

**MARYLAND STATE FIREMEN'S ASSOCIATION**  
**EXECUTIVE COMMITTEE MEETING MINUTES**  
**JANUARY 11 & 12, 1992**  
**LEVEL, MARYLAND**

The Executive Committee Meeting was called to order by President Bernard J. Smith at 0900 hours at the Level Volunteer fire station. The President called upon Chaplain Damewood who, presented a tribute to Past President Herman B. Hare who recently passed away, offered the opening prayer, and led those in attendance in the pledge to allegiance. The President called upon President Michael Tarquini of the Level department who welcomed the Association to Level and presented a Key to Level to President Smith. The Harford County Executive, County Council President, and Council members presented resolutions marking the Association Centennial and its meeting in Harford County to President Smith. Executive Committee members in attendance included: Mooney, Wood, Blanco, Davis, Jester, Robinson, Winter, Worthington, and Mattingly. Those not in attendance were: Curfman, Poole (working), Snyder (sick), and Stack (sick). The President then went into reports of the Officers.

PRESIDENT - President Smith reported that the majority of his time along with the two Vice Presidents has been spent on making everyone aware of the funding problems facing the entire emergency services of our state. They have attended numerous meetings and hearings, and seemed to have gotten the attention of several key legislators and other officials. He relayed that with the Legislature now in session additional efforts will be made as a team effort. The President relayed that meetings have been held with Dr. Kirwin and Dr. Reese of the University system but it is impossible to predict any outcome of the meetings. The President stressed the need for everyone to contact their local representatives to the Legislature to explain the need for continued funding for the emergency services. President Smith urged everyone to stress the importance of attendance at the various training classes which are being offered. The no show problem is still with us and needs the assistance of all department officers to control this problem. The President reported on the Centennial Celebration and the outstanding events which are planned. He relayed that a lot of effort has been put into the event by a lot of individuals and that the committee could use more assistance as the celebration time draws near. The President reported that James Kinard has asked to be relieved of the chairmanship of the Recruitment and Retention Committee and has asked John Denver and Walter Woo to Co-Chair the committee. He asked the Executive Committee to concur with this action.

FIRST VICE PRESIDENT - Vice President Fleshman reported that much of his time has been spent pursuing data about the state budget, funding cuts and budget predictions. He relayed that this is very difficult to find, especially what the future may hold. He reported that the MFRI Board of Advisors have had to turn their attention to the budget problems rather than addressing the Administrative Review of the Institute. He felt that perhaps some change in the MFRI operation will be brought about by both the review and the reduction in funding. The Vice President relayed that he will be working with the leadership of the Maryland Fire Chief's Association in a cooperative effort to strengthen the position of the state fire service generally.

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SECOND VICE PRESIDENT - Vice President Hurlock reported that he has also been very busy with the budget items facing the emergency services of our state. He commented that he felt confident that the individuals involved with MFRI will make the concentrated effort to help retain the required funding which is needed. He also commented that Dr. Reese was quick to point out that our service was not a revenue generating service for the state as it relates to MIEMSS. The Vice President cautioned all departments which rely on the 508 funding program for apparatus and other payments, that planning must be done to overcome the decreases that we are currently facing. He also urged all departments that have not returned the 508 questionnaire to do so as quickly as possible.

President Smith recognized the following Past Presidents who were in attendance and thanked them for their continued participation and guidance: J. W. Smith, 54-55; R. N. Small, 59-60; D. E. Kirk, 63-64; R. L. Wood, 73-74; C. O. Baker, 78-79; C. W. Burton, 79-80; T. L. Tharp, 81-82; S. N. Stathem, 82-83; C. W. Riley, 83-84; L. T. King, 85-86; C. D. Carpenter, 86-87; R. P. Cumberland, 87-88; R. H. Shimer, 88-89; J. R. Robison, 89-90; and T. A. Mattingly 90-91.

SECRETARY - Secretary Burton reported that all communications has been properly recorded and executed, and the minutes of the Ocean City meeting have been transcribed, duplicated, and distributed. He relayed that dues have been received from 205 active companies, one associate, and one sustaining members. The Secretary reported that the proceedings of the 99th. Annual Convention held in 1991 have been completed by the Laser Letters Printing Company and 1000 copies are being distributed. He relayed that the cost of the books was \$16,200. and that the remaining 1000 copies will be delivered to the 100th. Convention. The Secretary's Office urged all committee chairpersons to forward Association funds as soon as possible along with specific documentation of the funds to the Secretary's Office.

TREASURER - Treasurer Saville presented the report of the Treasurer's Office and the 1991-92 Budget. A copy of the report is on file with the Secretary's Office. He again urged all individuals and committee chairpersons to be very conservative in their spending.

CHAPLAIN - Chaplain Damewood relayed that he is working on the Memorial Services for both the Centennial Celebration and the Convention and urged all departments to forward names and photographs of any deceased individuals.

President Smith recognized President Jean Slifka, Senior Vice President Pfeiffer, Junior Vice President Jester, and Bessie Marshall Fund Chairperson Huttenloch of the Ladies Auxiliary and other guests who were in attendance. The President then turned the meeting over to Executive Committee Chairman Donald Mooney who went into committee and organization reports.

ATTORNEY - Attorney Powell reported that the \$280.00 had been recovered for the Association Trustees funds. He relayed that departments do not have to re-file for the charitable organization status each year with the Secretary of State.

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Chairman Mooney asked for comments from around the state from the Executive Committee members. R. Winter commented on the recent storm that hit the Ocean City area and the involvement of the emergency services personnel. G. Blanco reported that blacktop work is being done at the Western Maryland Regional Training Center. D. Davis relayed the concerns of Southern Maryland personnel over the lack of funding for training and the training center. R. Wood explained that several career personnel will be retiring and that their positions will not be filled in Prince Georges County. F. Jester reported that the Tucahoe site for the Upper Eastern Shore Regional Training Center is no longer being considered. M. Robinson relayed the problems that are continuing in Anne Arundel County over the lack of input in the 508 funding program, decertification of a volunteer chief office by the Fire Administrator, and the discouragement of running second engines on incidents. D. Mooney relayed that Baltimore County is having budgetary problems. The following motion was made by R. Wood and seconded by F. Jester:

**MOTION: TO APPROVE THE MINUTES OF THE EXECUTIVE COMMITTEE MEETINGS OF OCTOBER 19 & 20, 1991 AS DISTRIBUTED. Passed.**

LOSAP - Secretary Burton reported for Chairperson Hawkins that the committee is preparing to produce a updated booklet in 1992 and would like updated information from all jurisdictions to be included in the booklet.

WAYS & MEANS - Chairman Means asked that all departments and individuals provide greater participation in this years raffle and that they are distributing the 55,000 tickets during these meetings.

CONSTITUTION & BY-LAWS - Chairman Owens reported that the only new proposal which the committee has evaluated is the new Truck Company Standards which will be proposal VI. This proposal was presented for the Executive Committee's review and is Article D, Section 4 of the By-Laws.

FIRE PREVENTION - Chairperson J. White reported attending the Public Fire Safety Educators Seminar and that the Fire Prevention Committee Chairperson will be serving on the Steering Committee of the Governor's Fire Safety Symposium. The Chairperson relayed that the rules and guidelines for the annual fire prevention contests will be sent to all member departments in the near future, and information on the Miss Fire Prevention Contest will be mailed to the various associations. The committee will be purchasing 1000 posters each of two designs from the Maryland Safety Council for distribution to member departments upon request. She reported that the Philip Morris Corporation has provided 3,425 smoke detectors for the elderly and needy. This is in cooperation with the State Fire Marshal's Office and will be known as Operation Smoke Dog. The committee will be contacting the NFPA, NVFC, and the US Chamber of Commerce with the concept of expanding fire prevention efforts beyond a week in October to the entire month.

VOLUNTEER TAX INCENTIVE - A written report was distributed relaying that the committee along with the Legislative Committee are still monitoring the situation in Annapolis and any action on an incentive package is being held up unless a tax increase is proposed.

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HISTORICAL - Chairman D. Carpenter requested that all officers and committee chairpersons have their photos taken to update the photos used for the convention program book and the proceedings book.

STATE FIRE MARSHAL - Fire Marshal Gabriele updated those in attendance on the current budget constraints, personnel changes within the office, and recent serious fire incidents across the state. He discussed the new requirement for automatic sprinkler protection in new townhouses starting in July of 1992. He relayed the opposition the new requirement is meeting from the Home Builders Association.

BESSIE MARSHALL FUND - Chairperson E. Huttenloch reported that the Ladies Auxiliary fund has paid 23 cases for a total of \$14,950.00 since the convention. She relayed that the fund has paid out about twice the amount they have received in from the lottery and fire department donations. She reminded everyone that only fire personnel can apply for benefits, that auxiliary members and those individuals injured at the fire station or on a fire incident cannot receive benefits.

DEPARTMENT OF THE ENVIRONMENT - Mr. Chilatta discussed the budget constraints which their department is having at this time and how this will effect the emergency services.

SCHOLARSHIP - Chairman Olsen reported that six requests for applications and information have received to date, but no applications have been returned. He reminded everyone that the deadline for applications to be returned is March 31st.

17 STATE CIRCLE - Chairman Ferguson discussed the progress of the work on the building that should be completed during this year and several meetings which have been held with the historical organizations.

NFPA OVERVIEW - Chairman W. Huttenloch reported that they have submitted an application for membership in the NFPA in the name of the Association. He relayed that the committee has received the new NFPA 1581 standards on infectious control programs. He reported that the effective date of this standard was August 1991, and the document was developed to address measures to provide infectious control practices and are compatible with guidelines from the Centers for Disease Control and the Health and Human Services Department. The committee feels that this is a very good standard for everyone and that each department should familiarize themselves with the standard.

FIVE YEAR PLANNING - Chairman Mattingly reported on their meetings to date and relayed that they are still waiting for information from several committees. He relayed that the committee will not complete their task this year but will kept everyone updated on their work.

GOVERNOR'S RECEPTION - Chairman Cumberland reported that many individuals worked in the mansion on six different occasions setting up the train garden, and that the ladies and men decorated five trees. He relayed that the ladies served as hostesses for open houses and the men ran the train garden. Everyone involved was given a special thank you.

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NATIONAL FIRE ACADEMY - Liaison Cumberland updated those in attendance on the progress of the proposal to establish a foundation for the National Fallen Firefighters Memorial.

REGIONAL TRAINING CENTERS - Chairman Cumberland reported on the progress of the construction of the Western Maryland Center and relayed that the Tucahoe site is no longer being considered for the Upper Eastern Shore Center. He also commented that the current budget constraints will also be affecting the regional centers.

MARYLAND FIRE CHIEF'S ASSOCIATION - President Cumberland presented discussions to improve the working relationships between the MSFA and the MFCA designed to improve both organizations and their benefits to the emergency services. He asked if the Maryland Chiefs would be permitted to store some of their records and equipment in the MSFA room at MFRI and to be able to hold some executive committee and other committee meeting in the room. Discussion followed with T. Mattingly stating that he felt that the room at MFRI would not be large enough to hold additional items and suggested that the Chiefs contact MIEMSS for space in Baltimore. President Cumberland relayed that the Baltimore location would not be centrally located for their needs.

AWARDS - Chairman Graf relayed that the committee is in the process of gathering information on all of the awards of the Association and will be trying to produce a booklet for all member departments.

FIRE LAWS BOOK - Chairman Graf reported that due to budget cuts the book will not be published this year unless funding becomes available and the Executive Committee approves the publishing.

MFRI BOARD OF ADVISORS - Representative Graf relayed that most of the Boards energies have been spent on the current budget constraints, but felt that some progress has been made with the internal audit report for the betterment of the institute.

SPECIAL ACTIVITIES - Chairman Woods reported that the committee is in the process of bidding the merchandise that will be offered for sale at the 100th Convention in June.

INSURANCE STUDY - B. Cooke advised that the committee is in the process of obtaining the Association's policy and will forward the necessary copies of the policy to those that need it.

VOLUNTEER FIREFIGHTERS ROOM - Vice Chairman Watkins reported that the room continues to be one of the most used rooms in the Adult Education Center and they have some new

items to be placed in the display cases.

STATISTICAL - Chairman Worthington reported that the committee has rewritten the statistical data program which will enable them to extract data from the program to allow a more responsive report and also will make customized reports available. Copies of the new program were distributed to those in attendance and everyone was asked to help obtain 100 percent participation.

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DINNER THEATRE - Chairman Stathem relayed that there is only about twenty eight tickets left for the April 7th. night at Toby's Dinner Theatre.

CERTIFICATION BOARD - Representative Carpenter reported that the Maryland program should soon be recognized by the National Board. He distributed copies of the Certification System Fee Schedule.

TRANSPORTATION - Chairman Zembower reported that the county coordinators in Anne Arundel and Howard County have been changed. He relayed that the tag supplement has gone to press and that the committee will be having a work session to get the station recertification lists ready for the coming year. The Chairman asked the Executive Committee for guidance on a tag issue of volunteer personnel at county owned career stations being eligible for the FD tags.

The meeting was turned over to President Smith who called upon Assistant Chaplain Knauer for the blessing before lunch. After lunch, served by the personnel from Level, the meeting was called back to order by Chairman Mooney who continued with reports.

EMERGENCY MANAGEMENT COUNCIL - Representative Shimer reported that all jurisdictions reported on their LEPC activities and training sessions at their last meeting. He relayed that \$90,000. is available for training within the state and that it has been committed, with another \$60,000. for 1992.

He reported that a special committee will be formed to study the area of hazardous materials incidents within correctional facilities.

911 BOARD - Representative Shimer reported on several 911 center inspections and work being done for the deaf users with proposed TDD standards.

M.F.R.E.T.C. - Vice Chairman Shimer went over the minutes of the previous two meetings of the Commission and highlighted the various organizational reports.

N.V.F.C. - Representative Tharp reported that the Council has established an office in the Washington area and it will be staffed Monday thru Fridays. He also relayed that the Hollywood department is interested in hosting the NVFC in 1993, and asked that the Executive Committee consider favorable support for their invitation. Representative Cumberland reminded everyone that the Fourth Annual

Congressional Fire Services Institute Dinner will be held at the Washington Hilton on April 29th. He asked that all individuals and departments forward their requests for tickets along with payment to him as soon as possible so that Maryland can have another large turnout and be recognized.

M.I.C.R.B. - Representative King reported that the State now has 511 Level II instructors, with 298 in fire, 154 in emergency care, 59 in rescue, and 9 instructor trainers.

M.I.E.M.S.S. - Dr. Ramzy updated those in attendance on the status of the FY-92 budget constraints which equal a 22 percent reduction, and also what the future looked like for FY-93 with an expected cut of 66 percent. He relayed that MIEMSS will be forced to prioritize its abilities to provide many

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services. Some of the effects of the current cuts include: eight CRT courses not being funded; not utilizing part time instructors for the remainder of the year; the rescheduling of final exams; a slow down on office paper work; cuts in continuing education funding; and others. He commented that MIEMSS has taken more of a budget cut than any other school at the UMAB. He advised that the new ALS Protocols document is being reviewed by field personnel at this time and should be finalized in the near future. He remarked that the controlling factor behind using only one fluid, D-5 and Lactated Ringers was probably simplicity. R. Shaefer relayed that other areas of budget cuts included: funding for run sheets, communications training funding, and no additional communications equipment. He reported that all levels of approved Clinical Preceptors for both CRT and EMT-P's must be certified by the Board of Physician Quality Assurance. He relayed that it takes about one year to certify a non-physician instructor plus the completion of an ITC course.

EMERGENCY MEDICAL SERVICES - Chairman Wills updated those in attendance on the discussions held during their last meeting. He commented that much of their time was spent on the current budget problems as they relate to the emergency services personnel. He reported that the Standards Sub-Committee is working on developing standards for ALS vehicles and companies. The Chairman reported that the names of Paul Fabrizio and Leon Hayes have been forwarded for the positions on the Physician Quality Assurance Board.

ADVANCED LIFE SUPPORT - Chairman Robinson reported his committee is working with the Standards Sub-Committee on the development of the standards. He relayed that the committee urges everyone to review the new DOT EMT-A program. He reported that Dr. Kimball I Maull has been selected by the Board of Regents to be the new Director of MIEMSS. He relayed that Dr. Maull has been involved in EMS for nearly twenty years, was a personal friend of Dr. Cowley and feels that he has embodied many of Dr. Cowley's ideals. The Chairman reported that the committee has reviewed the proposed revisions to the ALS Protocols. They have submitted their comments to the Board of Physician Quality Assurance for consideration. He commented that most of the changes were directed at care efficiency and improvement by clarifying and streamlining many previous areas of the protocols. He reported that within the BPQA they are looking to evaluate and possibly revise the ALS instructor standards.

CENTENNIAL - Co-Chairmen Baker and Yinger jointly went over each of the tentative schedule of events for the Celebration of May 28 thru 31, 1992. The delegates registrations will take place at

the Citizens Truck Company. The Re-Enactment and the Memorial Service will be held at the Weinberg Center for the Arts. They relayed that the socials will consist of open houses at area fire and rescue stations, two dances at the fairgrounds featuring the Hubcaps and the Admirals. The Antique Muster and Flea Market will be held at Baker Park along with a family fun festival. The picnic will take place at the fairgrounds with tickets costing \$5.00 each but will be refunded at the gate. The parade will form in the areas of 9th Street and East Street with the reviewing stand being in front of the old City Hall. They reminded everyone that souvenirs are still available consisting of Centennial Coins, Yearbook, shirts, mugs, patches, hats, plates, and other items.

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HALL OF FAME - Chairman Baker advised that the letters for nominations for the Hall of Fame and the Gates Award will be distributed during these meetings and forwarded to member departments in the near future. He reminded everyone of the deadline of May 1, 1992.

TRAINING - Chairman Fairfax and Vice Chairman Watkins reported that most of their efforts have been devoted to the current budget problems that face MFRI and the emergency services. They relayed that the committee is still working with the University, the Regional Training Centers Committee, and others on the problems and concerns of the various regional training centers.

CONVENTION - Chairman King reported that the committee is starting to get into full swing with the first major efforts being spent on the program book, the exhibitors, and the entertainment areas. They are working on expanding the exhibit space, improving and enlarging the program book, and some very special entertainment events for the 100th. Convention. The meeting was turned back to President Smith who called upon Chaplain Damewood for the benediction before adjourning the meeting for the day. After the meeting a slide program was presented showing the progress on the Western Maryland Regional Training Center. The Level department presented a most interesting and enjoyable program and dinner during the evening.

The meeting was called back to order on Sunday morning at 0900 hours by President Smith. He called upon Assistant Chaplain Knauer for the opening prayer and the pledge to allegiance. Those Executive Committee members in attendance included: Mooney, Wood, Blanco, Curfman, Davis, Jester, Winter, Worthington, and Mattingly. Those not in attendance were: Poole (working), Robinson (working), Snyder (sick), and Stack (sick). President Smith recognized the following Past Presidents who were in attendance: R. N. Small, 59-60; L. B. Thompson, 62-63; D. E. Kirk, 63-64; R. L. Wood, 73-74; C. O. Baker, 78-79; C. B. Burton, 79-80; R. N. Dempsey, 80-81; S. N. Stathem, 82-83; C. W. Riley, 83-84; L. T. King, 85-86; C. D. Carpenter, 86-87; R. P. Cumberland, 87-88; R. H. Shimer, 88-89; J. R. Robison, 89-90; and T. A. Mattingly, 90-91.

President Smith thanked the Level department for the fine program that was presented last night. The President recognized the officers of the Ladies Auxiliary and other guests who were in attendance, and turned the meeting over to Executive Committee Chairman Mooney. Chairman Mooney continued with the reports of committees and organizations.

BOARD OF TRUSTEES - Chairman Powell reported that they have paid out a total of \$16,810. in pensions and \$752.40 to disabled firefighters. They have paid out a total of \$69,943.40 since the last convention. He relayed that the Board has 23 widows, 8 orphans, and 2 firefighters on the pension list. The Chairman asked that each member of the Executive Committee provide a list of who signed for the benefit booklet in each department for their records.

LEGISLATIVE - Chairman Riley reported that this will be an extremely difficult legislative session for not only the state administration, the legislators, and also the emergency services personnel. He relayed that the state has a 1.2 billion dollar shortfall in the FY-93 budget. He reported that the first two

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payments for the FY-92 508 Fund have been released and should have been received by the local jurisdictions. The status of the funding for the FY-93 Budget at this time is as follows: 508 Fund is presently at \$3,712,500.; Board of Trustees Fund is \$125,000.; MSFA Grant is \$92,000.; and the Emergency Assistance Trust Fund is \$675,000. The chairman went over highlights of other legislative matters that are currently facing the legislative session at this time. They included: Income Tax Incentive, Portable Pagers, Mobile Telephones, and Sale of Soft Drinks. The Chairman asked that everyone consult the committee or the officers of the Association before having your local legislators introduce bills concerning the emergency services, particularly bills that impact the emergency services statewide. The President and the Legislative Committee Chairman will decide whether a special legislative meeting will be held. Chairman Riley asked that those departments which have not responded to the 508 questionnaire to do so as soon as possible. This information is still needed to assist with the efforts in Annapolis. Chairman Riley presented a resolution to President Smith from the Maryland House of Delegates and the Maryland Senate honoring the Association on their 100th. Anniversary. President Smith recognized Miss Amy Zellman, the Fire Prevention Queen from Harford County.

M.F.R.I. - Director Hoglund updated those in attendance on recent personnel changes within the Institute. He reported that approximately 97 percent of the courses carried in the priority category will be completed, and that approximately 29 percent of the non-priority courses will also be completed. The regional faculty will be meeting to update their calendars and assignments in an effort to maximize their available time. He relayed that more courses in hazardous materials training at the awareness level have been completed than scheduled. Fewer operation courses have been completed than originally scheduled due to the number that have been canceled for one reason or another. About \$7,000. of available federal funding will not be utilized due to these cancellations. The Director updated those in attendance on the status of work being done at the various regional training centers, along with an update of the current budget constraints. He reported on the Department of Labor's final rule on OSHA #29 CFR Part 1910.1030, Occupational Exposure to Bloodborne Pathogens, and distributed copies to the officers. He commented that the contents should be known by one or more persons within each department as there are actions that must be addressed by fire department administrators.

HAZARDOUS MATERIALS - Chairman Brooks reported that the committee is working on

standards for haz. mat. units. He relayed that the committee is working with the MFRETC and the SERC on the development of haz. mat. training standards. The intent of this document is to mirror the requirements set forth in OSHA 1910.120. The enhancements being made by them include: a set number of hours for awareness, prerequisites, and refresher training with identified hours. The proposed document was discussed by the Chairman and copies were distributed.

PUBLIC RELATIONS - Chairman Gatton relayed that another issue of the Volunteer Trumpet has been published since our last meeting and the deadline for the next issue is January 20th. He asked that the various county associations provide them with the locations of meetings along with the dates.

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FORESTRY SERVICE - Alan Zentz updated those in attendance on the budget constraints that face their department and how it will relate to the emergency services personnel. He relayed that they have lost 24 positions, and their budget has been reduced by 1.5 million dollars. This translates to a reduction in their prevention efforts, but will continue to maintain equipment and provide suppression assistance. He relayed information on the availability of some surplus equipment and property for volunteer fire departments. Those departments that may be interested should contact their local forestry personnel.

STANDARDS - Chairman Gatton reported that in cooperation with the ALS Committee the Talbot County Advanced Life Support Services, Inc., was inspected for membership in the Association. He relayed that there are presently no MSFA standards for ALS organizations, so they were inspected in accordance with Ambulance Company Standards. They found them to be in compliance with those standards and recommend them for membership. The committee recommends that the ALS committee be instructed to draft minimum standards for ALS departments. The following motion was made by F. Jester and seconded by T. Mattingly:

**MOTION: THAT THE TALBOT COUNTY ADVANCED LIFE SUPPORT SERVICES, INC., BE ACCEPTED INTO MEMBERSHIP IN THE MARYLAND STATE FIREMEN'S ASSOCIATION. Passed.**

VOLUNTEER RECRUITMENT - Co-Chairman J. Denver relayed that the committee will be working on a seminar for recruitment and retention from the expertise of the committee. This seminar will be made available across the state.

STATE FIRE CODE - J. Bender reported that the efforts of the task force to review the code is finalizing their work and a document has been submitted for legislative review. After their review it should be ready for publishing in the Maryland Register. If the planned schedule of events is met the updated State Fire Code will be ready for adoption and implementation by June of this year.

SAFETY - B. Everhart reported that the committee is working on a brochure for vehicle safety

which should be available by the convention. He distributed copies of a safety brochure on seat belts.

BOARD OF REVIEW - H. Armour reported that the Board will be meeting in March at the Charlestown department.

PRESIDENT'S AUTOMOBILE - B. Cooke reported for the committee that they feel the automobile should be replaced this coming year due to mileage. The following motion was made by T. Mattingly and seconded by D. Davis:

**MOTION: THAT THE PRESIDENT'S AUTOMOBILE COMMITTEE BE INSTRUCTED TO PROCEED WITH THE REPLACEMENT OF THE VEHICLE. Passed.**

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PROGRAM - Chairman Thomas reported that the committee is formulating plans for the 1992 Convention program. They are planning pre-convention seminars and if anyone has suggestions for topics to contact the committee. One of the main program items which is being worked on is the Oakland Wildland Fire of September. The committee is also working with the Centennial Committee on the Re-Enactment Program and other audio visual projects.

The Chairman then went into executive session. The following motion was by F. Jester and seconded by R. Wood:

**MOTION: THAT THE NATIONAL CAUCUS DINNER REFRESHMENTS BE LEFT TO THE THREE ASSOCIATION PRESIDENTS. Passed.**

Discussion was held on the question raised by the Transportation Committee on the eligibility of individuals for FD tags. After some discussion the Executive Committee Chairman will contact the senior officer in Howard County and ask for a letter stating that the individuals are volunteer personnel.

The meeting was turned back to President Smith who made some closing remarks and thanked the personnel of the Level department for their many fine efforts and hospitality for the weekend. He then called upon Assistant Chaplain Knauer for the benediction. There being no further business to come before the Executive Committee the meeting was adjourned at 1220 hours.

Respectfully submitted,

Office of the Secretary  
Charles B. Burton  
William A. Hawkins  
Leonard T. King

Ralph E. Dull