

**MARYLAND STATE FIREMEN'S ASSOCIATION
EXECUTIVE COMMITTEE MEETING MINUTES
APRIL 23 & 24, 1994
GRANTSVILLE, MARYLAND**

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The Executive Committee Meeting was called to order by President Philip M. Hurlock, at the Grantsville Fire Company. The President called upon Chaplain Damewood for the opening prayer, followed by the pledge of allegiance. President Hurlock introduced Senator Hafer, who thanked all the volunteers for their contributions to mankind. President Hurlock introduced Mike Simmons who welcomed the Association to the Grantsville fire station and spoke on the weekends activities.

The President recognized the following Past Presidents who were in attendance: L.B. Thompson, 62-63; D.E. Kirk, 63-64; E.E. Dunn, 76-77; R.L. Wood, 73-74; C.O. Baker, 78-79; C.B. Burton, 79-80; T.L. Tharp, 81-82; C.W. Riley, 83-84; L.T. King, 85-86; R.P. Cumberland, 87-88; R. H. Shimer, 88-89; J.R. Robison, 89-90; T.A. Mattingly, 90-91; B.J. Smith, 91-92; and W.J. Fleshman, 92-93. The President also recognized Trustees Riley, Fatkin, and Baker. He recognized President Gayle Jester, Jr. Vice President Sharon Worthington, Corresponding Secretary Nancy Cox, Elaine Huttenloch and Leone Gatton, Past Presidents, of the Ladies Auxiliary, and other guests who were in attendance. He then went into reports of the officers.

PRESIDENT - President Hurlock thanked the Grantsville Fire Company for hosting and Dave Kirk for helping coordinate the activities, the officers, members of Midland, and George Blanco for the open house they provided last night. President Hurlock spoke about the various legislative issues, he stated that the session has come to a close and he feels that the fire service in general made out very well. He encouraged everyone to go to 17 State Circle to see the amount of work that is done on a daily basis. Mr. Hurlock also thanked Charlie Riley, for his time and dedication. He also stated how fortunate the Association was to have the office staffed five days a week, by a dedicated group of ladies under the Chairmanship of Mrs. Louise Dell. These ladies are a valuable asset to the organization. The Ladies Auxiliary was also thanked for their financial support on the purchase of the new copy machine. He reported that the association officers continue to work MFRI Director Edwards and his staff on various concerns and issues. With the help of many fire service organizations a draft copy of the MFRI Training and Education Plan has recently been completed. Director Edwards, Pat Marlett, and President Kirwan were thanked for their efforts in securing some funds for the purchase of property for the proposed Upper Eastern Shore Training Facility. The staff of MFRI was recognized on the excellent article that was published in the Washington Post on the training that is done. President Hurlock also stated that he appreciates all the work that is being done on the Pre-Convention Seminars for June.

The EMS Board continues to meet and address the concerns that are brought forth as well as reviewing the responsibilities of that Board. In a cooperative effort with this board, the legislature, the Maryland State Police, and Governor Schaefer, it now appears that we will receive two additional Dauphine helicopters. One will be for Southern Maryland and the other for the Upper Eastern Shore at Centreville. President Hurlock also stated the he recently received notice

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that Dr. Rick Alcorta, Acting State EMS Director, will be stepping down as of April 29th. He wished Dr. Alcorta well, and stated that he thought things were starting to smooth out over the past twenty months. At the end of March, three state officers and our Legislative chairman and Vice Chairman had the pleasure to meet with Governor William Donald Schaefer, and felt that the meeting was very productive and crucial to our association. Governor Schaefer was also invited to attend the Convention in June.

The Maryland Fire/EMS Coalition has recently had a meeting with Congresswoman Helen Bentley and expressed our concerns over the Fair Labor issue. Recently a House Resolution (H.R. 3929) has been introduced by Congressman Bateman from Virginia and we are actively soliciting support from our Maryland Senators and Representatives. A meeting has been scheduled with Congressman Hoyer to address some of our concerns with him as well.

President Hurlock reported that if Ms. Carrye B. Brown is confirmed as the next Administrator of the U.S. Fire Administration, he hopes to have a meeting with her before Ocean City. Several Offices of the Association had the opportunity to attend the P.G. County Fire/Police Recognition Luncheon at Greenbelt, and President Hurlock gave special recognition to Past President Joe Robison for receiving the Silver Medal of Valor, for a action that he took down the street from his house, he went in and utilized the resources he had available until the first arriving fire department was able to get on the scene to help minimize damage to that dwelling. President Hurlock also stated that there have been some illnesses and several members have lost a loved one, he stated that his thoughts and prayers were with them, and he is sure they would appreciate a phone call or card. Assistant secretary Dave White advised that he is submitting his resignation from his position due to medical and physical conditions. His services will be missed, and we need to look at filling the position or leave it open until the convention when the new officers take over. The President recognized Delegate George Edwards, who lives in Grantsville. He welcomed everyone to Grantsville, and stated that he serves on the Appropriations Committee. He thought that they did more for the fire service this year than last year. He also stated that Charlie Riley is an excellent person to represent you. He stated that the firemen do an excellent job. President Hurlock also acknowledged President of the Maryland Fire Chief's Association, Jim Snider.

FIRST VICE PRESIDENT - Vice President Yinger stated that the President had covered everything, so his report could be read at everyone's convenience. He did state that working with President Hurlock has been a good learning experience. President Hurlock had a five point program that he wanted to do this year and he did complete it by seeing Governor Schaefer, and met with the five key people, he feels that it built the association quite a bit.

SECOND VICE PRESIDENT - Vice President Cross thanked everyone who helped him out in his first year in office. He is learning a lot, offered his assistance, and is looking forward to next year.

SECRETARY - Secretary King reported on the resignation of Assistant Secretary David M. White, due to health reasons. He stated that Dave's enthusiasm, cooperation, and expertise will be missed. He wished him well and hopes that he can make a total recovery. Dave will not be replaced due to

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the ending of the Associations yearly terms. Secretary King stated that the minutes of the meeting in Odenton have been transcribed, duplicated, and distributed to those on the mailing list. There is a correction under the Board of Review, one figure, "\$20,000." was put in the Flintstone request instead of "\$120,000." The letters of suspension have been sent, there are still 14 departments who are under suspension for lack of payment of dues. Applications for membership have been sent to the Boonsboro Rescue Squad, Calvert County ALS, St. Mary's County ALS, and the Provident Insurance Company. When they are completed they will be sent to the Standards Committee for investigation. Letters were sent to Governor Schaefer and Mayor Powell, inviting them to the Convention. Mayor Powell has replied and will be attending. A letter was sent to Congressman Hoyer urging him to support the adoption and enforcement of the proposed flammability regulations for upholstered furniture. Twenty three sets of mailing labels have been provided to various committees and five sets were sold to businesses for a donation of \$25.00 each set. Three additional Fallen Firefighter Monument prints were sold for \$20.00 each. The 1993 Maryland Tax Report was completed and forwarded to Comptroller Goldstein on March 8, 1994. The Convention Proceedings Books were distributed at the Odenton Meeting and the remaining books will be distributed at the Convention. The Secretary's Office has been assisting the President's Automobile Committee with the purchase of the new automobile and disposal of the old one. Secretary King also praised the committee and perspective incoming President on the decision to purchase a sedan model which will result in a 12 to 14,000 dollar savings to our Association.

The Hillandale Volunteer Fire Department has requested that the rules for the Chief A. Marvin Gibbons Memorial Award be slightly revised. The requested change would establish that only a Maryland department is eligible to receive the award. The Executive Committee will have to approve this request. A six hour meeting was held with the Volunteer Firemen's Insurance Services representative to revise our insurance coverage. We have been paying a premium on several items that are no longer in use or are not in working condition. The premium is larger than the value of the items, and other problems exist. We also do not have coverage on many historical items, items that cannot be replaced and equipment that has not been listed with the insurance company. A form will be sent to all individuals to list a complete inventory of all items and equipment. Mr. King stated that Ms. Nichole Bagley of VFIS has been extremely cooperative, knowledgeable, and easy to work with. Her expertise will save the Association money and provide better insurance coverage.

The Annual Credentials Forms are due to the Secretary's Office now. All offices and committee chairpersons are reminded that their reports are due to Vice Chairman Mattingly of the Convention Committee during these meetings in order for them to be included in the Convention Program Book. The Secretary's Office is working with all perspective incoming officers to have the Annual Directory published in a more timely manner and better quality than in the past. Please provide any address or phone changes as soon as possible. Mr. King reminded all the county associations and jurisdictions that you must have your elections for the Emergency Assistance Trust Fund Board of Review in May. You are also reminded to forward a letter to the Secretary's Office with this individuals name.

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Secretary Emeritus Burton has agreed to be the Registrar for the Annual Convention, along with assistance from several others. He asked that all departments attend and register in a timely manner. Don't forget to vote on Tuesday. Registration will be held on Sunday morning, June 12th, assistance is requested for individuals to be in the Convention Center no later than 0800 hours to prepare the registration packets on June 12th. Any items to be included in the packets, must be there before 0800 hours on June 12th. Montgomery County had their Valor Awards last week, and honored Chief David Dwyer, who has served 25 years in a Volunteer Chiefs capacity. He has received the Washingtonian of the Year award in the past. He will also be receiving something on Maryland Volunteerism. Ms. Mary Ann Gibbons was welcomed to the meetings and thanked for her assistance and attendance. Mr. King stated that the total funds received since last meeting (\$87,541.21), have been transferred to the Treasurer's Office.

TREASURER - Treasurer Saville gave the report of the Treasurer's Office, and a copy is on file. He thanked the President and his assistants for their help.

CHAPLAIN - Chaplain Damewood thanked everyone for their cards and calls. He reminded everyone that anything for the Memorial Service received after May 1st will be held over for next year. The format and memorial service will be changed, he hopes everyone will like it.

A special presentation was by C.J. Baynes and Mark LeFever from the Provident Insurance Agency to the Safety Committee. On behalf of Provident Insurance Agency they stated they are honored to be working with the Safety Committee on the training film. The Provident Insurance Agency made a \$1000.00 donation to the committee. Chairman Jenks Mattingly and President Hurlock thanked Provident on behalf of the Association. The President then turned the meeting over to Executive Committee Chairman Jester. Chairman Jester went into the first item of business. The following motion was made:

MOTION: To approve the minutes of the January 15 & 16 Executive Committee Meetings held in Odenton. Passed.

Chairman Jester went around the table for comments from the Executive Committee. Paul Sterling updated everyone on the Fair Labor Issue in Montgomery County. The Burtonsville Vol. Fire Department has decided to file suit against the Department of Labor on the issue, and have retained the same attorney who was successful in the North Carolina case. Roy Wood reported that he discussed the LOSAP Award program with the President, he wrote a letter to Steny Hoyer, and ask that he start the process of getting legislation drawn to exempt all LOSAP recipients in Maryland from paying income tax on this award. Mr. Hoyer's office has received the packet. Donald Mooney reported that Baltimore County Chief Bannister has announced his retirement. Hartwood Cornell reported that Washington County has recently hired Jerry Reid as Fire and Rescue Coordinator.

OFFICE OF THE ATTORNEY - Attorney Powell submitted a written report and spoke on the recent federal court case in North Carolina, and commented that this case should have an important positive impact on the volunteer fire service.

BESSIE MARSHALL FUND - Ladies Auxiliary Chairperson June Black updated those on the Bessie Marshall Fund and distributed an updated letter covering the benefits.

CONSTITUTION AND BY-LAWS - Chairman Fleshman stated that the Committee met on March 5th at Lexington Park. He stated that there were five proposals for change to be placed on the ballot at the annual convention. Each proposal was reviewed and discussed, with the following motions being made:

MOTION: TO APPROVE PROPOSAL I - SCHOLARSHIP FUNDING CHANGES. Passed.

MOTION: TO APPROVE PROPOSAL II - TO CHANGE THE NAME OF THE ASSOCIATION. Passed.

MOTION: TO APPROVE PROPOSAL III - TO REVISE THE BLS AMBULANCE STANDARDS. Passed.

MOTION: TO APPROVE PROPOSAL IV - TO ADD A DISCRIMINATION STATEMENT. Passed.

MOTION: TO APPROVE PROPOSAL V - TO DELETE THE SPECIAL ACTIVITIES COMMITTEE AS A STANDING COMMITTEE. Defeated.

Chairman Jester advised that discussion on proposal V will be continued at a later time after everyone has had time to study the proposal.

LOSAP INFORMATION - Chairperson Joan Robison reported that the LOSAP Committee has monitored the counties for any legislative updates in their respective L.O.S.A.P., and have found no changes to date. A copy of our book was sent to Mr. Sidello, Unity Mutual Life Insurance Company per his request. Discussions on having L.O.S.A.P. awards being made tax-exempt were brought up.

FIRE PREVENTION - Chairperson Judy White stated that the committee has met twice since our last meeting. She stated that the Miss Fire Prevention Contest is proceeding very well. The committee is looking at ways to ensure the right person gets the information packets. The contest will be at the Sunset Room this year. The book project has been successful in some jurisdictions and not well in others. Mr. Lew Espey has been working on the display unit, additional materials have been purchased so that the literature racks are well stocked. The caramate program seems to be stagnate. Mr. Espey has resigned from the committee effective June 30, 1994. John Long of

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Armiger VFD compiled a fire prevention material resource list identifying 21 sources and distributed it to the committee at the January meeting. Mr. Long also expressed an interest in serving on the committee. Ms. White stated that 200,000 placemats for kitchen safety were distributed to member companies and several boxes are here today for distribution. The committee has requested a video copy of the editorial Channel 2 news ran on the rash of fire deaths of children in Baltimore. The video will be shown at the convention. Joint sponsorship between this committee and MFRI for a fire safety educator's seminar was discussed. Possible time frame is spring 1995, with a one-day session goal. There is no projected distribution date for the Fire Prevention Book revision. Ms. White also stated that the committee supports the Governor's Fire and Burn Safety Symposium scheduled for September 7th.

HISTORICAL AND ARCHIVES - Chairman Bosanko stated that the search for the apparatus continues, we have had no legal documentation and are continuing to do a title search for the Seagrave that was located in the hands of a used apparatus dealer in PA, the unit has been sold to a private collector. The biggest problem is with the Volunteer Fire Fighter's Room, the locks still have not been changed, and we have still not been provided with a key, the room has limited access. The University wants to redecorate the room, the cost is about \$6,000.00, and they want the Association to pay for this. There is a new administration at the University, it appears they have no interest in the room. We were also informed that they are changing the carpet and the room will not be available to us during that time. The committee is concerned about how much input they have on the control of the room. There is still a problem with the custodial staff hanging the plaques that we have requested. No record of insurance has been found on the items in the room, last year over 28,000 people attended functions in that room and it is left unlocked daily. The more valuable items have been removed and stored at Berwyn Heights. A suggestion was made to determine whether we want to maintain the room at University of Maryland, and maybe display the items at MFRI.

SCHOLARSHIP - Vice Chairman Bender stated that we have two graduates this year. There are two qualified applicants to consider for scholarships.

SAFETY - Chairman J. Mattingly stated that the committee has met three times and discussions were held on committee members not attending regular meetings. President Hurlock stated he would address this problem. The slide/video presentation is on line and will be presented at the Convention, the litter bags will contain Buckle Up Stickers and a news letter from the Safety Committee, the stickers will also be distributed at all county association meetings. The committee decided not to endorse the EVOC Film on Emergency Vehicle Driving. The committee has received financial support from Provident and Selective Insurance Companies to help with this years projects.

FIVE YEAR PLANNING - Chairman Robison reported that the Committee is reviewing many recommendations that were great, but we need to find a way to implement these ideas. The Committee made the following recommendations that should be reviewed in the coming year: Statewide Low Interest Loan Program, Review SB508 distribution, Review Administrative Fund

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Requirements of the State of Maryland, Executive Director for the MSFA (Full time) Review

Emergency Assistance Trust Fund Program, and establish a committee to facilitate information and guidance for Income Tax Incentive.

M.F.R.I. - Director Edwards spoke about the MFRI Training and Education Plan, and thanked everyone for the outstanding job. The committee plans to execute every recommendation in the plan. He feels they are all achievable within three years. The report was presented to the Training and Education Committee and to Dr. Kirwan, who was very pleased with it. The plan will be included in every company delegates package in Ocean City. On the budget, we received a \$370,000.00 increase. There will be additional programs available. Funding was maintained for the Upper Eastern Shore project. The Lower Eastern Shore project is out for bid. National Staff and Command will be given yearly. There will be nine pre-convention seminars. We will have a MFRI booth at the convention with a computerized survey. Mr. Edwards presented a Certificate of Appreciation from the University of Maryland for their significant contribution and commitment to the development of MFRI Plan.

BOARD OF REVIEW - Chairman D' Camera presented the recommendations of the Board for the Executive Committee's concurrence.

MOTION: TO CONCUR WITH THE APPROVAL OF APPLICATION 94-08 FROM HOOPERS ISLAND VOLUNTEER FIRE DEPARTMENT FOR \$26,000. Passed.

MOTION: TO CONCUR WITH THE BOARD TO REJECT APPLICATION 94-09 FROM BLOOMINGTON VOLUNTEER FIRE COMPANY FOR AN ENGINE. Passed.

MOTION: TO CONCUR WITH THE APPROVAL OF APPLICATION 94-10 FROM EASTERN GARRETT COUNTY VOLUNTEER FIRE COMPANY OF A NO INTEREST LOAN OF \$100,000. WITH A TEN YEAR REPAYMENT PLAN AND A GRANT OF \$55,881.34 ON THE CONDITION THAT THE COMPANY PROVIDE \$10,000. IN MATCHING FUNDS FOR A RESCUE TRUCK. Passed.

NATIONAL VOLUNTEER FIRE COUNCIL - Delegate T. Tharp reported that the NVFC Foundation is one of eight organizations receiving funds from the profits of the sale of the Ben Franklin Medal by the US Mint. Associate Membership levels are down about one third from 1993, a new Membership Committee has been appointed to work on the problem, plans are underway to recoup. The Fallen Firefighter Memorial Foundation is working on fundraising. The NVFC office has a second full-time employee, Heather Schafer. The Tobacco Institute has withdrawn funding for the Council. The US Fire Administration grants will be for recruitment and retention in the volunteer fire service. The NVFC, the International Association of Fire Chiefs and the Loudoun County Fire Service put on a one day conference on the Fair Labor Standards Act and its impact on the fire service. Shortly after Virginia Congressman Batemen drafted a bill to amend the FLSA to allow paid firefighters to volunteer in the same jurisdiction in which they are employed. The Volunteer Incentive Program will have two new classes, Leadership and

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Administration, and Fire Cause Determination. There will be three VIP weeks in 1995, with seven

offerings of a mixture of the four classes will be presented. There are no longer state quotas and registration will be on a first come basis. The council learned of a joint FBI-ATF project which is looking into the problem of firefighter arson, a survey form was sent out to each member state. The NVFC is interested in defining the problem and developing an educational package for fire departments to use in combating the situation. The Foundation's informal auction raised \$2,225.75 so far, all proceeds go into the Foundation's general fund.

RECRUITMENT - Chairman D. Flinn reported that the committee has experienced its busiest and most productive year. The committee has conducted 15 training workshops and has provided the Media Relations and Volunteer Recruitment training to all regions of the state. A regional follow up system has been developed to respond to inquiries resulting from the PSA's and their regional videos. The committee will be conducting two pre-convention workshops at the convention. The committee believes that is important for the members of the auxiliaries to participate in the recruitment training and in the partnership. Allstate Insurance company has already pledged its continued support.

DATA SYSTEMS - Chairman Jackson reported that they have been able to assist the Transportation Committee in getting their report, plus keeping up with equipment repairs and replacements. Progress on the new financial reporting system has been at a standstill but we still have plans to run the new system in parallel with the old system for the 1994-1995 fiscal year.

NFPA OVERVIEW - Chairman Huttenloch reported that the committee is keeping a close watch on several standards that will be considered for vote at the May meeting. John Hoglund expressed concern on the effective date and the printed date of new standards, a letter was sent to have this corrected.

STANDARDS - Chairman Huttenloch stated that no requests have come in for standards checks and no one submitted any new standards requests for the By-Laws.

HALL OF FAME - Chairman Baker stated that the bound proceedings books were picked up from Mrs. Hare and turned over to the Historical Committee. The committee will meet on May 23rd to decide on the Hall of Fame entries and the Marbury Gates Award.

NATIONAL FIRE ACADEMY LIAISON - Chairman Cumberland reported that Carrie Brown's hearing went very well and is moving through the proper channels, the committee did not approve her as of yet. He also stated that there will be a national search for a Deputy Director to take Ed Walls place who retired. The Fallen Firefighters program this year will be headed by Linda Hurley. As of this time we have 73 firefighters that died last year in the line of duty who will be honored on October 15th & 16th. The committee is still looking for names to submit to Congressional Fire Service Dinner.

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Robert Shimer reported that he combined the following reports into one: MARYLAND

EMERGENCY NUMBER SYSTEMS BOARD (911); REGIONAL FIRE TRAINING CENTERS; GOVERNOR'S EMERGENCY RESPONSE COMMISSION; and the M.F.R.E.T.C. - Mr. Shimer reported that Michael Love has been nominated to complete the term of Jim Almoney who represents the Career Fire Service on the Board. Mr. Almoney retired effective March 31, 1994. Very few counties are turned down for funds for enhancing the 911 system. The cellular and wireless system issue still continues to be discussed in regards as how the board is going to be able to do anything as far as funding these systems. The board has scheduled inspections of all the 911 centers throughout the state. Training Committee is still continuing with their efforts to provide a training programs to certify the telecommunicators, they are running pilot programs now. The Public Service Commission has approved 311 and 211 for the Washington Post and the Baltimore Sun, it will be tested for a 3 month period. The Regional Fire Training Center Committee has not had an official meeting yet. General Bashay retired as chairman of the Governor's Emergency Management Advisory Council, the Governor has recommended and appointed David McMillion to serve as the new Chairman. Calvert, Caroline, Dorchester, St. Mary's and Talbot counties are eligible for federal assistance due to the ice storm damage. The Maryland Institute for Emergency Medical Services Systems has obtained a grant that are HAZMAT related amounting to approximately \$15,000.00 each. Legislation is in the works to waive the CDL 15 hour Rule for emergencies. The Local Emergency Planning Committee was looking into the power outage with BG&E and Washington Gas Light. The MFRETC will organize and facilitate a meeting which would explore the feasibility of gaining college credits for emergency services training. Ted Porter reported that he continues to monitor the reimbursement tuition program for fireman and rescue squadrons to see if there is a need for changing and increase the funding levels. Steve Halford and Don Mooney have been confirmed to go back on the Commission. Bob Dempsey indicated that he does not wish to stay on the Commission when his term expires in June. The following motion was made by R. Wood and seconded by D. Davis:

MOTION: TO RECONSIDER THE MOTION IN REFERENCE TO PROPOSAL V OF THE CONSTITUTION AND BY-LAWS COMMITTEE. Passed.

R. Wood stated that he wanted to insert in the submission where is says to allow for elimination of the Standing Committee and make it a part of the Convention Committee, and that all profits received by this program be returned to the General Fund. The following motion was presented:

MOTION: TO APPROVE PROPOSAL V - TO DELETE THE SPECIAL ACTIVITIES FROM THE STANDING COMMITTEES LIST. Passed.

Mr. Fleshman stated that the copier assigned to him broke down while working on the changes of the Constitution and By Laws. This machine is not on contract, the cost of repairs on the machine was about \$1,000.00, so the repairman proposed to buy a used one for \$1,295.00. After discussion it was decided to bring this issue in front of the Budget Committee first. The Budget committee met and recommended not to authorize payment or replacement, the Secretary

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will handle the bill with help from the Treasurer. Mr. Fleshman will be relieved of the bill and

responsibility.

Steve Cox spoke about the plane crash at College Park Training Academy, it landed at the College Park Airport, three doctors and a pilot from North Carolina, the plane took off without enough altitude and hit the classroom building. Mr. Cox also received a call about the Western Maryland Training Center - some of the fireproofing has come off the wall.

LEGISLATIVE - Chairman Riley reported that the session adjourned on Monday, April 11th at midnight. The Committee screened 1,694 House Bills, 28 House Joint Resolutions, 857 Senate Bills, and 13 Senate Joint Resolutions, a total of 2,592 Bills. This is a decrease of six bills from last year. There were over 80 bills introduced this year concerning the emergency services. Chairman Riley then reviewed the results of the most important bills. The Maryland State Firemen's Association testified on a total of 23 bills, of which we won 21 and lost 2. We were able to maintain the same level of funding as we had in FY 1994 Budgets. Chairman Riley spoke on three important Bills - HB 1067, this Bill would allow the Office of the State Fire Marshal to run an initial criminal background record check on prospective members of a volunteer fire company or employee of career company by using name and birth date at no charge. HB 1343, which allows Emergency Lights on private vehicles for chief officers and fire police. SB 0664, State Income Tax Incentive Bill. On March 31, 1994, Chairman Riley, President Hurlock, Vice Presidents Yinger and Cross, and Vice Chairman Bernie Smith met with Governor Schaefer to discuss the Upper Shore Training Center Project with him along with other legislative matters, we also took the opportunity to thank him for his help over the years and present him with a few mementos. At the Governor's Press Conference on March 30, the Board of Public works gave the approval to purchase two new Dauphine Helicopters at a cost of 10.5 million dollars. One is to be delivered to Southern Maryland in September and one to Centreville in November.

MOTION: THAT THE SECRETARY WRITE A LETTER TO THE GOVERNOR, URGING HIM TO SIGN THESE BILLS DEALING WITH THE EMERGENCY SERVICES. Passed.

FEDERAL LEGISLATION - Chairman Cumberland stated on March 24 and 25th the National Volunteer Fire Council Legislative Committee met in Washington DC, some of the topics discussed were The Comprehensive Occupational Safety and Health Reform, Steny Hoyer will not be signing on as a Co-Sponsor of H.R. 3949, but still wants to work it out through the Department of Labor. He urged everyone to start making calls and sending letters stating that we would like our people to sign on and support this bill. The Arson Prevention Act has passed both Houses, we need to start working on the Appropriations Committee to put new money up for this Act. The OSHA Reform Act has been amended to exempt volunteers, and was passed in committee. They also want to let local jurisdictions control OSHA. There is a new bill out for the Consumer Product Safety Commission to promulgate standards for a fire safe cigarette. We are working on the MSDS Sheets to be standardized. There looks like there is a problem with the Length of Service Award Programs under Section 457 of the Internal Revenue Code, which governs deferred compensation plans by

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governmental and non-governmental tax-exempt entities. This may cause volunteers to be taxable

on their service awards when they are vest, instead of when the awards are received after retirement. Chairman Cumberland recommended that we support the National Volunteer Fire Council in their efforts through supporting the legislation.

MOTION: THAT THE SECRETARY SEND A LETTER TO CONGRESSMAN HOYER EXPRESSING OUR STRONG CONCERNS OVER THE FAIR LABOR ISSUE, ASKING HIS ASSISTANCE, WITH COPIES TO THE ENTIRE MARYLAND DELEGATION. Passed.

PUBLIC RELATIONS & BULLETIN - Chairman Gatton stated that the latest issue contained twenty pages of information for our member companies. There is a budget shortfall for this committee. There will be 4000 copies of the M.S.F.A. Convention Program and L.A.M.S.F.A. Convention Program, the first 2500 will be included as inserts in the Trumpet and the remaining 1500 available for the convention. The Treasurer transferred some funds from State money.

M.I.E.M.S.S. - Dr. Alcorta reported that there is an Interhospital Transport Protocol Manual designed for hospitals to realize what resources are available from Maryland's system and to help with referrals to other centers. It also provides guidance to emergency staff on recommended management by each of these specialty centers. The LN/EMT-P Program has been adopted and approved for instruction. The LN to EMT-P work committee is trying to get the prehospital curriculum evaluated by the Board of Nursing so that prehospital care providers can receive credit for their certification and prehospital education. The General Protocol Revision and Updating of the Protocol Manual, MIEMSS is reviewing the entire document and hopefully will be ready for distribution by August. MIEMSS along with Anne Arundel County and produced an airborne pathogens video program with educational support materials that meet the OSHA/MOSH requirements. Training is available through MIEMSS at not cost to Maryland's EMS managers. Two basic trauma life support (BLS) programs with multiple agency interaction were performed at the US Secret Service Training facility. MIEMSS and the Board of Physicians of Quality Assurance have been charged to develop an "EMS/DNR" policy for the State of Maryland. MIEMSS has revised and updated the Volunteer Ambulance Inspection Program Standards. The Basic Life Support (BLS) Guidelines have undergone positive revisions and 99% of all of the MSFA's recommendations have been incorporated into the guideline text.

STATE FIRE MARSHAL - Fire Marshal Gabrielle stated that the budget was in good shape, he may be able to buy body armor, FY 95 budget was approved, state employees will receive a 3% pay raise or \$800.00 which ever is greater, an arson van, six more sedans, and three more four wheel drives will be replaced, a public safety education van will be procured. The bomb squad will get specialized equipment. Fire Marshal Gabrielle would like to make the Fire Marshal's Office a higher profile department. The job specs will be re-written for the Fire Marshals jobs. He would also like to lay the ground work for the Fire Marshal's Office to obtain full police powers, to follow-up on any crime that comes out on any crime they investigate, and issue citations.

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BOARD OF TRUSTEES - Trustee Secretary Fatkin stated that there are currently 25 widows, 11

orphans, and 2 firemen on the pension list, as of today \$127,859.82 has been paid out. We are looking at the claim from the gentleman who was killed in Ocean City last year.

TRAINING - Chairman Watkins and Vice Chairman C. White reported that the committee's work has been plagued by poor attendance at regular meetings. The committee was briefed on the introduction of legislation to remove volunteer firefighters from the jurisdiction of the Fair Labor Standards Act; of the income tax incentive bill's progress; and other legislative items by 1st VP Yinger. The Ten Year Plan has been postponed for one year. MFRI has come up with a no show and drop out policy, the plan looks good. The Hazmat report was approved for presentation to the Executive Committee. Chairman Watkins made a recommendation to make sure that prospective committee members know what they are entering into. The ten year Plan Update was postponed for 1 year, waiting for the MFRI Long-Range Plan. The Committee also made the following recommendations for the IRHMI courses based on results from the questionnaires: 1. That the IRHMI courses continue to be the hazardous materials training courses for fire and rescue personnel in Maryland; 2. Consideration be given to training emergency medical services personnel to the First Responder Operations level; 3. MFRI should supplement the current IRHMI courses with one or two practical activities to provide an opportunity to apply the information learned in the courses in a controlled environment; 4. Consideration should be given by MFRI to develop a module for the EMT and Firefighter First Responder courses to provide instruction in the areas of personal safety, protective clothing and self contained breathing apparatus; 5. Lesson guides for departmental drills should be developed jointly by the MSFA Hazardous Materials and Training Committees to use in conducting multi-department drills; 6. A refresher course should be developed by MFRI to meet the annual refresher training requirement contained in the OSHA regulations.

MOTION: THAT THE EXECUTIVE COMMITTEE APPROVES THE RECOMMENDATIONS OF THE TRAINING COMMITTEE, AND THAT THEY ARE FORWARDED TO MFRI, OTHER ACADEMIES, AND THE TRAINING COMMISSION, TO ADD TO THE HAZARDOUS MATERIALS COURSES THAT ARE CURRENTLY IN OPERATION.

MOTION: TO TABLE ANY ACTION ON THIS MOTION UNTIL THE HAZ-MAT COMMITTEE MAKES A RECOMMENDATION. AMENDED TO ASK FOR THE RECOMMENDATION BY JUNE OR THE LATEST AUGUST. Passed.

Chairman Watkins advised that the Haz-Mat Committee will be provided with a copy of the recommendations and request comment back by the June Executive Committee meeting.

CONVENTION - Chairman King reviewed the pre-convention seminars, topics on the main program, and the other activities for the convention. Chairman King also thanked the Ladies Auxiliary for their \$5,000.00 donation to the convention. He encouraged all individuals and

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departments to purchase program adds, register, purchase dance tickets, vote during the election, purchase picnic tickets, and attend every session of the convention.

EMS - Chairman Wills asked that the Specialty Response Team Survey's be duplicated, completed and returned as soon as possible. Mr. Wills requested that the Chairman of the Executive Committee attempt to ascertain the party who will be responsible for the day to day operation and organizational interface with the State's volunteer and paid field providers - the thousands of Association Members (EMT/As, CRTs and EMT/Paramedics. Mr. Wills also provided a sample letter to Donald DeVries. The other issue Mr. Wills spoke on was the Roll Out Meeting, New Concepts in EMS Education, recently the National Council of State EMS Training Coordinators and the Council of State Governments announced roll out education conferences to introduce the new Revised EMT Basic Curriculum.

MOTION: TO APPROVE THE EXPENDITURE OF \$400. FOR REGISTRATION AND CONFERENCE FEES FOR CHAIRMAN WILLS FOR THE ROLL OUT COURSE. Passed.

MOTION: THAT THE EXECUTIVE COMMITTEE CHAIRMAN DRAFT A LETTER TO MR. DeVRIES IN REFERENCE TO THE INTERIM POSITION AT MIEMSS. Passed.

ADVANCED LIFE SUPPORT - Chairman Robinson reported that the committee has six names for the position of Director of MIEMSS. There was a concern about a person who now holds a dual title, MSP Aeromedical director, and still being the Deputy Director of MIEMSS Field Operations, they feel there is a conflict of interest. There are in excess of 200 people who will be testing through July that are currently CRT's that are upgrading.

MOTION: THAT THE EXECUTIVE COMMITTEE CHAIRMAN SEND A LETTER TO THE GOVERNOR RECOMMENDING THAT PRESIDENT HURLOCK BE APPOINTED TO THE MFRETC. Passed.

MOTION: THAT THE CHIEF A. MARVIN GIBBONS MEMORIAL AWARD BE LIMITED TO A MARYLAND DEPARTMENT. Passed.

Chairman Jester went into Executive Session to discuss the recommendations of the Executive Committee for the coming year. The following recommendations were discussed:

1. Continue to improve lines of communication within the Association so important information is passed on efficiently to all those concerned.
2. Distribution of all reports, materials, books, etc. should be through area representative on the Executive Committee for better coverage across the State.
3. Improve Budget Committee process so all committees are aware of their approved budget funding and limitations.

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4. Continue to maintain a close relationship with the Governor, Lieutenant Governor, and all elected officials.

5. Due to the excessive responsibilities and duties of the Secretary's Office consideration be given to adding another elected office to the Association, that of Corresponding Secretary.
6. Request the Convention Committee to submit a preliminary report of the receipts and expenses of the convention at the August Executive Meeting. A complete financial report of the convention shall be made at the October Executive meeting.
7. Continue to maintain close monitoring of the Political changes in the Emergency Medical Service Administration and be assured that any changes in the EMS Training, Testing, and Certification be reviewed by the EMS Committee and either accept, reject, or amend before written into law.
8. Establishment of a Statewide Low Interest Loan Plan.
9. Review SB-508 Distribution.
10. Review Administrative Fund Requirements of State of Maryland.
11. Executive Director for the MSFA (Full Time).
12. Review Emergency Assistance Trust Fund.
13. Establish Committee to Facilitate Information and Guidance for Income Tax Incentive.
14. Evaluate the makeup of the Budget Committee.
15. Evaluate the importance of publishing the Fire Laws Book.
16. Consider mandating statistical report returns.
17. Push for an increase in the 508 funding to get the minimum up to \$150,000 per jurisdiction
18. Suggest to the incoming President to explore programs for school students who have a requirement to perform volunteer work.

The meeting was turned back to President Hurlock. President Hurlock thanked the Executive Committee and those in attendance for their efforts, and clarified a few issues. There being no further business to come before the Executive Committee the meeting was adjourned.

Respectfully submitted,

Office of the Secretary
Leonard T. King
J. Edward Cross
Ralph E. Dull