - Representative R. Shimer recapped the recent meeting of the Council which included information on an exercise entitled Hurricane Hugo II, an After Action Exercise in Ohio, and a report on the plans for a disposal system at Aberdeen of hazardous chemicals. He also reported on the actions of the committee to study proposed legislation for haz-mat training funding, and pointed out that the chemical industry is the key to the passage of any legislation in this area.

He also relayed information on the discussions held concerning the need for search and rescue planning and organization, and some recent hazardous materials spills incidents.

911 BOARD - Representative R. Shimer relayed that the Board is looking into diversified routing,

which is a system utilized when lines are severed, and that C & P is working on a long term solution to this problem. He also reported on the recent inspections of the various 911 centers around the State.

PROGRAM - Chairman R. Thomas relayed that the committee has met to recap last years convention program and to develop recommendations for improvement.

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SPECIAL ACTIVITIES - Chairman E. Woods presented an inventory of stock on hand left from previous conventions, and also presented a request for needed funding for items to be sold at next years convention. The committee requested a total of \$10,390.00 for glass mugs, ceramic mugs, shirts, hats, and shipping. After some discussion the following motion was made by P. Sterling and seconded by C. Stack:

MOTION: TO APPROVE THE REQUESTED \$10,390.00 FOR THE SPECIAL ACTIVITIES COMMITTEE TO PURCHASE ITEMS TO BE SOLD AT THE 1991 CONVENTION. Passed.

HAZARDOUS MATERIALS - The Chairman was not in attendance but did submit a report. The report relayed that the MDE would like to establish a central drop off point in all counties for the delivery of absorbent, and that they stressed the need to complete the forms when absorbent is used. The committee established the following objectives for the year: To formulate guidelines for multi-county response; Priority list for haz-mat training fund; Account for volunteer haz-mat training turnover; Send representatives to Training Committee meetings; and to determine functioning level of LEPC's;

MAINTENANCE & SPECIFICATIONS - Chairman Crisman relayed that the committee plans on providing articles for the Volunteer Trumpet, and participating in the pre-convention seminars during the coming year, and also offers assistance in reviewing apparatus specifications for member departments.

N.V.F.C. - Representative T. Tharp reported that the next national council meeting will be in October, and that Maryland now has some 120 members. He relayed that he had turned over some information concerning national legislation to the Federal Legislative Oversight Committee.

He relayed that the NFA Board of Visitors has recently had a vacancy and that our Association should endorse someone. He also relayed information on sources of funding from several organizations such as the NVFC Foundation, Volunteer Firemen's Insurance Services, the Tobacco Institute, and the I.A.F.C.

FEDERAL LEGISLATIVE OVERSIGHT - Chairman R. Cumberland relayed that they are following the federal injury and death benefits implications, and that they have received suggested questions to be put to individuals who are running for federal positions. He also relayed that a firefighter safety study act has been proposed and that the firefighter bill of rights is still hung up do

to the coinage issue.

DIRECTORY - Chairman D. White distributed copies of the new directory, and has additional copies for distribution.

PERSONNEL QUALIFICATIONS BOARD - Representative C. Carpenter discussed the recent Board meeting, in which they discussed hiring a part time employee to help with the paper work, and that they had two appeals. He also relayed that they are working on setting up reciprocity, and that the

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National Pro Board may be reactivated. M. Robinson relayed that he will be attending a meeting to discuss the re-organization of the Pro Board. T. Tharp brought up concerns over the new proposal not including volunteer representation.

He reported that they are looking into haz-mat standards, driver training, and officer standards. He also distributed a press release which can be used by local jurisdictions dealing with the program certification of 12,000 firefighters.

BESSIE MARSHALL FUND - Chairperson E. Huttenloch relayed information on the lottery fund raising effort for the program and urged all departments to sell the tickets, reported that the program has paid out twelve cases since the convention for a total of \$5,800.00.

STATE FIRE MARSHAL - Fire Marshal Gabriele updated those in attendance on his budget presentation, vacancies within the office, the relocation of the Frederick Office to Hagerstown on a temporary basis, and the M.F.I.R.S. statistics. The Fire Marshal also announced that he has appointed a committee to study the upgrading of the NFPA standards that we apply in Maryland. He relayed that we use a lot of standards that we have not taken the opportunity to review, and he feels that we need to bring them up to the latest standard.

The Fire Marshal relayed that his office has had to stop providing records checks for the fire service. He also stated that he would be interested in serving on the NFA Board of Visitors, and would serve in the best interest of the fire service.

DEPARTMENT OF THE ENVIRONMENT - Mr. John Chlada relayed information on hazardous materials incidents reported to his agency, and relayed that they are going to continue to monitor all of these type of incidents. He reported that they are working with MFRI on redeveloping the Special Fires Course with emphasis on environmental incidents.

He provided information on the relocation of some of the spill trailers in the State, they have reworked all of the trailers, and are setting up a central drop off point for all absorbent deliveries.

TRAINING - Vice Chairman R. Watkins reported that they had learned that as much as \$68,000.00 had been cut from the MFRI field programs budget, which will have a direct impact on the number of classes which will be offered. He also relayed that the Essentials V and VI program is coming

along well, with the full-time staff having been orientated and the part-time instructors to be oriented soon, however the Fireground Command II class was not making much headway and will probably not be ready until 1992.

He also relayed that Director Hoglund had informed the committee that the MFRI Board of Advisors and Dr. Kirwin were working on the recommendations that had come from the Administrative Review. Director Hoglund also advised them that the MSFA had taken several hits in the Administrative Review.

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Vice Chairman Watkins relayed that Director Hoglund had briefed the committee on the various capital improvements projects, and that all seem to be moving well, with the possible exception of the Upper Eastern Shore project which has run into some problems. It was brought to the attention of the committee that Washington County has expressed an interest in an old Nike Facility for use as a training center.

Chairman Fairfax distributed copies of a MFRI memorandum implementing a registration fee for short course programs, and that no walk in registrations will be allowed. The Chairman strongly recommended that the Executive Committee direct the Secretary to send a letter to the President of the University objecting to the in-state registration fee, and ask that the fee be omitted. The committee has discussed this with the President and the Vice Presidents and they concur that the fire/rescue personnel of Maryland should not be charged a registration fee. They feel that the fire/rescue personnel already donate enough of their personal time and energies in protecting the citizens, and in addition, MFRI is funded through the budget process to provide these short courses. This was also discussed with the Director and they stated that they wish that he had discussed this matter before implementation. The President spoke on this issue and advised that he has been trying to get a meeting with Dr. Kirwin but has not been successful to date, and that he feels that some of the recent issues at MFRI are coming out under the Directors signature but more realistically are probably coming from the Management Council. The following motion was made by M. Robinson and seconded by P. Sterling:

MOTION; THAT THE SECRETARY BE DIRECTED TO SEND A LETTER TO THE PRESIDENT OF THE UNIVERSITY, WITH COPIES TO THE CHANCELLOR AND MFRI, EXPRESSING OUR STRONG OPPOSITION TO THE PROPOSED IN-STATE SHORT COURSE REGISTRATION FEE. Passed.

Chairman Fairfax relayed that the committee is working on the revision to the Ten Year Training Plan.

The following motion was made by G. Curfman and seconded by P. Hurlock:

MOTION; TO APPROVE THE EXECUTIVE COMMITTEE MINUTES OF JUNE 17, AND JUNE 21, 1990, AS DISTRIBUTED. Passed.

The following motion was made by R. Wood and seconded by P. Sterling:

MOTION; TO ACCEPT THE GERMANTOWN VOLUNTEER FIRE DEPARTMENT, AND THE ELLERSLIE AMBULANCE SERVICE, INTO MEMBERSHIP TO THE ASSOCIATION. Passed.

The meeting was turned back to President Mattingly, who made some announcements, and called upon Assistant Chaplain Knauer for the benediction prior to the meeting standing in recess.

The Chaplain's Office presented a short service prior to the meeting being reconvened at 0900 hours on August 12, by President Mattingly. The President then called upon Chaplain Damewood for the **Executive Committee Meeting Minutes August 11-12, 1990 – Page 11**

invocation and the pledge to allegiance. The Chaplain thanked everyone for their participation in the Memorial Service for Assistant Chaplain Tisdall, and requested that the forms for the Memorial Service during the convention to be typed or printed. The President turned the meeting over to Executive Committee Chairman Davis, who continued with committee reports.

BUDGET (CONT.) - Budget Committee Chairman B. Smith continued with line item discussions on the proposed budget. After lengthy discussion, a lot of which was concerning the publication of the Fire Laws Book, the following motion was made by D. Mooney and seconded by R. Wood:

MOTION: TO WITHHOLD APPROVAL OF THE FY-91 BUDGET UNTIL THE FIRE LAWS BOOK COMMITTEE HAS OBTAINED A DEFINITIVE PRICE FOR THE PRINTING OF THE BOOK, AND AT SUCH TIME A SPECIAL EXECUTIVE COMMITTEE MEETING WILL BE CALLED FOR THE PURPOSE OF APPROVING THE FY-91 BUDGET.

The following amendment was made by J. Robison and seconded by P. Sterling:

AMENDMENT: TO INSTRUCT THE SECRETARY, TREASURER, AND THE AUDIT COMMITTEE TO INVESTIGATE LINE ITEM 60 (FORMER YEARS EXPENDITURES), TO DEVELOP A MORE DEFINITIVE EXPLANATION. Motion As Amended - Passed.

President Mattingly recognized the following Past Presidents who were in attendance: B. H. Shipley, 52-53; J. W. Smith, 54-55; R. N. Small, 59-60; D. E. Kirk, 63-64; R. L. Wood, 73-74; E. E. Dunn, 76-77; A. M. Gibbons, 77-78; C. O. Baker, 78-79; C. B. Burton, 79-80; T. L. Tharp, 81-82; S. N. Stathem, 82-83; C. W. Riley, 83-84; L. T. King, 85-86; C. D. Carpenter, 86-87; R. P. Cumberland, 87-88; R. H. Shimer, 88-89; and J. R. Robison, 89-90. The President also introduced the guests in attendance. Chairman Davis continued with the committee reports.

STATISTICAL - Chairman J. Shuhart reported that they have a 72% participation to date, and the committee will still accept reports. They relayed that this year they will be sending out the forms with last years statistics printed in along with a blank form for the new statistics. A copy of the

1989 statistics was distributed to the Executive Committee.

M. Robinson suggested that the form be changed to request the level and numbers of ALS personnel. The committee advised that this will be done.

STANDARDS - Chairman J. Gatton, Sr. relayed that the committee is reviewing NFPA 1901, 1902, 1903, and 1904, and will make their recommendations to the Executive Committee. The asked if they are to work on standards for ladder trucks due to the proposal being defeated in 1989. The Executive Committee instructed them to work on these for review by the Executive Committee.

The Chairman advised that they will be actively working to seek new memberships from the companies that do not belong to the Association.

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PUBLIC RELATIONS - BULLETIN - Chairman J. Gatton, Jr. reported that a twenty page issue of "The Volunteer Trumpet" was published just prior to the convention, which previewed activities of the convention, and the last issue was recently published covering the convention along with other information.

The committee also acted as the PIO for the convention and assisted several newspapers, radio stations, and television stations with information on the convention and our Association.

The Chairman advised that the goal of the committee this year will be to make the member companies aware of the services provided by the Association.

The committee requested names and mailing addresses for any local elected officials that they feel would benefit from receiving the publication.

The Chairman reported that the video equipment belonging to the Association is outdated, broken, and cannot be repaired. After some discussion the following motion was made by D. Mooney and seconded by P. Hurlock:

MOTION: TO AUTHORIZE THE DISPOSAL OF THE VIDEO EQUIPMENT ASSIGNED TO THE PUBLIC RELATIONS - BULLETIN COMMITTEE. Passed.

Chairman J. Gatton, Jr. reported that they have investigated the possibility of offering ads for sale in the publication, this is only a possibility due to possible conflict with the use of the State funding.

The estimates they have developed show that if 25% of the publication were to be ads, then the ad sales should pay for the publication. The Executive Committee felt that the committee should not consider the use of ads at this time.

CENTENNIAL - Chairman O. Baker relayed that they are proposing a 1990-91 budget of \$31,535.00, to cover the yearbook, postage, and miscellaneous needs. He also relayed that 454 sets

of Centennial Coins were sold at the convention and that \$8,712.00 has been turned in to the Association. The committee advised that Frederick County had sold 67 cases of their mugs at the convention.

The Chairman reported that the contract has been signed for the Centennial Yearbook and that the company histories forms have been distributed and are due back by September 1. He relayed that advanced sales can be obtained prior to October 1, 1990, for \$25.00, and a name can be imprinted on the front cover for an additional \$3.00. The committee has selected a dark green cover with gold imprints (colors of the Independent Hose Company), and the Centennial Seal with proper lettering on the cover.

The committee reported that plans for the Picnic are progressing and that Frederick County will cover this cost. The committee raised a question about the Special Activities Committee selling Centennial items, and they requested that they and Frederick County be the only ones to sell Centennial Souvenirs.

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The committee also requests that the Transportation Committee contact the MVA about a special commemorative license tag to be made for the Association.

J. Robison suggested that the Centennial Committee finalize all dates of the Centennial Celebration, and to have those dates appear on everything that is distributed and published, even the letterhead. The committee liked the suggestion and will implement this.

HALL OF FAME - Chairman O. Baker relayed that they will not be working until around January for the coming year.

DATA SYSTEMS - Chairman R. Snader relayed that the committee needs some definition of what statistics are needed by any committee so that they can set up the program to retrieve the information.

AWARDS - Chairman R. Graf relayed that some of the various awards will be changed for the coming year.

NFRI BOARD OF ADVISORS - Representative R. Graf advised that the Board was not informed of the proposed registration fee in advance and that they are trying to set up a meeting with Dr. Kirwin.

LEGISLATION - Chairman C. Riley relayed that preliminary discussions have been held covering the following areas: 1. Income tax incentive; 2. State funding for Emergency Assistance Trust Fund,

MSFA Grant, and the 508 Fund; 3. A re-write of Workmen's Compensation; 4. Hazardous Materials Training Funding Legislation; 5. Emergency warning lights for fire, rescue, and ambulance boats; and 6. MFRI Taskforce study.

The Chairman also reported that after the elections this fall there will be many new faces in the legislature, and we will have an educational job to do, therefore a reception is planned for January 21, 1991. He also asked that anyone seeking statewide legislation concerning the emergency services, to please contact the committee.

M.F.R.E.T.C. - Chairman C. Riley relayed that the next meeting is rescheduled to September 13th. at the Earleigh Heights V.F.D.

BOARD OF TRUSTEES - Chairman R. Small and Secretary F. Fatkin reported that they have 24 widows, 8 dependents, and 2 firemen on the Pension List. The Trustees have now authorized an increase for all benefits paid by them of between 14 and 15 percent. This is the first increase since July 1, 1987, and will increase the Pension List from \$7,620.00 to \$8,690.00 per month and an annual increase of \$12,840.00.

They reported that they had received a letter from James McGinty, Secretary of the Board of Public

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Works advising that they had not received a copy of the audited financial statement for year ending June 30, 1990. They have turned this over to the Auditing Committee for appropriate action. The Trustees also went on record to request \$125,000.00 from the Board of Public Works for FY92 to carry out the provisions of Article 38A, Sections 42, 43, and 45 of the Annotated Code of Maryland.

The Trustees relayed that they have denied a claim of Joyce Ann Bloodsworth of the Goodwill Fire Company, of Centreville.

NFPA OVERVIEW - Dr. R. Wilson reporting for the committee on the previously brought up resolution from the Maryland Fire Chief's Association concerning NFPA standards. Dr. Wilson serving on the MSFA Committee and also serves as Chairman of the Maryland Fire Chief's committee. Speaking for the Maryland Fire Chief's he went over the resolution, pointing out the reasoning for the resolution. This reasoning included: reasonable and prudent standard for legal issues; could place the standard setting authority in a local area such as the MSFA; too many standards may act as a deterrent to volunteer participation; and would not effect currently adopted standards. M. Robinson speaking as the Chairman of the Maryland Certification Board pointed out that the NFPA 1001 as adopted by them did not include Chapter 2 (medical requirements). Fire Marshal Gabriele pointed out that we as the fire service do not have to adopt everything or all parts of standards that the NFPA publishes, and that we should address this issue as the entire Maryland fire service. President Mattingly relayed that based on some information that had come to him and the direction that this Association seems to be taking in reference to the safety and health issues he felt that it was necessary for him to write NFPA and state that the Maryland Fire Chief's Association Resolution did not reflect the efforts of the MSFA. The President further relayed that the booklet that our Association published is a guide and not a law, and he knows of no law that prohibits back step riding. The following motion was made by M. Robinson and seconded by P. Hurlock:

MOTION: TO CONCUR WITH THE LETTER WRITTEN BY PRESIDENT MATTINGLY TO THE NFPA IN REFERENCE TO THE MARYLAND FIRE CHIEF'S ASSOCIATION RESOLUTION. Passed.

The meeting was turned back to President Mattingly who made some announcements and called upon Assistant Chaplain Knauer who offered the blessing prior to the meeting being in recess for lunch. After lunch Chairman Davis reconvened the meeting and continued with reports. The following motion was made by G. Curfman and seconded by R. Winter:

MOTION: TO AUTHORIZE THE SECRETARY AND TREASURER TO PAY THE NORMAL BILLS OF THE ASSOCIATION UNTIL SUCH TIME AS THE FY91 BUDGET HAS BEEN APPROVED. Passed.

MFRI - Director J. Hoglund updated those in attendance on several topics of interest, including: MFRI's 60 years of service, regional meetings with field staff personnel, several personnel changes and vacancies, program development and offerings, and the capitol improvements projects.

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The Director relayed that the University and MFRI are addressing some of the areas point out in the Administrative Review, and stated that there is much remaining to be addressed.

Director Hoglund confirmed that the amount of funding for the Haz. Mat. Training is not adequate, and that they had been asked to put in a request for \$500,000.00 for this training. He further explained that this is highly not likely due to the budget constraints placed on them, and that they are still working on being reimbursed for last years training costs.

The Director relayed that effective this school year certain courses offered by MFRI will have to have a \$10.00 in-state and a \$20.00 out-of-state registration fee attached. This has become necessary due to costs of providing the courses, the record of no shows, a recommendation from the Administrative Review, internal University officials, and budget constraints. President Mattingly relayed to those in attendance and to Director Hoglund the strong feelings against such a fee charge to Maryland students for any fire or rescue training. This area of concern was discussed at length with President Mattingly advising that the officers will work to get the registration fee proposal eliminated, and to arrange for a meeting with Dr. Kirwin.

MIEMSS - Ron Shaefer updated those in attendance on various items of concern within MIEMSS including: EMS Haz. Mat. training package, EMT-A reciprocity has been achieved with Pennsylvania, CRT recertification will now be every two years, and the medical protocols will soon be in draft form. He also reported on the status of the commercial ambulance certification program, of which only one such company has been certified at this time with two others having applied.

Mr. Shaefer relayed that their recent budget submittal they have been instructed to submit a 7% reduction in EMS field operations, which will take approximately \$57,000.00 out of this budget.

EMS - Chairman P. Sterling went over the minutes of the last five meetings of this committee. He shared with the Executive Committee a letter sent to Dr. Ramzey expressing the concerns over the lack of State Certification being recognized throughout the State from one jurisdiction to another, and updated everyone on the committees efforts on this issue. He explained that a questionnaire will be sent to all jurisdictions asking questions concerning local requirements, and local reciprocity policies. He explained that the committee will begin gathering facts concerning problems within their respective regions regarding this issue.

The Chairman relayed that the committee is developing a recommendation for an EMS Member of the Year Award for the State.

Chairman Sterling relayed the discussions of the committee surrounding the problems in obtaining new EMT-A Textbooks and presented the following recommendation: The EMS Committee recommends that the Association seek funding to purchase five books for each member company which has EMT-A's, and it is felt that the cost for the approximately 2,200 books would be around \$50,000.00. R. Shaefer offered more specific cost estimates which relected a short term cost of \$12,500.00 with a long term cost of \$35,000.00. C. Wills reminded everyone that we should consider every company and

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not just those with BLS or ALS units.

ALS - Chairman M. Robinson reported that the committee will be working on gathering information on the regional reciprocity issue, and that his committee feels that we should back MIEMSS and seek funding to improve and replace the statewide communications system. C. Riley pointed out that in order for our Association to assist with this MIEMSS must put in this request first and it has to reach Annapolis. R. Shaefer relayed that MIEMSS has been asking for in excess of one-million each year for this but it is in the Governor's Asking Budget and not in the University budget. Chairman Robinson relayed that this is too little too late due to the entire system is outdated.

He reported that OSHA has come out with a new instruction which addresses emergency care providers employers to provide certain protective care items for protection to the provider. He also informed everyone that NFPA is proposing a standard (NFPA 1581) which addresses this same area. He also stressed the need for us to become more involved with taking a lead in these and other areas of concern for the protection of the emergency providers.

The Executive Committee authorized the EMS Committee to pursue the funding possibilities for the EMT-A textbooks.

The following motion was made by P. Sterling and seconded by R. Wood:

MOTION: TO INSTRUCT THE CONSTITUTION AND BY-LAWS COMMITTEE TO PURSUE THE DUES INCREASE ISSUE AGAIN THIS YEAR. Passed.

The meeting was turned back to President Mattingly who made some announcements and called upon Chaplain Damewood for the benediction. There being no further business to come before the Executive Committee the meeting was adjourned at 1515 hours.

Respectfully submitted,

Office of the Secretary
Charles B. Burton
William A. Hawkins
Leonard T. King
Ralph E. Dull