

**MARYLAND STATE FIREMEN'S ASSOCIATION
EXECUTIVE COMMITTEE MEETING MINUTES
AUGUST 10 & 11, 1991
LANSDOWNE, MARYLAND**

The Executive Committee Meeting was called to order by President Bernard J. Smith at 0900 hours at the Lansdowne Volunteer Fire Department. The President called upon Assistant Chaplain Knauer who offer the invocation and led those in attendance in the pledge to allegiance. The President called upon President John Lewis of the Lansdowne department who welcomed the Association to Lansdowne. President Smith presented Past President Mattingly with his Past Presidents Badge and congratulated him on a fine year. The President introduced Mr. Jim McKinney representing the County Executive of Baltimore County who presented a letter from the County Executive expressing his support to the volunteer fire service and welcoming the Association to Baltimore County.

President Smith recognized the following Past Presidents who were in attendance: B. H. Shipley, 52-53; D. E. Kirk, 63-64; T. L. Reynolds, 71-72; R. L. Wood, 73-74; E. F. Preston, 74-75; C. B. Burton, 79-80; S. M. Stathem, 82-83; C. W. Riley, 83-84; L. T. King, 85-86; R. P. Cumberland, 87-88; R. H. Shimer, 88-89; J. R. Robison, 89-90; and T. A. Mattingly, 90-91. He recognized President Slifka of the Ladies Auxiliary, Bessie Marshall Chairman Elaine Huttenloch, President of the Baltimore County Association Rosemary Chapman, Vice President Frank Chapman, and other guests who were in attendance.

PRESIDENT - President Smith discussed the recent Budget and Revenue Committee meeting, complimenting the committee on a full day of work with difficult deliberations surrounding the funding availability and requests. He commented that more of the committee chairpersons should have been there to justify their requests and answer questions. He recommended that at future budget meetings all committee chairpersons be required to attend. He reported on a meeting with Director Hogleund of MFRI, in which input was made on the recent MFRI Audit. Director Hogleund stated that he was appreciative of the input and that he would take the information to Dr. Kerwin. The President relayed that MFRI looks at the MFRETC, by statute, as the organization that should be presenting a needs assessment of training and programs. President Smith discussed the benefits to our Association from our involvement with the Safe Kids Coalition and the Buckle Up Program, and urged all departments to participate in both of these programs. The President spoke on the Maryland Voluntary Certification Program, stressed the importance of the program, and the need to keep the program as a voluntary program certifying individuals statewide. It appears that some jurisdictions are applying additional requirements on individuals to participate in their jurisdictions. President Smith and other individuals are still working on the incidents which occurred in Ocean City involving the Kentland department.

FIRST VICE PRESIDENT - Vice President Fleshman spoke on the importance of attending the various association meetings across the State to keep the emergency services personnel across the State informed of Association activities and to learn the concerns and needs of the personnel. He congratulated the Training Committee on the publishing of the Ten Year Training Plan and felt that

they are on track for a progressive year. The Vice President reported that the Budget and Revenue Committee continues to have great difficulty in meeting the requests of the committees for funding and

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still balance the budget. He felt that the Association needs to look at ways to increase the revenue coming in, such as increased sales of the Raffle Tickets. We have ;been tapping the reserve funds over the last several years in order to achieve a balanced budget and this trend has to stop if we are going to progress.

SECOND VICE PRESIDENT - Vice President Hurlock thanked the many members of the fire service for their support in electing him to the office. He also thanked the Convention Committee and the Program Committee for the outstanding jobs that were done in Ocean City. He also spoke on the immediate need to establish other ways to meet and control financial spending. The economic situation does not seem to be improving.

SECRETARY - Secretary Burton reported that all communications received by his office have been properly executed and recorded, and that the minutes of the Executive Committee Meetings held in Leonardtown and two in Ocean City have been transcribed, duplicated, and distributed. He relayed that the proceedings of the Annual Convention are presently being transcribed, proofed, and drafted for the printing of the Proceedings Book. Arrangements are being made with various printers, due to the Loskamp Company being sold, in an effort to have the book printed at the best possible price and quality. He went over pictures, resolutions, committee lists, and other items which are needed for the Proceedings Book. The Secretary's Office, as instructed, has closed the Picture Fund Account at the Citizens Bank of Maryland (#044 1159). A check in the amount of \$1,558.57 has been received and deposited in the General Fund.

TREASURER - Treasurer Saville presented the report of the Treasurer's Office. A copy of the report is on file with the Secretary's Office.

CHAPLAIN - Assistant Chaplain Knauer reported on some individuals who are not able to be with us and offered the assistance of the Chaplains.

The meeting was turned over the Chairman Mooney of the Executive Committee. The following motion was made by R. Wood and seconded by C. Stack:

MOTION: TO APPROVE THE MINUTES OF THE LEONARDTOWN MEETING AND THE TWO MEETINGS IN OCEAN CITY AS DISTRIBUTED. Passed.

OFFICE OF THE ATTORNEY - R. Powell reported that he is working with the Centennial Committee on the problems with the bill from the Centennial Book.

LOSAP - The Secretary's Office distributed copies of the committee report. The report relayed that they will be compiling a new booklet in 1992, and the committee would like each jurisdiction to forward updated information on their programs. If the program has not changed since the last

booklet the committee requests that a letter be forwarded stating this. The above information is needed by December 30, 1991.

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BUDGET AND REVIEW - Chairman Fleshman presented the Recommended FY-92 Budget as compiled by the committee. He relayed that over \$90,000. was requested with a projected income of only \$54,000. He stated that with the cuts that had to be made of some \$30,000. we will still be using \$6,000. from our reserves to have a balanced budget. Cuts were made in both service and other areas.

He reported that cuts had to be made in the requests for State funds also. He asked that the Executive Committee review the proposals and be prepared to act on the budget at tomorrow's meeting.

WAYS AND MEANS - Chairman Means reported a preliminary profit from the raffle of \$15,760.00, which is about a \$4,000.00 decrease from the previous year. He relayed that the tickets should be available by the January meeting. J. Snyder suggested that departments which put forth a strong effort in selling the tickets be acknowledged with a letter of thanks.

CONSTITUTION AND BY-LAWS - Chairman Owens distributed copies of the updated Constitution and By-Laws. The committee is working on a possible amendment to address the discipline problems with member companies. After some discussion, Chairman Mooney requested that individuals submit their recommendations on this issue to the committee.

FIRE PREVENTION - Chairman J. White relayed that the committee will be taking on some new direction, including networking with various County Fire Prevention Chairpersons, continuing the community involvement projects, the Miss Fire Prevention Contest, and the Fire Prevention Awards Program. Some of the other programs such as the Caramate Program, Placemats, Book Covers, and Patches, are being reviewed and evaluated at this time.

J. Snyder suggested that the committee, along with the State Fire Marshal, should look into the Tot-Finder Stickers and others showing up within our State. Fire Marshal Gabriele relayed that his office had taken care of the incident which occurred in Ocean City involving the illegal stickers. He spoke on the overall sticker program and its value, and suggested that the program be reviewed. Fire Marshal Gabriele brought up discussion of getting all interested organizations in the Statewide Fire Prevention Education Program together to discuss the overall efforts and funding possibilities. Chairman White also reported that the committee will be assisting with the KISS Program and Buckle Up Program.

HISTORICAL AND ARCHIVES - Chairman Carpenter presented Vice President Hurlock with his set of photo albums. He relayed that the committee took thirty-two rolls of film during the convention in addition to the video which the Convention Committee made.

SCHOLARSHIP - Chairman Olsen reported that an updated report appeared in the last issue of the Volunteer Trumpet. He relayed that they have learned that the student we are currently sponsoring

is having some difficulties and they will keep abreast of the situation. He advised that Mrs. Heimer will again be sponsoring one student.

17 STATE CIRCLE - Chairman Ferguson reported that he and other individuals will be meeting with the Annapolis Historical Committee to discuss the roof problems. He relayed that the scraping and painting of the exterior of the building should begin shortly. A question was raised as to why the roof

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could not be painted instead of replacing it. The Chairman stated that it will probably be painted as a temporary measure to get through the current budget year. Some discussion was held as to the value of painting if it will be required to replace it. The meeting with the Historical Committee will determine the answer.

SPECIAL ACTIVITIES - Chairman E. Woods thanked everyone for their help in Ocean City, and relayed that he still has some items for sale.

INSURANCE ADVISORY - Chairman Gosnell reported that the committee will put forth a number of ideas on Risk Management and Accident Prevention. They have adopted a theme of "Get There, But Get There Safely", and that this was the theme of an article in the Volunteer Trumpet.

SPRINKLER TECHNOLOGY - Chairman Bender reported that the committee is seeing a larger number of questions concerning home sprinklers due to the new laws which have been implemented. They will be working to develop a pre convention seminar for next year.

EMERGENCY MANAGEMENT COUNCIL - Representative Shimer recapped the recent meeting of the Council. It was brought out that the emergency services personnel are not being represented on the various committees of the Council. He relayed that the haz. mat. training for emergency services personnel is still an issue. M. Robinson asked if the Council had heard anything about the use of sirens across the State. In his area they have been advised that the sirens should not be used, either for emergency management alerts or fire and rescue incidents. R. Shimer stated that this has not been brought to the Council.

911 BOARD - Representative Shimer reported that the 911 Center Inspections are on-going, and that Frank Bond has been added to the Board. He relayed that the C & P Company has reviewed their trunk lines into the centers and feels that they may need additional lines into some centers. He also relayed that some centers are now installing diverse cable systems which will decrease the possibility of interruptions.

TRAINING - Chairman Fairfax reported that the committee passed a motion stressing the need for MFRI to continue to provide the entry level training (Essentials of Firefighting and First Responder), required to reach at least the Firefighter II level of certification. The committee will be working to develop a memorandum of agreement with MFRI regarding provisions for training commitments from MFRI to the MSFA.

The committee submitted the following proposed By-Laws changes:
Amend Article D, Section 1 c, to read as follows: A minimum of ten (10) members in the department shall have successfully completed at least the basic course in firemen training or the fire essentials I - IV, as conducted by the Maryland Fire Rescue Institute; or its equivalent. Amend Article F, Section b, to read as follows: Member departments operating a rescue squad shall maintain on their roster a minimum of ten (10) members who have successfully completed the 40 hour basic course of rescue procedure, the intermediate course of rescue instruction, or the rescue technician course as offered by

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the Maryland Fire Rescue Institute; or its equivalent. Change the name of the Firemen Training Committee as listed in Article V, Section 1 and throughout the By-Laws to read; Firefighters Training Committee.

The Chairman distributed copies of the Ten Year Training Plan and went over the document section by section with those in attendance. M. Robinson asked if the committee has taken into consideration the new 1992 version of NFPA 1001? The chairman replied that they did not, but will be looking at this in the near future.

R. Cumberland asked about the MFRI policy stand on the live fire training issue as it relates to liability? Chairman Fairfax advised that they will discuss this at the next committee meeting, particular with certain areas of the State not having approved sites available to them.

CERTIFICATION BOARD - M. Robinson reported for representative C. Carpenter that the Board is experiencing a problem with local jurisdictions requiring certification above the MFSPQB system.

He felt that some of these problems surround position titles and not the actual certification. He also reported on the National Professional Qualifications Board visit to review the Maryland system, and he felt that our system would be approved by the National Board. He reported that they are now working on the officer level certification program.

STATISTICAL - Chairman Worthington distributed copies of the final report for year 1990, and spoke on the need to obtain 100 percent response by member departments. Lengthy discussion was held on the importance for this information. It was felt in some cases that some of the information was turned in and may have been lost.

TOBY'S DINNER THEATRE - Vice President Hurlock relayed that this year the show will be Seven Brides for Seven Brothers and will be on April 7, 1992, at a cost of \$20.00 per person.

TRANSPORTATION - H. Hetz reported that they expect to certify an additional 1200 tag applications this year at \$1.00 each. They are planning on what action to take if the tags are not going to be re-issued during the following year. They are also working on the certification process for the coming year. He relayed that if any committee chairpersons need rider tags to contact the committee.

The meeting was turned back to President Smith who called upon President Brad Horsey of the Caroline County Volunteer Firemen's Association who made a presentation to Past President Mattingly. President Smith called upon Assistant Knauer for the blessing before breaking for lunch. After lunch President Smith called the meeting back to order and turned the meeting over to Chairman Mooney of the Executive Committee who continued with reports.

MIEMSS - Dr. Ramzy reported that the Southern Maryland Hospital Center is no longer a Designated Regional Trauma Center, and that the Maryland Emergency Medical Services System has been evaluated by a team from the U.S. Department of Transportation and preliminarily received very good marks. R. Shaefer reported that the textbooks for the ALS courses have been purchased by the

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physicians at Shock Trauma and have started to be distributed. They will be requiring a deposit on the book to be returned when the books have been returned after completion of the course. He relayed that they are still experiencing budgetary cutbacks, and offered some handouts on EMT-A class statistics. He updated those in attendance on the progress of the EMT-P Protocols and will be distributing draft documents to interested individuals for their comments. R. Shaefer reported that the regulations covering commercial ambulances will be going into effect, and that he has supplied copies of the regulations to our attorney and EMS committee. He relayed that meetings will be held around the State for education and input.

G. Worthington asked if MIEMSS had a recommended seat to be used for child safety seats in ambulances? R. Shaefer stated that they have a list of several acceptable seats which meet the Federal requirements.

E.M.S. - Chairman Wills reported that the committee will be meeting on September 15th. at the Earleigh Heights station.

DATA SYSTEMS - Chairman Jackson reported that the committee is undergoing a reorganization and they will be evaluating all equipment owned by the Association and who it is assigned. He relayed that pirated software is not to be used on Association equipment, and the Attorney is working on a policy for the Association.

VOLUNTEER INCENTIVE TASK FORCE - Chairman S. White reported that they are still working with the Legislative Committee on the introduction of the appropriate legislation. He relayed that they are still working on some late responses to their questionnaire.

N.V.F.C. - Representative Tharp relayed that they have submitted three nominations from Maryland for the NVFC Firefighter of the Year Award. He reported that we are overdue in identifying the Maryland departments that qualify for possible financial benefit from the National Fire Mobilization Act. Help was requested both from the Maryland Forestry Department and the State Fire Marshal's Office, but thus far neither have been able to identify the qualifying departments. He relayed that Past President J. Robison has been named as the volunteer member of the NFPA Fire Department Analysis Program Committee, which will develop criteria for measuring a fire department's

effectiveness. He relayed that Past President B. Cumberland was invited to attend the NFPA Volunteers in Transition Conference. B. Cumberland relayed that he will be working with the NFPA Overview Committee on the events of the Conference.

M.I.C.R.B. - Representative King relayed that the Board is working on the problem of non certified instructors offering classes in hazardous materials, along with certifications and re-certifications of level II instructors.

BESSIE MARSHALL FUND - Chairperson Huttenloch reported on the status of the Fund and thanked those departments and individuals who have assisted and contributed. Since the Convention they have paid 8 cases for a total of \$4250.00.

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NATIONAL FIRE ACADEMY - Representative Cumberland reported on the progress for the Fallen Firefighters Memorial Service to be held on October 13th. He asked that all interested individuals please volunteer to serve as escorts. This year the service will honor 105 fallen firefighters for 1990, and an additional 35 from past years who were missed. They are also working on establishing a foundation for the Memorial and having pins made for the families, honor guards, and escorts.

M.F.R.E.T.C. - D. Mooney reported that Chief Baginski has been appointed as Chairman by the Governor. He also relayed that the State Board of Higher Education has sent letters to individuals on the lack of certification of programs on hazardous materials training.

The meeting was turned back to President Smith who made some comments on the activities of the evening and called upon Assistant Chaplain Knauer who offered the benediction before the meeting was recessed for the day. The meeting was re-convened by President Smith on Sunday, August 10th. at 0900 hours. Chaplain Damewood offered a worship service for those in attendance, and lead the pledge to allegiance.

President Smith recognized the following Past Presidents who were in attendance: R. N. Small, Jr., 59-60; D. E. Kirk, 63-64; H. B. Hare, 64-65; R. L. Wood, 73-74; E. F. Preston, 74-75; C. O. Baker, 78-79; C. B. Burton, 79-80; R. N. Dempsey, 80-81; C. W. Riley, 83-84; L. T. King, 85-86; R. P. Cumberland, 87-88; J. R. Robison, 89-90; and T. A. Mattingly, 90-91. He then turned the meeting over to Chairman Mooney of the Executive Committee who continued with reports.

STATE FIRE MARSHAL - Fire Marshal Gabriele updated those in attendance on the up coming Fire Safety Symposium on September 4th., and the Firefighter's Day at Memorial Stadium on August 24th. He announced that the agency now has a FAX machine and the number is 301-358-9118. The Fire Marshal went over recent personnel changes, vacancies, and budget cuts, within the office. He relayed that included in the proposed legislative package will be: a Residential Deputy Fire Marshal Program; Fees for conducting plan reviews; licensing and registration of sprinkler contractors; increasing of fees for licensing of explosive users, etc.; increasing fees for fireworks displays and shooters; and increasing insurance liabilities for dealers of explosives. The Fire Marshal relayed that he expects that new and revised codes will go into effect by January 1, 1992.

BOARD OF TRUSTEES - Chairman Powell reported that since June they have paid out a total of \$25,695.00 in pensions, to 23 widows, 9 orphans, and 2 firefighters. He relayed that they are working with the Attorney to recap the \$285.00 which was paid to an individual not entitled to the funds.

LEGISLATIVE - Chairman Riley relayed that he had testified before a joint expenditure study group to justify the need for continuing the 508 Fund and he felt that it went really well. He reported that we will probably pursue the income tax incentive bill during this year's legislative session. He asked that if anyone is seeking statewide legislation concerning the emergency services to contact the committee so that efforts can be made as a team and coordination be maintained.

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MFRI BOARD OF ADVISORS - Representative Doran relayed information to those in attendance on the actions of the Board as it relates to the recent audit and other areas of MFRI in their efforts to make MFRI more responsive to the users.

PUBLIC RELATIONS AND BULLETIN - Chairman Gatton, Jr., reported that they have produced two issues of the Volunteer Trumpet since our April meetings. He relayed that the committee assisted the Convention Committee with various media activities. He asked that individuals and committees forward information to them for inclusion in the newsletter. A question was asked if they have had much success with the advertising interests? The Chairman replied that they have a couple of advertisers but not much interest.

HALL OF FAME - Chairman Baker reported that the committee will be meeting in November to start formulating the guidelines for the Hall of Honor as a result of the resolution passed at the convention.

CENTENNIAL - Chairman Baker updated those in attendance on the problems with the bill from the Centennial Book. After a meeting with the Jostin Company, the attorney, and representatives of the Association the Jostin Company has agreed to reduce the bill by \$4,713.00, making the outstanding bill for the book \$14,010.00. He reported that the reenactment of the first convention will probably be held in the Weinberg Center. This is a renovated theatre that holds approximately 400 people. The committee is looking into having a group of actors to put on the reenactment. The committee is planning on having two dances at the Frederick County Fairgrounds, and the picnic is also planned for the Fairgrounds. The parade committee is planning on some 120 awards plus cash awards, with Frederick County departments acting as parade marshals for each division of the parade. The muster is planning on providing 55 muster awards and 30 contests.

He reported that they have had lengthy discussions surrounding the funding issue for the celebration. Suggestions have been made such as, contacting each County Association for donations to sponsor a trophy or cash awards, and to ask the ladies auxiliaries to hold special events and donate the profits; Sell exhibit space to vendors. The chairman relayed that information will be

sent to all departments and auxiliaries announcing the Centennial Celebration with a cover letter, a flyer with the schedule, a form asking for donations, and motel information. He announced that Frederick City will cover the printing of mass letters and flyers. Frederick County will provide \$10,000.00, for the picnic and rental of portable toilets. He explained that he and other members of the committee from the State Association felt that all funding should go into one account and then expended, but Frederick County representatives on the committee strongly feel that the Frederick County Government contribution should only go to the picnic and portable toilets. Lengthy discussions were held surrounding the source of funding, who will handle the funds, solicitation of funds from member departments, number of parade awards, and the commitment of efforts. Strong concerns were expressed over the charging of fees, solicitation for funds, cost of certain items, a lack of coordination between Frederick County and the State Association, and a lack of commitment. Suggestions were made to solicit funds from major business corporations and not individual fire departments. President Smith relayed that the cooperation and working relationship for the overall planning of the Centennial Celebration are greatly improving and stressed the need for everyone to work together for the success of the event. The

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Executive Committee requested that the Frederick County Chairperson of their Centennial Committee report to all State Executive Committee Meetings from now until the actual celebration.

A general feeling was stressed that an evaluation of the overall costs of the Centennial Celebration should be made, considering the financial burden possibly being placed on the Association. The following motion was made by T. Mattingly and seconded by R. Wood:

MOTION: TO AUTHORIZE PAYMENT OF THE \$14,010.73 BILL FROM THE JOSTIN COMPANY FOR THE REMAINDER OF THE CENTENNIAL BOOK BILL. Passed.

The following motion was made by T. Mattingly and seconded by C. Stack:

MOTION: THAT THE CENTENNIAL COMMITTEE REVIEW THE PLANNED LETTER, NOT ALLOW A SOLICITATION OF FUNDS FROM MEMBER COMPANIES, BUT TO ALLOW SPONSORING OF TROPHIES OR AWARDS, AND TO LOOK AT THE COST PROJECTIONS OF THE OVERALL CELEBRATION CONSIDERING THE FINANCIAL BURDEN ON THE ASSOCIATION. Passed.

M.F.R.I. - Pat Marlett from MFRI updated those in attendance that they have moved into the office and are operational at the Northeast Regional Training Center. He relayed that they are continuing to work on the punch list for final items to be completed. Any departments wishing to use the facility should make the request at least fourteen days in advance. He relayed the progress on the Western site, which is showing progress with the office building coming out of the ground. The Training Academy at College Park is in its final stages of completion with the moving in of equipment. He reported that the fall short courses will be held at the College Park Academy. P. Marlett reported that the fall schedule of classes is out and that they are still in the budget crunch with no increase in funding and in some areas less funding. He relayed that meetings are still on

going with DNR over the Upper Eastern Shore Site, but did not know the results. B. Cumberland asked if MFRI could find out if the University is going to be willing to accept the site. He relayed that they are working with DNR to establish some adjoining property to be put into the park site and some other issues, but did not know of any rejections from the University. F. Jester relayed that if the site is accepted there would be no funding for construction until 1997.

F. Jester asked if a directive had been issued from MFRI or any other agency forbidding the use of acquired structures for live fire training? P. Marlett stated that he was not aware of any written directive, but he relayed that the director stated that they would not be using these types of structures for live fire fighting but could be used for other types of training. Past President relayed that he had received such a letter from Director Hoglund. F. Jester asked if MFRI would investigate the possible use of these structures in certain areas of the State that do not have access to approved training sites? P. Marlett relayed that the decision from the MFRI faculty was based on past history of the use of these structures, and the liability issue, but advised that alternatives may be possible. B. Cumberland asked MFRI to provide statistics on the injuries that have occurred during these training sessions so that a safety evaluation could be developed. M. Robinson brought out that the new NFPA 1001 will

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be requiring several areas of hands on live fire training for certification of the individuals.

G. Worthington asked why the dropout rate was at the 30 percent level for all EMT-A type classes? P. Marlett relayed that they did not have the statistics, but they will be looking into this issue to see if the MFRI EMT-A classes reflect the same figure. After some discussion on the overall dropout, failure to show, and failure of students, the Executive Committee Chairman asked MFRI to provide this information to them so they might help with the problem. P. Marlett relayed that just in the lost and damaged books and training manuals for the students in this area amounts to about \$40,000.00. He advised that MFRI could provide this information to the Executive Committee.

STANDARDS - V. Chairman reported that they are continuing to work on the Ladder Truck Standards.

N.F.P.A. OVERVIEW - Chairman B. Huttenloch reported that the members are reviewing NFPA 1001 and 1021 for discussion at their next meeting. He also spoke on the comments that have been requested on how volunteer departments can meet the NFPA 1500 standard. This was as a result of the conference which B. Cumberland attended at NFPA. B. Cumberland relayed that he will be working with this committee. The following motion was made by D. Davis and seconded by M. Robinson:

MOTION: THAT THE ASSOCIATION JOIN THE NATIONAL FIRE PROTECTION ASSOCIATION. Passed.

R. Powell brought up discussion on the problems he sees, especially in the fiscal area, for departments to meet the NFPA 1500 standard. In the information B. Cumberland provided from NFPA it was suggested that the State Legislature should be asked for funding assistance in this area.

SAFETY - Chairman Winters distributed copies of the committees latest safety bulletin, relayed that they want to meet with the Standards Committee for input on vehicle safety. The Chairman apologized for missing the budget deadline and requested \$550.00 for the publishing of a vehicle safety bulletin to be ready by the next convention.

FIRE LAWS BOOK - Chairman Graf reported that the committee has made all arrangements for the printing of the book, but with the cutting of budget funds for printing of the book, these arrangements have been put on hold. The Chairman reported that one old book was sold and the check had been turned over to the Secretary.

AWARDS - Chairman Graf reported that the committee is ready to have the book printed but is also without funding for printing. After question from J. Snyder, he relayed that the EMS Award will be included in the next printing. It was suggested that either the printing of the awards be dropped from the Proceedings Book and the Awards Book be printed, or the opposite so that printing costs may be realized. The Committee will investigate this possibility.

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The meeting was turned over to President Smith who distributed correction stickers for the Centennial Book, and called upon Chaplain Damewood for the blessing before the lunch break. President Smith reconvened the meeting and turned it over to Chairman Mooney, who continued with reports.

PROGRAM - Chairman Thomas relayed that the committee had met to critique the past convention and to start planning the next convention. He recapped the Pre-Convention Seminars and other portions of the on stage program. He thanked everyone for trying to keep within the time frames which were allowed, and those individuals and agencies who assisted. Secretary Burton urged that the speakers and presenters on stage provide copies of their written presentations to assist with the transcription process.

CONVENTION - Chairman King thanked everyone for their support and assistance with the convention. He reported a total turn around on the Program Book which made money this year, a very good turnout on the Exhibits, the addition of the video and additional projection screens worked well, the public relations and media cooperation, and the implementation of the control center behind stage for convention communications worked well. He relayed that all bills for the convention have not been received at this time. The Chairman relayed thanks for the total cooperation of the City of Ocean City, Convention Center Staff, Ocean City Volunteer Fire Company, and the Ocean City Police Department.

He reported that a complete video of the convention proceedings will be available for those who would like a copy, at no profit. He submitted a copy of the proposed convention budget for next years convention for the Executive Committee's interest.

President Smith commented on the incident involving the Kentland Volunteer Fire Department personnel and updated those in attendance on the progress towards resolving the problems that occurred in Ocean City.

President Smith presented a check in appreciation of the services rendered during the meetings to the President John Lewis of the Lansdowne department.

FALLEN FIREFIGHTERS ADVISORY - The Secretary's Office distributed copies of the report in the absence of the Chairman. They relayed that the goal of the committee will be to formulate a set of guidelines and a network that can be used by departments to assist in the event a member dies in the line of duty.

A.L.S. - Chairman Robinson relayed that he had been appointed to the selection committee for the Director of MIEMSS, and that he is the only individual not associated with the University of Maryland on the selection committee. He advised that he had received notification from the Attorney General's Office that officers or executive board members of any organization regulated by a State board, such as the Board of Physicians Quality Assurance, cannot serve on that board due to conflict with the State ethics policy. He relayed that this may also impact other State boards such as MFRETC and the MICRB and asked the Executive Committee and President to investigate. He also advised that with a

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restructuring of the BPQA his term will be ending and that resumes will be solicited for a volunteer CRT and EMT-P for this board. He reported that several pilot programs for EMT-P's are being conducted or being prepared to go on line. He feels that these programs should be carefully monitored and evaluated. The Chairman reported that the Association needs to take a position on testing for infectious diseases of health care providers and to put strong emphasis on prevention measures. He noted that in a recent issue of JEMS a listing of accredited EMS programs appeared, none of the Maryland programs were listed.

The Executive Committee Chairman then went into executive session. The following motion was made by M. Robinson and seconded by C. Stack:

MOTION: THAT THE ASSOCIATION LOAN THE SURPLUS VIDEO EQUIPMENT TO THE BALTIMORE COUNTY FIRE DEPARTMENT. Passed.

Vice President Fleshman of the Budget and Review Committee presented the proposed FY-92 Operating Budget and State Subsidy Funding for discussion and action. He went over the proposal line item by line item discussing each. It was pointed out that committees that did not present a budget request would not be receiving funding and would have to appeal to the Executive Committee if funding is required. The following motion was made by D. Davis and seconded by C. Stack:

MOTION: TO APPROVE THE FY-92 BUDGET AS PRESENTED AND AMENDED.

It was pointed out that line item 59 - Administrative Contingency was placed in the proposal for the Executive Committee to have funding for various contingency issues. The following amendments were offered by G. Worthington and seconded by J. Snyder:

AMENDMENT: TO ADD \$300.00 TO LINE 46 - BOARD OF REVIEW, TO ADD \$500.00 TO LINE 31 - NATIONAL VOLUNTEER FIRE COUNCIL ORGANIZATION, AND TO DEDUCT \$1475.00 FROM LINE 59 - ADMINISTRATIVE CONTINGENCY, LEAVING \$1825.00 FOR LINE 59. Passed. The following amendment was offered by T. Mattingly and seconded by D. Davis: AMENDMENT: TO ADD \$600.00 TO LINE 65 - CONGRESSIONAL FIRE CAUCUS Passed. After lengthy deliberations the original motion was, Passed.

Vice President Fleshman cautioned all committees and individuals to use good fiscal reasoning while spending the approved funding and urged the Executive Committee to make sound judgements in approving and changes to the budget realizing that we are using up reserve funds of the Association.

The following motion was made by T. Mattingly and seconded by D. Davis:

MOTION: THAT THE ASSOCIATION PARTICIPATE IN THE MARYLAND SAFE KIDS PROGRAM AND THE BUCKLE UP PROGRAM. Passed.

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The meeting was turned back to President Smith. The President thanked everyone for their participation and cooperation and called upon Assistant Chaplain Knauer who offered the benediction. There being no further business to come before the Executive Committee the meeting was adjourned at 3:00 p.m.

Respectfully submitted,

Office of the Secretary
Charles B. Burton
William A. Hawkins
Leonard T. King
Ralph A. Dull