

**MARYLAND STATE FIREMEN'S ASSOCIATION
EXECUTIVE COMMITTEE MINUTES
EASTON, MARYLAND
AUGUST 14 & 15, 1993**

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MARYLAND STATE FIREMEN'S ASSOCIATION

EXECUTIVE COMMITTEE MEETING MINUTES

AUGUST 14 & 15, 1993

EASTON, MARYLAND

The Executive Committee was called to order by President Philip Hurlock at 0900 hours at the Easton Volunteer Fire Company. The President called upon Chaplain Damewood for the opening prayer and pledge of allegiance. Chaplain Damewood acknowledged and welcomed Charles Burton back to our meetings. Easton's President Jess Parks gave a welcome from the fire company and the town of Easton.

President Hurlock recognized those Past Presidents in attendance and thanked them for their continued support. Those in attendance were: J. W. Smith, 54-55; L. B. Thompson, 62-63; D. E. Kirk, 63-64; T. L. Reynolds, 71-72; R. L. Wood, 73-74; C. B. Burton, 79-80; T. L. Tharp, 81-82; S. N. Stathem, 82-83; C. W. Riley, 83-84; R. J. Smith, 84-85; L. T. King, 85-86; C. D. Carpenter, 86-87; R. P. Cumberland, 87-88; R. H. Shimer, 88-89; J. R. Robison, 89-90; T. A. Mattingly, 90-91; B. J. Smith, 91-92, and W. J. Fleshman, 92-93. Guests recognized were: Ladies Auxiliary President Gayle Jester; Junior Vice-President Worthington; Bessie Marshall Chairperson Black; M.I.E.M.S.S. Dr. Richard Alcorta; and DNR Al Zentz.

President Hurlock called upon Installing Officer, Past President Bernard J. Smith to administer the Oath of Office to Executive Committee member Michael Robinson.

PRESIDENT - President Hurlock reported that the officers have been extremely busy during the first sixty days in office and are trying to represent this Association in the best way possible. We are attempting to meet with our Association's Committees, and are also trying to get to as many of our County Associations as well, to keep information flowing on the concerns of the emergency services. I would like to recognize all of the individuals that helped make our recent convention a tremendous success. From the Convention Committee to the Program Committee, everyone did an outstanding job, and much time and effort was put forth during the months of preparation and the four days of the convention. I would like to recognize all of the various award winners for their recognition that they received and to acknowledge them for their time and dedication to the Maryland Fire and EMS service. I would also like to acknowledge Past President John W. Smith for winning the Gladhill-Thompson trophy. I have received several letters of concern about the Memorial Service, and they have been discussed in great detail with both the Convention Committee and Program Committee. If anyone should have any suggestions or comments for next year's convention, please feel free to contact any of the Association's officers or the Convention Committee. It is "your convention" and we are working to continue to make it successful.

As a result of a tremendous amount of work that was done in Annapolis during the recent legislative session concerning EMS issues, House Bill 1222 was signed into law by Governor Schaefer and went into effect July 1st. With the adoption of this bill, a ten (10) member EMS Board was appointed by Governor Schaefer and will oversee the delivery of the emergency medical services in the State. The board is made up of various aspects of state government, medical service, clinical care and the career and volunteer fire service. Representing the career side will be John Frazier, Staff Chief of the Baltimore City Fire Department, and the volunteer representative will be I, as President of the MSFA. I do want to make one thing perfectly clear - I did not apply for this position and was not one of the three individuals that were submitted by Past President Fleshman. I was chosen as the new incoming President of the M.S.F.A. and as a commitment by Governor Schaefer to his support of the Maryland Fire Service. Our job will be very difficult and we have many functions and tasks to perform. We have had two organizational meetings. I

will attempt to keep the Association aware of our progress, but I will also be very limited in some of my comments as some items that we will be addressing will be very sensitive and confidential. A 27 member Advisory Council will be appointed

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which is in the selection process now, and the chairman of that board will serve as the eleventh member of the EMS Board. A search committee is in the process of selection of the Executive Director of MIEMSS. This is being done on a nationwide basis, and should be completed in a three to six month area. This EMS Board is the first of its kind in the nation and it will answer directly to the Governor. After discussion with the Chairman of the EMS Board, Mr. Donald DeVries, about the appointment from the MSFA, the chairman put it quite bluntly that Governor Schaefer wanted to me to serve as our representative. I realize that some members of this Association were quite upset over my appointment, but considering the time frame given for our appointment, I had no other choice than to accept the appointment, which will run through June of 1996.

Past President Mattingly spoke of Phil's serious concern about his appointment in that short time, and with Executive Committee member J. Donald Mooney in agreement, that we should support President Hurlock as any indication otherwise might show some harmful concerns that the fire service could not act in a timely manner.

The Officers of this Association, and Past President Mattingly, as liaison, met with MFRI Director Edwards, and reviewed some of our goals and objectives during the coming year. I am very pleased with his leadership qualities and management styles. I feel that his leadership will carry us into the 21st century, and help us to prepare for our training needs in both the fire and EMS services as we face the various challenges that will lie ahead of us. We need to go back to our various departments to emphasize the many dollars that are being committed, in order that we can make a serious effort to lessen or eliminate the "no shows" that hurt us now. Another concept that we are looking at, is the possibility of allowing the National Volunteer Fire Council to utilize some office space in Berwyn Heights that is given to us by MFRI. The space that we have is used very little, other than for storage, and if another group that is important to the fire service, monitors concerns on the federal level, and could be a resource to us, then I feel there is some merit to this concept.

The officers of this Association and Legislative Chairman Riley recently had the opportunity to meet with State Fire Marshal Gabriele and Chief Deputy Shimer. Our meeting with this agency was also an informational meeting and an opportunity to share our mutual concerns. The officers of the MSFA also plan to meet with Secretary of Public Safety and Corrections Robinson, within the next month and discuss some of our concerns with him.

Several officers and others (about 12) had the opportunity to attend the 107th Virginia State Firemen's Association Convention in Phoebus. There are some serious concerns on funds that were being distributed through the Emergency Assistance Trust Fund. Recently the officers and Board of Review Chairman D' Camera met with Mr. Richard Andrews of the Maryland Department of Budget and Fiscal Planning. As of now, all cases except for one from Rock Hall, have been approved and handled by the state government. The state wants the counties and local jurisdictions to put in more money towards each application.

The Recruitment Workshops were kicked off in Ocean City. There has been six workshops held in various parts of the state, but unfortunately the attendance has been very poor. To me this is very discouraging and a tremendous amount of work has been done to put this project on. I don't believe that there is a

fire or EMS department in this Association that can't use some members and we have the opportunity to learn new ideas, but have failed to take advantage of the programs that are offered. I am extremely disappointed.

On Sunday, October 10th the National Fallen Firefighters Memorial Service will be held at the National Fire Academy at Emmitsburg. In 1992, there were a reported total of 74 lines of duty deaths, which was a decrease of 30% from the previous year. Hopefully our fire training, and being more safety conscious in the

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work that we do is paying off with great rewards.

FIRST VICE-PRESIDENT - Vice President Yinger stated his report was much like the Presidents as they have been traveling together. I was happy to serve on the Josiah A. Hunt, M.D. Award Committee. We had two deserving recipients of the award: Leon W. Hayes, Waldorf VFD-EMS Division, and Charles W. Wills, Potomac Heights VFD & RS. Congratulations to both of you. One item I can't say enough about is that we are still having difficulty with communications among ourselves in the areas of illnesses and deaths. Please contact one of the officers so that the message can be passed around the state.

SECOND VICE-PRESIDENT - Vice President Cross reported that he started off his term by attending the funeral of James Bryan Hosenfluck, the firefighter from the Arundel VFD who died in Ocean City.

SECRETARY - Secretary King reported that the Secretary's Office has been involved in many areas since the convention. We have started the process of changing the duties, assignments, and equipment, from Secretary Emeritus Charles B. Burton, and his assistants to Secretary King and his assistants. The transition has been flowing quite smoothly. Secretary Emeritus Burton and Mary have been extremely helpful during this ongoing process. The breakdown of assignments for the coming year will be: Secretary King- overall coordination of the Office of the Secretary, official correspondence, and financial operations; upgrading of files, forms, and the Directory; Ass't Secretary Cross will be responsible for bulk mailing, bulk copying, and distribution, of all official paper work especially minutes and data; assist with the financial operations and upgrading of files and forms; establish a record keeping system for old records of the office; Ass't Secretary Dull will coordinate the distribution of reports and records, logistics coordination of public address system; copy machine for meetings, and other equipment; assist with establishing a record keeping system for old records of the office; Ass't Secretary White will coordinate the transcription of minutes, convention and other proceedings; establish a computer records keeping system; assist with the Directory, and the upgrading of files and forms. The distribution of these duties will allow for a more efficient operation of the Secretary's office. President Hurlock has been most helpful in keeping the Secretary's office abreast of the activities of the Association. With this greatly improved communications and the fine working relationships our Association will have a very productive future. We are in the process of reviewing the inventory of equipment list which was provided by the Data Systems Committee. There are many items on the inventory which should be considered as disposable items, items that have broke, or have been broke for some time, and which have no monetary or historical value, therefore should not be covered by insurance. We will be making a recommendation to the Executive Committee for the disposal certain equipment. We also would like to ask that each Officer review the equipment in their possession for its monetary and historical value. Why should we be paying an insurance premium on some of this?

The minutes of the last Executive Committee meeting have been transcribed and distributed. All official correspondence has been properly handled and the appropriate action taken. The President's Automobile has been properly titled with the MVA and a new set of license plates obtained to better

identify the vehicle. This action required many hours to accomplish due to the bureaucratic nightmare of the MVA including them not having a record of the vehicle due to the losing or not entering the information in their computer system. The Officer and Committee lists which are being distributed are as complete as President Hurlock and I can make them at this time. I wish to remind all persons turning moneys into the Secretary's office, that they get a receipt for the money; this is a check and balance system, that will keep us accurate. Executive Committee Chairman Jester and I have evaluated the reporting schedule for the meetings with an emphasis on making the meeting flow more efficiently. If you have problems meeting your scheduled time please contact Chairman Jester or myself. The Secretary's office is a team, working together for the service of

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our Association. If we can be of assistance, please contact us. Thanks to Assistant Secretary Cross, Dull and White for their assistance and service. Thanks again to Secretary Emeritus Burton and others for their knowledge and assistance during this transition.

TREASURER - Treasurer Saville gave the report of the Treasurer's Office, and a copy is on file. He reported that we have yet to receive the check from the State of Maryland.

CHAPLAIN - Chaplain Damewood reported that the Chaplain's Office has been very busy. He thanked Warren Litchfield, his assistant Chaplain in Prince George's County who took charge of the young firefighter that died in Ocean City. He stated that they stand ready to help when notified, but they, like the officers, need to be notified. Remember that Rev. Taugher is in Western Maryland; Rev. Burris in the north-east area; Donald Knauer is on the Shore. Feel free to call upon them when there is a need. We have a lot of cards that are waiting to be sent; but please contact us. I hope that everyone has gotten their photographs back from Ocean City. Also remember where a photo might not be possible, send in the driver's license.

President Hurlock acknowledged that Edgar Freeman had asked if anyone knew of a cabinet builder, and Mr. Oakie, of Severna Park, helped Edgar by building new cabinets for the speakers. President Hurlock turned the meeting over to the Executive Committee for continuing activities.

Executive Committee - Chairman Jester opened the floor to the Executive Committee for information. Danny Davis stated that he had a "Paid Political Message" for everyone's benefit. He announced that in 1995 he will be a candidate for the office of Second Vice-President. Gene Curfman reported that he was asked to follow up through the State of Maryland Department of Taxation about any member departments that were in jeopardy of losing their charters. This information will be distributed through the Executive Committee. If any company has any questions, please contact Mr. Dean W. Kitchen at (410)-225-1194. Roy Wood stated that his county is getting much like Montgomery County in that MOSH has given Prince George's County 60 days to comply with certain training requirements. Donald Mooney noted that his own company, Lansdowne, has received a favorable report from the Court of Appeals on the zoning for their new station. Hartwood Cornell stated he would be meeting with Washington County government personnel about discussing and implementing a full time coordinator to tie in the fire service with the county government. Mike Robinson reported that the county government is doing what they want, and shortly will be putting a paid captain in every county owned fire house that will have supervision over the volunteer Captain (formerly volunteer Chief). The background checks done by the State Fire Marshal's Office is now taking in excess of two months, and is hurting the ability of the volunteer to get the necessary training. Paul Sterling reported that several years ago the career union filed a complaint with the Department of Labor in regards to overtime being paid to career people volunteering on their off time and this action came back up last April. The Department of Labor stated that if they didn't

comply that there was a substantial amount of back pay. The Montgomery County Council passed a bill giving their Director the power to control what the career people do on their off hours. Only 75 people of the total work force will be affected.

MOTION: To approve the minutes of the June 17, 1993 Executive Committee meeting. (Mooney/Cornell) PASSED.

MOTION: To fully endorse President Philip Hurlock serving on the State EMS Board. (Mooney/Cornell) PASSED.

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Secretary King stated that we should remind each member department to get their raffle tickets in as fast as they are sold to prohibit any future situation as occurred this past year. The President of Jessup is handling their situation.

BESSIE MARSHALL BENEFIT FUND - Chairperson June Black thanked everyone for the privilege of reporting that the 1993-1994 F. D. Lottery receipts were \$3,125.00; Auxiliary Lottery receipts were \$1,230.00, for a total of \$4,355.00; plus fire department/companies donating \$290.00. The Bessie Marshall Benefit Fund has receipts as of the June convention of \$9,189.02, disbursements of \$3,574.05, for a balance in the checking account of \$5,614.97; and three cases of \$750.00 have been paid since the convention. *We need your help! In the past five years I have gone back through the records and if the current situation continues, we will be broke within the next two years. We have lottery tickets for sale today. PLEASE HELP US TO HELP YOU.*

AUDITING COMMITTEE - Chairman Purdy reported that the committee will meet May 17, 1994 in Frederick for the annual audit. Chairman Purdy stated that he had contacted the Internal Revenue Service in regards to the Association's tax exempt status, and that 501-C-6 was quite adequate for us to operate within.

CONSTITUTION & BY-LAWS COMMITTEE - Chairman Fleshman reported that the committee has not met yet, but that everyone should have received all the previous amendments and the actions taken in June.

BUDGET & REVENUE COMMITTEE - Chairman Yinger reported that the committee had request(s) for funding of \$84,516.25, and an income projection of \$62,127.226; a deficit of funding totaling \$23,389.00. We prioritized the funds which would best benefit our Association. In State funds we expect to receive \$92,000; and had requests of \$119,649.00. The committee found gross inconsistencies in the many ways of each committee's choosing to pay mileage, or travel allowance; The committee recommends that all committee's travel allowances be discontinued. We must continue to work on a volunteer basis. A discussion ensued about the many variances of this budget request.

MOTION: To table the approval of this year's budget until Sunday morning. (Mooney/Fleshman) PASSED.

Chairman Yinger suggested that we consider acquiring a consultant to review the current operation functions and provide a report on the advantages and disadvantages of other accounting programs. J. Donald Mooney asked what are we trying to accomplish with this project? Auditing Comm. Chairman Purdy stated that this is an accepted financial process, but in talking with the Data Systems Committee they

have been unable to come up with a program that would give the reports necessary to satisfy the Auditing Committee. Treasurer Saville stated that a computer program was tried before, but did not give the reports as requested by the Auditing Committee. Donald Mooney stated he has a problem in cutting budgets and then going out and hiring a consultant for a report. Treasurer Saville would like to know where this money was going to come from? Donald Mooney stated that the integrity of our officers should overcome any fear of having something uncommon happening from accountability. I would like to recommend that the Auditing Committee, the Budget Committee, the Data Systems Committee, the Secretary, and the Treasurer, use the skills with which they have, to accomplish an answer to this problem. The Treasurer should have the biggest input into this situation as his office is doing the work. Data Systems Committee Chairman Jackson stated that there are a lot of accounting programs we can use, but there are many items that Treasurer Saville will have to do. Jesse & Robert will have to spend considerable time to first set up the program, then running the two programs side-by-side to make sure that nothing is lost. Roy Wood stated the funds are in the present budget for software;

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and it shouldn't take any more discussion.

SAFETY COMMITTEE - Chairman J. Mattingly reported that in Ocean City they were able to give away over 6000 bags at the Convention. One of their goals this year is to produce a 1/2 hour video presentation on safety issues - good and bad - around the fire house when responding to and from incidents. Our next meeting will be held in Ocean City at Station 7, the Friday night prior to the Executive Meeting. Everyone is welcome! A question of funding arose whether it could come out of State funds? Treasurer Saville reported that these funds cannot come out of state monies. A long discussion ensued.

PRESIDENT'S CAR - Chairman J. Mattingly reported that the new car (1993 Chevrolet Caprice station wagon) was purchased from the Bell Motor Company of Leonardtown for a price of \$23,355.00; the better price being received having no trade-in to work with; and two bids were received for the sale of the old car. The committee recommends that the guidelines be upgraded to include: delivery of the new auto to the new president at the convention and the auto will not be altered without permission of the Executive Committee.

MOTION: To accept the recommendations of the President's Car Committee as it relates to purchasing the car, selling the car, and any alteration of the car. (Wood/Curfman) PASSED.

LOSAP INFORMATION COMMITTEE - Chairperson Joan Robison congratulated Ann Hawkins for the many years of committee service, and the smooth transition of committee activities. She advised that the committee stands ready to serve the needs of the Association.

FIRE PREVENTION COMMITTEE - Chairperson Judy White reported that their first meeting was held at the Denton Volunteer Fire Co. on July 1, 1993. She thanked all of the officers for their support of the fire prevention activities held at the convention. Traffic at the fire prevention booth at the convention was good, and they were able to dispense all of our fire prevention materials. They are still seeking photographs of fire prevention activities around the state for use on our display boards, rather than using generic pictures.

An organization approached us wanting to produce various fire prevention materials, and then going into our communities seeking funding, and when they reach their goal of soliciting the businesses in our communities they would print the materials. She approached the State Fire Marshal's Office with the proposal. They had a problem with this type of program. We voted not to go with this organization, as our member companies have viable business support in their own communities. Donald Mooney stated that in Baltimore County this organization would not let the various companies purchase this materials.

HISTORICAL & ARCHIVES COMMITTEE - Chairman Bosanko reported that this year Danny Carpenter and he have switched places. He thanked Danny for his efforts over the years. He reported that since convention they have been busy inventorying the Volunteer Firefighter's Room and have also received several history books to add to our collection: The Bel Air Vol. fire Co. 1890-1990; The Ellicott City Vol. Firemen's Assn., 1888-1988 and The Water Witch Fire Company 1880-1980. If anyone knows of any other history books around the state, we need you to contact us to arrange to acquire one. We have received a photograph of the now defunct Water Witch Vol. Fire Co. (1923) in Annapolis.

SCHOLARSHIP COMMITTEE - Chairman Olsen reported John Bender is now Vice Chairman, and is unable to be here due to illness. He related that Dr. Bryan has retired from the University of Maryland as of August 1, 1993. The committee recommends that we do not provide support at this time for students seeking advanced degrees.

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MOTION: To concur with the recommendations of the Scholarship Committee as it relates to not providing support for students desiring assistance for advanced degrees. *Fleshman/Stack*) PASSED

FORESTRY DEPARTMENT - Al Zentz reported that much is moving about within the State. We were able to place a 1982 Spartan Pumper with an acquisition cost of \$85,000.00 at the Flintstone Volunteer Fire Co. through surplus property at no cost to us. This will benefit not only the fire company, but will help protect 70,000 acres of state forest land in Allegany County.

The meeting was turned back to the President. The meeting reconvened after lunch by Chairman Jester. Secretary Emeritus Charles B. Burton thanked everyone for remembering him during his recuperation.

BOARD OF REVIEW - Secretary Ebling and Vice Chairman Armour reported that many items will be implemented from the study committee report from last year as it related to the Board of Review. One of which is to implement more no interest or low interest loans and reducing the grant monies. The next meeting of the Board will be in Accident on September 19th at 0900. Other meetings will be at Frederick on December 12th, and in Church Hill on March 13th. At the present time we have no applications for the September 19th, meeting. We have 3 application packets out, one we expect back at the December meeting, the other two we don't anything about. *PLEASE remind the member companies that these applications must be returned to the Board's Secretary 30 days before the next meeting in order to be considered.* They reported that a problem exists with the Board of Public Works approval of the Rock Hall application. D. Mooney stated that the consensus of opinions here is that our President should contact the Governor or the Board of Public Works promptly and let them know we are concerned about this; if we let them get away with this we will never hear the end of it, and each application will be overturned after leaving us.

VOLUNTEER RECRUITMENT & RETENTION COMMITTEE - Chairman Flinn reported that former chairman John Denver had to step down due to work commitments. D. Flinn stated that he has asked that Bryan Ebling be committee secretary. He introduced Eileen Cackowski, of the Governor's Office on Volunteerism. Eileen reported that the training meetings have produced good results with the help of Bryan Ebling at the Church Hill meeting, and Donald Ware at the Cresaptown meeting. Allstate Insurance wanted her to reiterate that they did not want to sell insurance, but wanted to get more involved in community activities. They are interested in helping produce a 30 second generic video-tape production to be put on

cable television stations throughout the state. Ms. Cackowski stated that in sending information out to the member companies, she is using a noxious orange colored folder for easy identification.

FIVE YEAR PLANNING COMMITTEE - Chairman Robison reported that at their meeting each committee member spoke about areas of concern to them. They touched on 51 items, some of which are short term and others are future issues. They then categorized the 51 items into 15 categories, and the members then voted on the items individually, and put them into a priority. At the next meeting, on Thursday October 7th, in Laurel, the committee will meet to put together many position papers with which we will produce recommendations to the Executive Committee. Not all of these papers will require action from the Executive Committee, but will be to inform you of considerations taken by the committee. It will be up to the Executive Committee and officers of this Association to act upon these papers if they deem the action is necessary.

M.I.E.M.S.S. - Dr. Alcorta reported that the automated external defibrillator program is in its last phases before it comes out as a state-wide option for EMT-A's and First Responders. This will become a major improvement in the chain of survival. Across the nation this program is showing a 60% increase in the survival

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of patients of cardiac arrest. The Infection Disease Slide Presentation is now 60% complete. This was a federally mandated requirement, and we are working with MFRI to develop this program. The program will be an adjunct to the EMT-A program. The MAIS report writer is a program that will be a major component for the MSFA and the jurisdictional officers. This program is designed to get data generated by the MAIS run sheets back to the jurisdictions that submitted them. It will help resolve many problems of logistics

and informational questions. The RN/EMT-Paramedic Bridge issue is being discussed on August 25th with representatives from each of the regions and a consensus group from across the state. This will remove the liability that RN's are currently operating under when they are functioning as an EMT-A on a basic life support unit. The Health Care Decision Act [HB 1243] will impact the emergency medical services community by extending the current hospice protocol to involve a broader base population. The Board of Physician Quality Assurance and M.I.E.M.S.S. have been assigned to develop an "EMS DNR" (Do Not Resuscitate) policy. This will be a very sensitive subject which must be handled in a very pragmatic and ethical manner. I believe this legislation is a major step forward in the quality delivery of medical care and protection of emergency medical personnel and resources. The law is to go into effect October 1, 1993, but will take 18 to 24 months to define the policy that will adequately meet the challenge that the law mandates.

The general protocol revision process has been delayed due to transitional issues and significant scheduling conflicts. The submission of over 30 protocol revisions and modifications have already been reviewed by MIEMSS and the regional medical directors once. The changes have been honed and protocols are currently being rewritten. We anticipate a draft coming out in September for review and comment by the EMS community. The Bruce Waltz/Patty Hicks Transition report has been broken into two parts of the Rural Paramedic Education Project. The first document will entail the overview and resources of the Maryland System surrounding paramedic education. The second phase will include recommendations and ideas on distance learning. The dedication of the Emergency Medical Services community can be exemplified by the commitment of our Cardiac Rescue Technicians and the EMS managers. Many jurisdictions have already brought their entire CRT staff to completion and certification on endotracheal intubation either through the use of a cadaver lab or use of the Actronics computer assisted module intubation module. It is extremely rewarding to know that Maryland's ALS providers can deliver the "Gold Standard" of airway management to the citizens of Maryland. Many communities are now 100% complete.

EMERGENCY MEDICAL SERVICES (EMS) COMMITTEE - Chairman Wills reported that their first meeting was held at Hereford on August 1st. He HAS charged his committee with their sub-committee assignments for the year as follows: *Advanced Life Support Sub-Committee* will continue to work with MIEMSS on the programs and projects started in April 1993. *Ambulance & Rescue Standards Sub-Committee* will review and update the current MSFA Ambulance standards for BLS companies and vehicles; and review the new MSFA standards for errors and update them as necessary. The updates will be made with the cooperation of MIEMSS. Chairman Wills appointed a new sub-committee with concurrence of President Hurlock to be chaired by Vice-Chairman Fabrizak *to review the new Basic Life Support Guides* (same as protocols) as proposed by MIEMSS, and as requested by field providers through the Association. The EMS Committee has posted their meeting schedule for the following year: Kentland, September 26th; Liberty Road, November 14th; Earleigh Heights, February 6; and Church Hill, April 10th.

ADVANCED LIFE SUPPORT SUB-COMMITTEE - Chairman Robinson reported that they will be meeting a hour ahead of the normal committee meeting. They will be working on the five recommendations started last year, namely: 1. All currently certified CRTs shall be allowed to remain certified indefinitely. The state EMS agency shall support continuing education for the same. 2. Availability of ALS training funds shall be made available to the local jurisdictions by MIEMSS. The disposition of such funding to specific programs shall be determined by the local jurisdiction. 3. Recommend a state wide study to be completed by 9/1/93 of all current

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CRTs and a random sampling of EMTs. This study should ascertain the desired direction in terms of ALS certification among the sample. 4. Conceptualization and development of an intermediate state wide ALS level. This level should be a training level and should be time limited in order to effect progression to the EMT-P level. 5. Maryland Certified EMT-Paramedics shall be reciprocal to all jurisdictions of the state. There shall be state wide program standards without jurisdictional limitations.

NATIONAL VOLUNTEER FIRE COUNCIL - Delegate Tharp reported that the Council had undertaken an organization review done by a committee made up of people outside of the Council, in order to better see its strengths and weaknesses. The biggest item to come out of this study was to raise the Associate Member's dues from \$25.00 to \$40.00 a year. The 12 newsletters and certificates cost more than the dues are bringing in. Robert Cumberland has been appointed to the NVFC Legislative Committee.

Delegate Tharp relayed that the officers of the Association, after meeting with Director Edwards of MFRI, and our representatives to the NVFC, have reviewed a proposal to allow the NVFC to use portions of our offices in the MFRI building at Berwyn Heights. The proposal will be discussed later in the meetings. The Council wants to have a yearly meeting that will be held in the same place each year in addition to a meeting that moves about the United States. A long discussion resulted in the wording and ramifications of the Maryland Fair Labor Standards act and the Maryland Labor & Industrial Act, as both pertain to the volunteer systems in Maryland. Four or five other states are now having problems, much like Maryland.

MOTION: That thee officers of the M.S.F.A. contact Congressman Hoyer's office to find out what is being done by him concerning the Fair Labor situation, which is now effecting Montgomery County and will be effecting most other jurisdictions within Maryland and nationwide. (Sterling/Wood)
PASSED

STATISTICAL COMMITTEE - Chairman Worthington reported that we are down to 67 member companies not submitting their 1992 data and all but 14 of these submitted in 1991. Any help in getting these companies to submit would be greatly appreciated.

TRANSPORTATION COMMITTEE - Chairman Hetz reported that we are expecting 1500 certifications this year. About 80% will be fee bearing, or about \$4,000.00 income this year. As was discussed at the last Executive Committee meeting, the database is not split into 4 sections. Donald Bell has been assigned one of the sections; Mary Louise Snyder, the Ladies Auxiliary Transportation Committee, has been assigned another section; and the other two sections reside with me. At this time we have updated about 1000 records. Jesse Jackson, of Data Systems Committee, has done an exceptional job in working with this database since last year. He is still working on the split database. We are looking for ways to load more records quicker, and a way to back-up this database. I purchased a copy of FoxPro for Windows, and am looking to use these additional capabilities to speed up our tasks. By using a macro, he is able to re-handle 6 to 8 records a minute, instead of the earlier prediction of 5 minutes a record. Since Ocean City there has been some clarifications in our activities and their financial abilities, now we are told that we are self sufficient. Jesse Jackson has provided us with specifications that would give us insight in purchasing a computer, but we need a final approval from this committee. Long discussion was held on the various aspects of funding, where and how?

MOTION: To allow the Transportation Committee to purchase another computer, up to \$3900; and the balance to come out of the Convention fund. (Wood/Cornell) PASSED

DATA SYSTEMS COMMITTEE - Chairman Jackson has been spending a lot of time working on updating various programs. We will probably have a few new committee members, then we will have a meeting and

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delegate their assignments for the year. The Transportation Committee has two computers currently in our inventory, purchased with our funds. Possibly something that came up at the budget meeting, but we need some guidelines on who qualifies for a computer in the association. Donald Mooney, asked Jesse to give the committee a copy of this inventory so that they could decide on the merits of who should have a computer.

MOTION: Any computer equipment purchased for the MSFA must be done through the Data Systems Committee. (Mooney/Fleshman) PASSED

NIGHT AT TOBY'S DINNER THEATRE - Chairman Cross reported that prices have been obtained from Toby's at \$16.95 for a Tuesday night and \$20.00 for a Friday. Many individuals have expressed a desire to come out on Friday night. The committee recommends we go with our night at Toby's Dinner Theatre on Friday April 29th, and sell the tickets for \$23.00. The show will be "Big River" and the cost of printing the tickets will be donated.

MOTION: To authorize a \$500.00 deposit for Toby's Dinner Theatre for Friday April 29th, and tickets will be sold for \$23.00. (Fleshman/Curfman) PASSED

VOLUNTEER FIREFIGHTER'S ROOM COMMITTEE - Vice Chairman Watkins stated that the committee is working on an inventory of the room and that trophies are being engraved with the proper names.

INSURANCE ADVISORY COMMITTEE - Chairman Gosnell has asked that the President give their committee some goals to aim for. Jack stated that they were ready to advise the officers of the necessary insurance. Chairman Gosnell spoke of an incident that was bounced between the

Statistical Committee and the Insurance Committee. It seems that an organization seeking information about our officers, and member departments received a request for information to be sent to "Fire Department Informational Services". Chairman Gosnell stated that Chip Jewell was involved with this company, and some references were made about the use of the Association's name in this correspondence.

Several people in Baltimore County gave grave concerns about the use of this information, and how it would affect the State Association. Baltimore County President Rosemary Chapman talked with President Fleshman, and stated that this information should not be given out.

MOTION: That the insurance issue dealing with Chip Jewell not be allowed to use the name of the Association in any correspondence dealing with this issue. (LeCompte/Mooney) PASSED

The meeting was turned back to President Hurlock who called upon Assistant Chaplain Knauer for the benediction. Chaplain Pierce Damewood opened the Sunday meeting with the appropriate call for prayers, followed with the pledge of allegiance.

President Philip Hurlock acknowledged the Past Presidents in attendance: L. B. Thompson, 62-63; D. E. Kirk, 63-64; R. L. Wood, 73-74; R. N. Dempsey, 80-81; T. L. Tharp, 81-82; C. W. Riley, 83-84; R. J. Smith, 84-85; L. T. King, 85-86; R. P. Cumberland, 87-88; R. H. Shimer, 88-89; T. A. Mattingly, 90-91; and W. J. Fleshman, 92-93. President Hurlock acknowledged Ladies Auxiliary President Gayle Jester, Junior V-Pres. Sharon Worthington, and other guests in attendance.

WAYS & MEANS COMMITTEE - Chairman Means stated that our profit after moneys turned in today, is approximately \$16,700.00.

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FALLEN FIREFIGHTERS ADVISORY COMMITTEE - Robert Cumberland reported for Richard Petry who was not able to attend. Chairman Petry would like to purchase 500 copies of a booklet, but no budget was sent into the Budget Committee. The Executive Committee felt that the need had not been properly justified for the purchase.

NFPA OVERVIEW COMMITTEE - Chairman Huttenloch reported he received the Annual Meeting Technical Committee Reports. The proposed list of changes will be sent to the members of the Committee and a meeting will be held to review anything pertaining to the membership of this Association. Any comments drawn up by this committee will be presented to the President for his approval before they are forwarded to the NFPA. All comments must be made by October 8th for consideration at the Annual Meeting in May of 1994.

NATIONAL FIRE ACADEMY LIAISON COMMITTEE - Chairman Cumberland stated that the National Fallen Firefighter Foundation has been organized. They choose Gerard Scanell as their chairman and Hal Bruno as vice chairman. Their next meeting will be October 10th, after the Memorial Service in Emmitsburg. On July 31, 1993 there was an orientation for escorts. There were about 20 people in attendance for this first orientation. We were welcomed by Mary Ellis for the Fire Administration, and Linda Hurley for the National Fire Academy. After a video showing the 1992 service, Vickie Taylor, Grief Counseling Coordinator talked about dealing with the families. The service this year will be broadcast live over satellite cable TV by the Volunteer Firemen's Insurance Service, out of Harrisburg, Pennsylvania, and with Rich Adams doing the narrating. There will be one escort for every five family members. The Foundation's Board of Directors is made up of: Ms Rita P. Wilson, (Insurance category) Senior V.P., Allstate Insur. Co.; Mr. Gerard Scanell, (Manufacturing category) Vice President, Corporate Safety Affairs,

Johnson & Johnson; Mr. Hal Bruno, (Communications) Political Director, ABC News; (Builders/Housing/Realty) Mrs. Dorcas T. Helfant, Coldwell Banker-Helfant Realty; Mr. Barry Rosengarten, Board of Directors, Nat. Assn of Home Builders; Mr. Alfred Whitehead, (Career F.F) President, Int. Assn of Fire Fighters; Mr. Jack Condon, (Volunteer F.F.) Oregon Director, National Vol. Fire Council; and Mr. Steve Robinson, (Federal F.F.) Director, Boise Interagency Fire Center, Bureau of Land Management, Dept. of the Interior. Anyone wishing to make a donation can do so by sending it to the National Fallen Firefighters Administration at Gettysburg.

PUBLIC RELATIONS & BULLETIN COMMITTEE Chairman Gatton reported that a complete run-down of the convention activities can be found in the most recent edition of "The Volunteer Trumpet". An apology has been extended to the Fire Prevention Committee and the Indian Head VFD for an oversight in omitting the winner of the Silver Spring Award. Hopefully most of you have noticed some slight format change in the current issue. This is the first such alteration in a few years. During the recent Budget Committee meeting, this committee like several others did suffer some budget request cuts. They will have to be more selective about which pieces of information are published and which are not. The other alternative is to cut out a scheduled issue. I will work with President Hurlock in regards to this matter. The deadlines for publications are: September 1; November 1; February 1; and May 1. Please make every effort to get your materials to me by these dates.

STATE FIRE MARSHAL - Fire Marshal Gabriele reported that mutual concerns have been expressed with the Association's officers and personnel in his office. Some personnel changes have occurred in the State Fire Prevention Commission in that Jack Dorsey has served his two terms and has been replaced by Jack Hammett, a builder from Calvert County. The flood gates on spending monies have opened again, and resulted in our office getting some new equipment. As this equipment is purchased, it must be used or disciplinary action will be taken when the equipment isn't used properly. Now we are into fiscal year '94, and vacancies in the office

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are being filled; five personnel have been hired and will start shortly. Every Deputy Fire Marshal's position has been filled with one stipulation; they will have to complete their back-ground investigations during the next year, if they don't, they will be dropped at that time. There is no present list of vacancies in the State Fire Marshal's Office. Criminal Record Checks, a subject dear to all volunteer fire companies, may be done by the State Fire Marshal's Office by using two fingerprint cards and submitting \$41.00 for the cost of this service. State Fire Marshal Gabriele spoke highly on the new use of 'CNG', compressed natural gas, as a fuel in the truck industry. There will be some new additions to the service stations in our area. CNG is about one hundred times less explosive than gasoline. CNG vehicles are allowed to go through all tunnels. The Baltimore Gas & Electric has stated that all their mobile fleet of 2000 vehicles will be converted to all CNG usage by the end of 1994. Chief Herman Williams of the Baltimore City Fire Department is working well with the State Fire Marshal's Office.

BOARD OF TRUSTEES - Chairman Powell reported that they have paid out \$26,242 as of this date to 23 widows, 8 orphans and 2 dependent children, with 2 more widows being added shortly. The Volunteer Trumpet is dedicated to several fallen firefighters, and we have had no correspondence with these widows as to the pensions they are eligible to receive.

MARYLAND FIRE AND RESCUE INSTITUTE - Director Edwards stated it was a pleasure meeting with the officers of the association to share and express our mutual concerns of the two organizations. We agreed to work together in every concern. I was happy to receive 286 questionnaires from which much needed information was collected. We had hoped for more, but next year this questionnaire will be

duplicated. A written report was produced for today, and it was discussed in great detail, answering many questions of the Association. At the convention, we were able to produce nearly 1000 transcripts of training or certifications for fire service personnel at the convention. A proposal was discussed which would allow the NVFC to utilize portions of the MSFA office space at MFRI headquarters in Berwyn Heights. It was noted that the NVFC is looking for office space in the Washington area and that this proposal could possibly be of value to the MSFA.

MOTION: That the Executive Committee, in producing the advancement of the National Volunteer Fire Council, approves the use of portions of the M.S.F.A. office space at MFRI in Berwyn Heights for use by the National Volunteer Fire Council. The President of the MSFA is authorized to work out the details between the MSFA, MFRI and the NVFC. (Worthington/Fleshman) PASSED

TRAINING COMMITTEE - Chairman Watkins stated that they had their first meeting in Damascus, at which time their assignments were given out in regards to the sub-committees. The areas that we are primarily looking at this year are: The Ten Year Plan; Training needs; The problem with "no-shows"; Book charges and short course fees; MFRI curriculum changes; Changes for haz-mat training; and a way of updating the Zembower Award compilations. Chairman Watkins discussed the possibility of having something like the week-end short courses for the firefighter that took his/her original training many years ago, and has been busy in the operation of their fire company ever since. Some of our companies are running about 150 calls a year, and maybe one or two actual house fires a year. We are interested in some type of review class or continuing education, using the regional fire training centers about one day every three months.

LEGISLATIVE COMMITTEE - Chairman Riley stated that this year seems to be the proper year to introduce the income tax incentive program, and a vehicle lighting program for qualified volunteers. Many jurisdictions have tried for several years to have light bills passed, and this year it would seem that the MSFA should put a bill in to cover all these situations. We have stayed away from this type of bill, but Carroll County Fire Police have approached us for help in their behalf. Cecil County has a bill, and now Baltimore County has put

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together a bill for their top officers to respond to fire incidents. It was shown that 47 states have bills concerning the use of various lights. It is something we should look at. Carroll County volunteers have had the support of their county government and the local state police barracks, but that activity stops at Pikesville. Gene Curfman stated that firefighters are nearly being killed at the scene, but traffic and everyone else will become orderly when they see a red light. Tom Tharp believes that the Anne Arundel County government will strongly oppose it if they believe it will help volunteers.

MOTION: To support the Legislative Committee's efforts to propose state legislation to allow lights on volunteer fire service personnel's private vehicles. (Sterling/Stack) PASSED

A long discussion started at the April Executive Committee meeting on the purchase of a copier for 17 State Circle. He stated that prices and specifications have been worked up. Chairman Riley asked for the flexibility in either purchasing or leasing a machine for 17 State Circle.

MOTION: To allow flexibility of the Legislative Chairman and Secretary to possibly lease a machine instead of purchase. (Mooney/Wood) PASSED

FEDERAL LEGISLATIVE OVERSIGHT COMMITTEE - Chairman Cumberland talked about many

items from the federal government requiring much thought and possibly charges from the Executive Committee.

CONVENTION COMMITTEE - Chairman King reported that the fact that politicians getting into our program between the opening ceremonies and the Memorial Service has been duly noted, and a change will take place in future conventions. Our photographer will need a new photograph of all of our officers and committee chairpersons. At Ocean City in October be prepared to have your photograph taken. There were more exhibit booths this year, but less apparatus was shown, a sign of economic times. Chaplain Damewood is looking for a way to make our Memorial Service more memorable next year. The Fire Prevention Queens contest is growing every year, and probably will be moved to the Tropicanna area next year to give it a better atmosphere. We are interested in knowing whether to have the Hubcaps band next year, as they are getting a little stagnant. We had about 750 persons attending the dance. This was the second year for the Joint Installation, and the attendance was very good. We want to thank the Mayor and Ocean City Council, and the Ocean City Volunteer Fire Company for their cooperation and efforts put forth during the convention. If there is a fire or other emergency in Ocean City during our convention, let the Ocean City Vol. Fire Company handle it, enough has been said! At the trophy presentations, if you are going to act like kids, then we will not have you at the presentation. The country music show was a great success, and didn't cost us a cent as the Convention Center paid for it. The Convention Committee would like to thank the Prince George's County Fire Department and M.F.R.I. for their excellent support, and encourage them to try to outdo themselves next year. The Pajama Parade was extremely well attended, the second best attended convention event. A question was posed whether we had broken even on the costs of this year convention? Chairman King stated that he felt that \$4000 to \$5000 loss occurred, and this monies would be taken out of the convention fund monies, but all bills are not in as of now. Another question was asked whether the Parade could be started any earlier? The chairman replied that the companies from Western Maryland would have to leave their station in the middle of the night to get to Ocean City in time for the parade. The Ocean City police would like us to be clear by 4 to 5 PM for the beach people.

MUSEUM COMMITTEE - Chairman Wilson left a written report stating that the MSFA and the Gaithersburg-Washington Grove Fire Department are working on an agreement for use of the old fire station to be a MSFA museum.

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A motion was made and passed to remove the budget & revenue report from the table. Long discussion was started on the many items within the budget proposal.

MOTION: To allow the Executive Committee to be reimbursed for travel expenses to the Executive Committee meetings. (Blanco/Stack) 5 For; 4 Against; MOTION PASSED

MOTION: To approve the budget as submitted by the Budget and Revenue Committee. (Mooney/Fleshman) PASSED

Long discussion was instituted as to where some of the moneys come out of; whether it be the dues or the State Appropriations Funds. A question from Vice President Yinger was brought up about why the Special Activities Committee was not present at our two day meeting in Easton to sell the many items left in our inventory since the convention? It was felt that if they displayed the items individuals would purchase them. Executive Committee member Wood asked about the bond that the President is to hold on the Officers? Treasurer Emeritus Kirk will investigate. President Hurlock stated there is a lack of adequate funding for our committee requests, and we should tell our members what the State Association provides

for them.

The meeting was turned back to President Hurlock, who thanked everyone for their attendance and participation, and called upon Chaplain Damewood for the benediction. There being no further business to come before the Executive Committee the meeting was adjourned.

Respectfully submitted,

Office of the Secretary

Leonard T. King

David M. White

J. Edward Cross

Ralph E. Dull