

MARYLAND STATE FIREMEN'S ASSOCIATION EXECUTIVE COMMITTEE MEETINGS MINUTES

January 9 - 10, 1999
Westminster, Maryland

Table of Contents

President	1	Incentives Programs Committee	7
First Vice President	1	Legislative Committee	7
Second Vice President	9	Rescue Committee	8
Secretary	2	EMS Board	8
Financial Secretary	2	Transportation Committee	8
Treasurer	2	State Fire Marshal	8
Chaplain	2	Out of State Coordinator	8
Bessie Marshall Fund	3	National Volunteer Fire Council	8
Attorney	3	Constitution and By-Laws Committee	9
Maryland Fire Rescue Institute	3	Memorial Committee	10
Training Committee	3	IRS Survey	10
DNR Forestry	4	HazMat Committee	10
MFRETC	4	Firefighter of the Year Committee	10
GEMAC	4	Hall of Fame Committee	10
Shock Trauma	4	Bulletin	11
MIEMSS	4	President's Vehicle Committee	11
EMS Committee	4	Board of Trustees	11
Marketing Committee	5	Audit Committee	11
17 State Circle Committee	5	Budget and Revenue Committee	11
Safety Committee	6	Constitution and By-Laws Committee	11
Surplus Property Committee	6	Historical and Archives Committee	12
Board of Review	6	Volunteer Firefighter's Room Committee	12
Ways and Means Committee	6	Convention Committee	12
Standards Committee	7	MFRI Board of Advisors	13
NFPA Overview Committee	7	Task Force to Consolidate Committees	13
Fire Prevention Committee	7	Motion Summary	14
Statistical Committee	7		
Fire Laws Book Committee	7		

MARYLAND STATE FIREMEN'S ASSOCIATION EXECUTIVE COMMITTEE MEETING MINUTES

**January 9 - 10, 1999
Westminster, Maryland**

The **Executive Committee** meeting was held at the new Westminster fire station on the weekend of January 9 and 10, 1999. The meeting was called to order at 9:15 AM by President Robert E. Knippenburg. Assistant Chaplain Charles Barnhart was asked for the invocation, read from Psalm 121, offered prayer, followed by leading the group in the pledge to the flag.

President Knippenburg gave his welcome, thanked all in attendance, then proceeded with recognitions. The President recognized the Past Presidents in attendance consisting of Charles Burton 1979-80, Leonard King 1985-86, Clarence Carpenter 1986-87, Robert Cumberland 1987-88, Joe Robison 1989-90, Bernie Smith 1991-92, Fred Cross 1995-96, and immediate Past President Danny Davis, Richard Yinger 1994-95, Elmer Dunn 1976-77, Steve Cox 1996-97, Charles W. Riley 1983-84, Robert H. Shimer 1988-89, C. O. Baker 1978-79. He then introduced the trustees, Clarence Carpenter and Donald Knauer. The President announced that VP Steger would be absent today. The President then recognized the guests today to include Joan Cumberland, President LAMSFA, who spoke to the group briefly bringing greetings from the ladies.

President Knippenburg presented his written report and proceeded to summarize by commenting that he was surprised by the number of people confused about the \$3,000 tax deduction. He attended the ground breaking at Flintstone, will watch the progress. A meeting was held with Dr. Bass reference the E-MAIS and medical directors. He then proceeded to talk on the EMS Operations Funding committee, report has been sent to the Governor, recommended an additional \$2 be added to the cost of vehicle tags. The officers have not met with the Governor, nine items for discussion. On November 15, the second meeting was held with the county associations. There is still concern being raised about the change of the parade to Thursday. The officers continue to meet on a regular basis with the metro chiefs. The President was requested to participate as a member of the selection committee for the Hero Awards sponsored by shock trauma. He has mailed lithographs from the national memorial service to those not in attendance. He then spoke on meeting with the chaplains. Meetings continue with DLLR concerning emergency operations, protective clothing, medical/physicals and training. Bob spoke of meeting held with Ed Buck of the state highway administration reference traffic warnings, state wants to standardize these devices that would be acceptable to all departments. The President attended the Maryland Technology show at the convention center, this was an outstanding display. Firehouse magazine carried picture of flag draped coffin of Pierce Damewood. A management study task force was appointed, will report later today under new business. MVA will revise their policy on license classification for tillerman. A copy of his itinerary was attached, 27,530 miles traveled and 1,094 man hours given. He further spoke on pleasure to travel across the state, thanks to all for their hospitality and being part of our emergency services family.

First Vice President Carl Edelin presented his written report and proceeded to comment on the contents. Carl spoke that it is an honor to serve the association at numerous meetings and

Executive Committee Meeting Minutes
January 9-10, 1999 Page 2

functions. This continues to be a challenge, spent 393 man hours and traveled 11,076 miles performing his duties since last meeting. Carl proceeded with his report stating of the recent death of James Mague of Ironside who gave his life while performing his duties. Carl then discussed the red card issue, stated that Alan Zentz will further define in his report. On December 10, 1998 Kaiser Permanente signed a precedent setting national contract with American Medical Response to manage and provide medical transport service for their members nationwide. Their subscribers will be provided a telephone number to call in place of the 911 system. Carl reported on the MFRI Board of Advisors meeting held, Dr. Mote, new President of U of MD, showed overwhelming support of MFRI. Approximately 4,000 EMTA's have not bridged to the EMTB to date, changeover period ends December 31, 1999.

President Knippenburg asked for assistance in attendance to upcoming banquets. MSFA was presented a plaque from Williamsport at recent banquet.

Secretary Leonard King presented his written report, commented on the activities of the office. The office continues to experience some equipment problems, working with the data systems for resolution. Minutes of the last executive committee and special meeting with the county association presidents have been transcribed, copied and distributed. A mass mailing to all member companies is being made covering the annual dues notice, annual credential forms and memorial forms. The annual insurance policy renewal has been received and reviewed, forwarded to the Treasurer for payment. In cooperation with the awards committee, we are publishing the awards information manual. Application for active membership from Pocomoke City Ambulance Company has been received and forwarded to the standards committee. An application has been received from Prince George's County Fire and EMS Department for associate membership. Work is progressing well on the 1998 proceedings book, distribution within the next month. The secretary is working with the memorial committee in listing all the line of duty deaths, presently have 294, need everyone's help to complete. The Secretary's Office is a team, working together for the betterment of our association. Leonard reviewed the attached forms to his report.

Financial Secretary Bob Jacobs presented his written statements and explained the change in format. Funds received to date total \$165,392.

Treasurer Bob Saville presented a computer print out on the financial accounts with balances. Bob again reminded all to initial the book if you expect to receive funds for the weekend.

Chaplain Dixon presented a written report, gave an overview of his activities over the past two months. He has been involved in 57 different incidents. Reverend Dixon further spoke on a special chaplain's meeting held.

President Knippenburg asked Bob Cumberland to give the welcome, Bob also provided some logistics of the new facility. Bob also thanked all for their concerns during his recent illness. The President asked for report to be given by the Westminster band personnel. They viewed concerns the band had at last years convention, Leonard provided comments, invitation was given

Executive Committee Meeting Minutes
January 9-10, 1999 Page 3

to address the convention committee meeting for further discussion. The band also concerned about changing the parade day to Thursday, will have additional financial costs with the extra night stay, approximately \$1,500.

The President introduced the fire prevention queens to address the group, which they did. Both have been extremely busy, highlighted their activities. Happy birthday to Jessica, 21 today. Meeting turned over to chairman Blanco.

Executive Committee Chairman Blanco opened the meeting by asking for committee reports.

BESSIE MARSHALL BENEFIT FUND: Betty Radisch provided a written report, stated they have received 23 cases in the amount of \$17,250 to date. The financial status shows receipts \$24,303 with disbursements of \$18,560. Betty provided a breakdown of cases by county. Again thanks to all for their support.

ATTORNEY: Attorney Powell reported on the California Casualty issue, MBNA credit card program coming up on five years, approved a new mailing. Roger reported on the percentages received from card activity, renewal forthcoming, approximately \$1,000 received per quarter. PP Richard Yinger further commented on the program, totally support, questioned asked about amount of revenue received.

MFRI: Director Steve Edwards presented his written report and started his oral remarks by speaking on the program revisions to reflect the content of the 1997 NFPA standards. Goal will be to restructure the courses for maximum efficiency and to improve the instructional process. Projections are FFI increase to 99 hours, FFII decrease of 3 hours, FOI increase of 3 hours, FOII increase of 6 hours. Steve spoke on the MFRI Berwyn Heights facility. Governor has approved a capital construction project that will be funded in the FY00 budget for planning and FY01 for construction to relocate the site to the training academy, a 20,000 square feet facility. This facility will serve the needs for the next 20-30 years. He continued by updating the regional training centers at southern Maryland and upper eastern shore funding and status of projects. Steve spoke on the operating budget for FY00 totaling \$4.6MM. President Mote met with the Board of Advisors. MFRI has entered into a partnership agreement with NHTSA to develop a curriculum package and deliver training classes involving child safety seats and school bus safety on a national basis. Question was asked about parking at the new facility, fence will be extended and parking increased, may have to replace the tower. Question was asked about MSFA office at the new site, if MSFA wants it will be there.

TRAINING: Chairman Keith Fairfax presented his written report, talked about the meeting held in Hurlock. The Zembower award subcommittee reported that it had been agreed that any documented training would be accepted for credit toward the award. A long discussion was held with DNR reference the red card, this is a federal requirement and that Maryland does not require it, training will be provided for those desiring. MSFA has supported the DNR budget. The classroom

Executive Committee Meeting Minutes
January 9-10, 1999 Page 4

training excellence program was discussed, it was agreed that the concept was good, but it should not be structured so that it prevented a class from being held at a station.

DEPARTMENT OF NATURAL RESOURCES: A written report was presented by Alan Zentz. Alan highlighted some of the items, RCFP successful in obtaining a \$35,000 grant. DNR responded to 797 fires that burned over 1,987 acres of forest. He spoke on the statewide fire ban during November and December. Alan further spoke on the red card certification at the training committee meeting, will be advertising planned training for later this spring. Alan reported on the appointed task force of forestry, they support the heavy equipment replacement. Follow up question was asked about the red card, 16 hours training required and PACK test completed. Question was asked about the workers compensation coverage, not clear will get the answer. Keith Fairfax thanked Alan for the excellent cooperation to MSFA.

MFRETC: Chairman Bob Shimer provided a written report, spoke on the vacancies. Bob further spoke on the training center enhancement task force.

GEMAC: Chairman Bob Shimer presented his written report, no comments were made.

SHOCK TRAUMA: Brenda Fosler brought greetings, spoke on document handed out, referred to the various charts within the report.

MIEMSS: John Murphy presented a written report. He then proceeded to report on EMS initiatives in Maryland, HCFA regulations, HCFA negotiated rule making group charged with the establishment of an ambulance fee schedule, HCFA glucometer rules. The acquisition of new triage tags is now in the final stages of the state purchasing process. The pilot project for implementing rapid sequence intubation protocols in the MSP continues to go well. The infection control committee will be evaluating infection control proposals which pertain to using EMS providers to immunize emergency services personnel. The BPQA objected the program. MIEMSS is expected to take approximately six months to complete the EMS plan update. A MIEMSS open house will be held on January 12 to announce the official opening of the new facility. A steering committee has been formed on weapons of mass destruction, continues to meet. The protocol implementation program has been reviewed very closely. MIEMSS has begun the effort to purchase additional cardiac monitors and defibrillators for the upcoming year. John then spoke on upcoming legislation on AED access for the general public. He further spoke on medical malpractice insurance at the county level. Concern was raised by Bill Huttenloch reference run sheets in Prince George's County, individual department does not have copy of report. Bob Cumberland reported on NVFC concern of committee makeup. Question was asked reference EMAIS, still in long range plan. MIEMSS has agreed to host another billing conference. Lee Sachs spoke on HMO issue, maybe part of the conference. Ed Wood also spoke on the PG county problem with run sheets, discussion ensued about their procedure.

EMS: Charles Wills presented a printed copy of minutes with his written report, proceeded to state that the EMS rules and regulations required by SB764 were implemented on January 1, 1999.

**Executive Committee Meeting Minutes
January 9-10, 1999 Page 5**

Work has started on the second set of rules and regulations required by the same legislation. The new revised combined protocols have been revised to meet the requirements of the office of state documents and the pre-rollouts are complete. Implementation will start later this year. Charlie further spoke on a problem in western Maryland, internal to the region, Allegany county fire board need to be pro-active to resolve. Charlie continued to talk about weapons of mass destruction, committee is working to develop a statewide strategic plan to prepare for a medical response to emergencies involving such weapons. He spoke on the funding for medical directors, MIEMSS is requesting our assistance to support the \$200,000 budget request. Charlie requested a cutoff date for proposed changes to the EMS standards, has to be presented in final format by the April meeting.

Attorney Powell again stated that MNG would be happy to make presentation on weapons of mass destruction.

Question was asked reference the medical director funding, not tied with E-MAIS. John Murphy again spoke on the issue, first responders will still be the local emergency service personnel. Lee Sachs suggested we endorse the program. The following motion was made by Lee Sachs and seconded by Jenks Mattingly:

MOTION that the executive committee endorses or support MIEMSS initiative for a \$200,000 budget line item for jurisdictional medical direction. no further discussion, voice vote taken, motion passed.

John Denver spoke on a state funded study of EMS in the state with a recommendation that the state to take over completely EMS in Delaware. Bob Cumberland addressed the same issue, also attendance at meeting on mass destruction. Various others spoke on the topic. Chairman Blanco announced all to pick up the discs from Elaine Huttenloch for convention book, the budget committee to meet at 1pm, will discuss the MBNA renewal contract this afternoon. The President asked Father Newman for the meal blessing. Meeting recessed for lunch. The President called meeting back to order, asked George to continue, who asked for reports.

MARKETING: Chairman Linda Hurley presented a written report, stated that the committee had not met, however discussion will be to present ideas. She stated that the purpose was to promote MSFA and to expand its influence as a proactive professional association. She expanded on means to increase membership, individual, minorities and women. She also spoke on benefits and incentives provided. Efforts should be made to use the exhibit display to highlight MSFA activities, prepare brochure and make individual contact to non member companies. Question was asked how many companies do not belong to MSFA, unknown.

17 STATE CIRCLE: Chairman Jim Ferguson gave report on condition of building, awaiting list of contractors who can perform work on historical.

**Executive Committee Meeting Minutes
January 9-10, 1999 Page 6**

SAFETY: Chairman Bobby Balta presented a written report, proceeded to review his report. He reported on the safety seminar "Save Our Own" to be held on April 10-11. We will be asking for a \$10 fee from everyone upfront to cover coffee, lunch, snacks. The committee is looking into purchasing a display for Ocean City. There is a problem with some of the videos distributed. The Smith-Stathem trophy for safety paper showing the rules was presented. Discussion about the logistics of the safety seminar ensued.

SURPLUS PROPERTY: Chairman Skip Massey presented a written report, he reported on two ambulances from Dahlgren. Winfield VFD made notification that they have a 1972 La France pumper they wish to donate. Skip has been in contact with Texas.

BOARD OF REVIEW: Chair Doc Moltrup presented a written report, made oral comments from it. The Board has available \$350,000 funding. At last meeting, 4 applications were received. 99-05 Orleans asked for grant of \$125,000 for rescue truck, approved the grant with local grant of \$5,000 from Allegany county. 99-06 Barton asked for grant of \$248,000 for new pumper/tanker, the board approved a grant of \$160,000 with match of \$5,000 from Allegany County. 99-07 Midland asked for a grant of \$49,000 for new turn out gear, the board approved a grant of \$18,610 with match of \$5,000 from Allegany County. 99-08 Tylerton asked for funding for a new attack pumper, supply pumper and an addition to their building. the board moved to suggest that Tylerton resubmit their application and that they consider two identical units. The board continues to work with Baltimore Pike to develop new specs. The board discussed printing and distributing informational brochures about the trust fund procedures. A letter was submitted to the budget committee requesting funding for 2,000 copies. The following motion was made by Chip Jewell and seconded by Mark Bilger:

MOTION to accept the recommendation by the Board of Review on application 99-05. no further discussion, voice vote taken, motion passed.

The following motion was made by Lester Downes and seconded by Wylie Donaldson:

MOTION to accept the recommendation by the Board of Review on application 99-06 no further discussion, voice vote taken, motion passed.

The following motion was made by Lester Downes and seconded by Wylie Donaldson:

MOTION to accept the recommendation by the Board of Review on application 99-07 no further discussion, voice vote taken, motion passed.

Question was asked about the order of consideration on applications, none.

WAYS AND MEANS: Chairman John Means presented a written report, reported the raffle tickets are being distributed, encourage all to sell, sell, sell.

Executive Committee Meeting Minutes
January 9-10, 1999 Page 7

STANDARDS: Chairman Bill Huttenloch presented his report, stated that no response was received for boat standards. Request again from the companies having boats to submit some standards for review. Bill spoke on call from Howard county who would like to have their volunteers to be members of the association. Attorney Powell stated for active membership they must be a company, can be sustaining. Bobby Balta further spoke on the standards for boats set up in southern Maryland. Discussion continued on the Howard county request by several. Bill reported on application received from Pocomoke City, inspection pending.

NFPA: Chairman Bill Huttenloch presented his report, stated that on November 16-17, NFPA had passed 32 new standards. Bill highlighted new NFPA 1670 and 1975.

FIRE PREVENTION: Chairman Bobby Collins presented his oral report, stated no meeting has been held. He commended the fire prevention queens for their active participation. Bobby commented on the bill board in western Maryland, sent the rules of the contest to the awards committee. Tom Collins further spoke on the bill board program statewide.

STATISTICAL: Chairman Worthington presented a written report, again stated the 100% objective. Gene reviewed the contents, ten tips for proper completion, blank form attached. Completed forms must be returned by April 15, 1999. All packets were distributed to the area reps. Chairman Worthington announced this would be his last year as chairman.

FIRE LAWS: Chairman Mark Bilger presented his report, book is in final stages. Printing cost will be \$30,600, allocation was \$25,000, budget committee has been notified for 850 copies.

Chairman Blanco requested the attorney to further discuss the MBNA credit card program. Copy was distributed of total receipts to date, marketing needs to be improved, contract is renewed automatic, must notify to cancel. The following motion was made by Mark Bilger and seconded by Judy Lau:

MOTION that we meet with MBNA and tell them we are interested in signing a new contract and continuing our relationship, but we have concerns about things they are not doing, and under the judgment of the attorney that if he feels these can be resolved go ahead and renew the contract, discussion, voice vote taken, motion passed.

INCENTIVE PROGRAMS: Chairman Joan Robison presented a written report and highlighted the report. The committee is continuing to furnish information and answer questions on the LOSAP. Joan provided estimates of qualifying volunteers with 3 to 6 years service. She reminded all again that \$3,000 is the deduction for taxable year 1998. Concern was raised about opening the bill up again this year by Chip Jewell. Discussion continued again about the graduated program and cost associated to fund.

LEGISLATIVE: Chairman Bernie Smith presented his report, stated only few bills to date.

Bernie reported on a local bill in PG, will provide assistance if asked. No meeting has been held

Executive Committee Meeting Minutes
January 9-10, 1999 Page 8

with the Governor to discuss our legislative package. There are items on this agenda that will not be discussed today except the \$2.5MM increase in the Amoss fund. They have met with the Maryland DC Professional Firefighters Association, meeting centered around workers compensation. 17 State Circle will open on January 13, 1999, staffed four days a week. Question was asked by Judy Lau concerning the agenda for the governor, Chairman Blanco advised a special meeting will probably be held.

RESCUE: Chairman Ed Woods presented a written report, asked for any questions, none.

EMS BOARD: Richard Yinger stated that most of his report has already been heard. The dedication of the new MIEMSS building is Tuesday. Post congratulations to John Murphy. Richard asked for guidance reference the vote Tuesday on the \$200,000 medical director program.

TRANSPORTATION: Chairman Richard Yinger presented his report. He stated they have done over \$35,000 business to date, 7,900 tags. The issue on black and white tags was again discussed, broken record. Harry Hetz offered his opinion about the program. Richard asked question about the motion approved to fund a fax line, discussion, chairman Blanco read the previously approved motion, more discussion, executive committee approved the motion on the expenditure.

STATE FIRE MARSHAL: Bob Shimer reported that Rocco Gabriele was in New York, probably snowed in. Bob presented an oral report, effective October 1, all the law enforcement personnel of the agency now have been designated as full law enforcement and recognized as police officers. The agency is working to update the procedural manual, personnel are taking various training programs required for certification. Bob then spoke on retirements, new hiring procedures and promotional process. Manpower shortages are being experienced in every district of the state, hope to have new hires in February. The state fire prevention commission has adopted the NFPA Code 1 as the new state code. The agency adopted a new Christmas tree policy. A lot of concern about the incident reporting system, many counties behind. The office has changed the PIO, Allen Gosnell will replace Faron Taylor, reassigned to the northeast region. Bob highlighted some recent fires and congratulated the companies responding. Concern was raised about the delayed responses, vacancies are causing the problem.

OUT OF STATE CO-ORDINATOR: Chairman Bob Cumberland presented a listing of the 1999 conventions of the various organizations.

NATIONAL VOLUNTEER FIRE COUNCIL: Bob Cumberland stated the next meeting will be in May, all requirements reserved. They will be holding an executive committee meeting in February in Baltimore, Bob will be in attendance. The legislative committee will meet the following weekend, Bob will also attend. Federal legislation is slow. NVFC will be pursuing \$10,000 grant. The Dispatch has information concerning the FLSA issue. Bob continues to work on the unrelated income issue. The Congressional Fire Services dinner will be on April 28 at the Washington Hilton.

Executive Committee Meeting Minutes
January 9-10, 1999 Page 9

CONSTITUTION & BY-LAWS: Chairman Patti Gordy presented a written report, stated the committee held their meeting on November 7 at Denton. The proposed by-law change on statistics was discussed. Patti stated this did not have to be approved by the executive committee, Lee Sachs strongly disagreed. The following motion was made by Lee Sachs and seconded by Chip Jewell:

MOTION that the executive committee resolves that the constitutional provision that says all constitutional amendments have to be approved by the executive committee to be put on the ballot be applied to this one as well. no discussion, voice vote taken, motion passed.

The committee is requesting the charter be included in the proceedings book in all future printings. Concern was addressed about the sustaining and associate memberships must be placed on the ballot. The following motion was made by Danny Davis and seconded by Chip Jewell:

MOTION to table the discussion until tomorrow, no discussion, voice vote taken, motion passed.

Chairman Blanco returned meeting to the President who asked all to be careful driving tonight. Reverend Taugher gave the blessing, meeting recessed until Sunday morning.

President Knippenburg called the Sunday morning to session, scripture was read, read the prayer list, gave prayer and lead the pledge by Harry Hetz. Bob made remarks, introduced the past presidents in attendance consisting of Ed Preston 1974-75, Elmer Dunn 1976-77, Oscar Baker 1978-79, Charles Burton 1979-80, Robert Dempsey 1980-81, Charles Riley 1983-84, Leonard King 1985-86, Clarence Carpenter 1986-87, Robert Cumberland 1987-88, Robert Shimer 1988-89, Joe Robison 1989-90, Tom Mattingly 1990-91, Bernie Smith 1991-92, Richard Yinger 1994-95, Fred Cross 1995-96, Steve Cox 1996-97, and immediate Past President Danny Davis. He then introduced the trustees, Charlie Riley, Oscar Baker, Clarence Carpenter, Donald Knauer and Bob Shimer. The President also introduced those guests in attendance which included Joan Cumberland, Betty Grabenstein, Peggy Webb, Lois Hetz from the state ladies and others. VP Steger was called for his report.

Second Vice President Roger Steger presented his written report, spoke on his activities. Roger did attend meetings reference MOSH, firefighter safety, chaplains, the county association presidents, Maryland Fire Chiefs 50th anniversary and Mayor Mathias prayer breakfast. He gave his itinerary traveling 4,829 miles and spending 208 man hours in performance of his office. Roger extends his thanks to all those host companies for their hospitality and friendship and looks forward to the future. Thanks to Ocean City VFC for electing him fire chief for another year.

President Knippenburg asked the other officers for any additional comments, treasurer reminded all to sign the sheet for mileage, returned meeting to the executive committee.

Chairman Blanco called for concerns from around the table. Jenks Mattingly reported that southern Maryland has been selected as part of a group on training exercise from FEMA. Mark

Executive Committee Meeting Minutes
January 9-10, 1999 Page 10

Bilger stated that Carroll County in final stages of master plan, Hampstead and Manchester started billing for EMS services. Judy Lau PG working on terrorist training, Christian Firefighters have changed name to Pierce M. Damewood Memorial Chapter. Lee Sachs, Baltimore county awaiting the appeal on FLSA position, happy to have the career personnel back. Lester Downes, Kent county new station.

Chairman Blanco introduced Rocco Gabriele for additional comments from the fire marshal's office. Rocco reported on the activities of his New York trip. He then updated on fires at Oakland and Edgewood. He reminded all to get the reports in. Rocco spoke further on the vacancy problem, funding issues have contributed due to pension system and grade increases. He further spoke on the blue ribbon panel report, submitted to FEMA.

MEMORIAL: Chairman Don Mooney presented a written report, have hit a little snag on the location, however feels it will be resolved. Don spoke on letter from architectural firm received, hope to soon have some preliminary drawings. Don also spoke on the list of line of duty deaths. Don requested the treasurer be authorized to transfer the \$10,000 to the foundation. The following motion was made by Danny Davis and seconded by Herman Rhue:

MOTION to authorize the transfer of funds to the memorial foundation, no further discussion, voice vote taken, motion passed.

IRS SURVEY: Chairman Lee Sachs reported nothing new.

HAZMAT: Chairman Gary Warren provided an oral report, stated it was a privilege to chair this committee. Gary reported on the activity of hazmat teams within the state, felt that a merge with the MSFA would benefit both groups. He further explained the state hazmat association goals. He continued with a history of the hazmat team. Gary proceeded to talk on the weapons of mass destruction, funding for training, and coordination for response. There are two positions that are available from MSFA to have personnel attend joint meetings with the FBI. Another source for terrorism training is a self study from the NFA, booklet is available. He further spoke on the medical strike team near DC, the activity at Aberdeen Proving Ground reference dealing with toxic chemical exposure.

FIREFIGHTER OF YEAR: John Gatton represented the committee, stated that last year a jacket was presented to the recipient, need funding for same. Committee presently has money to cover the cost.

HALL OF FAME: Chairman John Gatton presented his written report, in the process of sending out a copy of the rules for the nominations, Marbury Gates nominations and guidelines for the roll of honor. John spoke of the ring program, proto type made, will start taking orders, full payment must be received before the order is sent in.

Executive Committee Meeting Minutes
January 9-10, 1999 Page 11

BULLETIN: Chairman John Gatton, Jr. was not present, John Sr. presented a written report, asked for any comments.

PRESIDENT'S VEHICLE: Chairman Bill Clark presented a written report, stated that Norris Ford has been contacted, the car has been ordered with delivery in April.

BOARD OF TRUSTEES: Chairman Riley presented the report, approved vouchers for \$21,715 in monthly benefits, \$8,050 in two death benefits. Benefactors include 30 widows, 1 disabled fireman, 7 children. Death benefits were for David Brinkley of Stevensville and Preston Patterson from Manchester. Also tentative approval for death benefit for James Maque, Sr. of Ironsides. The Trustees approved two claims for injured firefighters Fred Shilke, Sr. of Fallston and Kevin Kotanko from Funkstown. The Trustees voted to increase the benefits of surviving spouses to \$325 monthly, dependent children to \$200 and death benefit to \$5000, these will be into effect January 1, 1999. Tuition costs will be increased to \$2,500 per year. A new procedural guide book has been drafted. Question was asked about coordinated benefit so individual would not be making more money being disabled with workers comp, no stipulation in the law.

BUDGET & REVENUE: Chairman Paul Fabiszak presented the report, reported on the meeting held Saturday. Several issues discussed, first being the printing of fire laws books, recommendation of the budget committee to create an accounts receivable of \$5,000 from next years appropriation. The second issue from the Board of Review for \$1,500 to print a manual for distribution explaining the program and process for submittals. This amount will be included in next years budget. The third issue was for the dedicated fax line, recommends any officer who needs a fax line should have same, money could be included future budgets. Next issue of keeping the car, maintenance costs are minimal, however would like to contact other agencies, will make final recommendation at next meeting. Next issue requested by the memorial committee to move the \$10,000 presently being held in savings. The budget process will be same as last year, presented at April meeting and action vote in June. Paul then spoke on the audit estimate, proposal presented, recommend the treasurer go ahead and negotiate a contract. The following motion was made by Jenks Mattingly and seconded by Chip Jewell:

MOTION that we fund the additional cost for the fire laws book printing. no discussion, voice vote taken, motion passed.

Discussion continued about the audit proposal, several questions asked, Elmer Dunn provided comments. Treasurer Saville spoke on the meeting held with the auditor, provided him copy of last years audit report. Discussion continued the audit would be for present fiscal year, audit committee will prepare documentation for audit.

CONSTITUTION & BY-LAWS: Chairman Patti Gordy continued with her report, stated that a

member company in good standing could bring amendments on the floor without the executive committee blessing. Differences of opinion were raised by many, disagreements ensued. Patti reminded of the tabled motion from yesterday. The following motion was made by Danny Davis

Executive Committee Meeting Minutes

January 9-10, 1999 Page 12

and seconded by Herman Rhue:

MOTION that we approve the by law change as written. discussion, voice vote taken, motion passed.

Question was asked about the counties who have centralized reporting statistics, much of the information is not on the county reporting system, has to be completed by the individual company. Question was asked about the associate or sustaining membership requirement to be on the ballot, only challenges have to be on the ballot.

HISTORICAL AND ARCHIVES: Chairman Ron Watkins presented a written report.

VOLUNTEER FIREFIGHTERS ROOM: Chairman Ron Watkins presented a written report.

CONVENTION: Chairman Leonard King presented his written report, commented the committee is working to finalize the 99 convention. Tommy Mattingly spoke on the program book, reports need to be in by the next meeting, mailings for ads going out the end of January, encourage sales of ads, need to be camera ready. Tom reminded all again to update their picture. Exhibitor space rental packets will be going out this month, Mike Gibbons doing. The seminars will again will be all convention long, officers banquet, Mary Ann will be coordinating shortly. Concern with the food contractor, not satisfactory. Leonard further spoke on the other activities, golf tournament will be on Friday at 07:30am. He further spoke on the cooperation from the various fire service organizations who provide support. Thanks to all for constructive comments. Leonard assured all that cooperation is there concerning the Westminster band. Dates for the next conventions are June 13-16, 1999, June 18-21, 2000, June 17-20, 2001, June 16-19, 2002, June 15-18, 2003. The firefighter challenge again will be back, no time schedule yet. Lee Sachs thanked the convention committee, the treasurer and others who produced the financial report.

Von Seiler addressed the group, spoke representing Comvest, a lease purchase program. He reviewed the program in entirety. Suggestion was made to refer to committee.

Further discussion continued reference the Howard county membership, Mark Bilger will take back information.

Chairman Blanco asked that any members desiring to make recommendations for the executive committee for convention book to provide them to him. The following motion was made by Lee Sachs and seconded by Judy Lau:

MOTION that we approve the minutes from last meeting. no discussion, voice vote taken,

motion passed.

The following motion was made by Danny Davis and seconded by Paul Sterling:

**Executive Committee Meeting Minutes
January 9-10, 1999 Page 13**

MOTION that we approve the Prince George county as associate member. no discussion, voice vote taken, motion passed.

President Knippenburg spoke on the task force created to consolidate committees. They will provide presentation after lunch. Meeting was recessed for lunch. Harry Hetz spoke on fire fighter from Boonsboro who was injured in automobile accident in critical condition. Harry continued with the blessing for the meal. LUNCH. Chairman Blanco called the meeting back to session.

MFRI BOARD OF ADVISORS: Co chairman Tom Mattingly provided oral comments about their activity. Tommy wishes to resign and recommends Danny Davis as replacement, resignation paper will follow.

MSFA TASK FORCE TO CONSOLIDATE COMMITTEES: Chairman Steve Cox presented a handout, proceeded with a power point presentation. Steve spoke on the background that led to the appointment of the task force, introduced all in attendance. The overall goal to consolidate, how to streamline and make the organization be more efficient. The executive committee remains intact. Steve proceeded to present the report, spoke of the committee concept and reasoning for same. General considerations were given, workload distribution by the officers and better communications were given. All persons present were given a copy of the handout. Question period ensued, several made comments. The following motion was made by Danny Davis and seconded by Steve Hales:

MOTION that we endorse this concept so the committee can start doing their job. no discussion, voice vote taken, motion passed.

Steve asked for anyone having comments, please relay them to the task force.

Chairman Blanco asked for any other information to come before the executive committee, hearing none, meeting returned to the President. President Knippenburg thanked the task force for their work, again asked for comments be referred to them. Bob presented Joan Cumberland representing Westminster ladies auxiliary \$1,032, thanked them for their hospitality over the weekend. Joan expressed her thanks to the group, their ladies, and wished everyone a happy new year.

President Knippenburg thanked all for their attention during the weekend session, asked Chaplain Dixon to provide the benediction. Meeting adjourned.

Respectfully submitted,

Office of the Secretary
Leonard T. King, P.P.

J. Edward Cross
Gene Worthington
Charles B. Burton, P.P.

Motion Summary

MOTION that the executive committee endorses or support MIEMSS initiative for a \$200,000 budget line item for jurisdictional medical direction by Lee Sachs, second by Jenks Mattingly, no further discussion, voice vote taken, motion passed.

MOTION to accept the recommendation by the Board of Review on application 99-05 by Chip Jewell, second by Mark Bilger, no further discussion, voice vote taken, motion passed.

MOTION to accept the recommendation by the Board of Review on application 99-06 by Lester Downs, second by Wylie Donaldson, no further discussion, voice vote taken, motion passed.

MOTION to accept the recommendation by the Board of Review on application 99-07 by Lester Downs, second by Wylie Donaldson, no further discussion, voice vote taken, motion passed.

MOTION that we meet with MBNA and tell them we are interested in signing a new contract and continuing our relationship, but we have concerns about things they are not doing, and under the judgment of the attorney that if he feels these can be resolved go ahead and renew the contract by Mark Bilger, second by Judy Lau, discussion, voice vote taken, motion passed.

MOTION that the executive committee resolves that the constitutional provision that says all constitutional amendments have to be approved by the executive committee to be put on the ballot be applied to this one as well by Lee Sachs, second by Chip Jewell, no discussion, voice vote taken, motion passed.

MOTION to table the discussion until tomorrow by Danny Davis, second by Chip Jewell, no discussion, voice vote taken, motion passed.

MOTION to authorize the transfer of funds to the memorial foundation by Danny Davis, second by Herman Rhue, no further discussion, voice vote taken, motion passed.

MOTION that we fund the additional cost for the fire laws book printing by Jenks Mattingly, second by Chip Jewell, no discussion, voice vote taken, motion passed.

MOTION that we approve the by law change as written by Danny Davis, second by Herman Rhue, discussion, voice vote taken, motion passed.

MOTION that we approve the minutes from last meeting by Lee Sachs, second by Judy Lau, no discussion, voice vote taken, motion passed.

MOTION that we approve the Prince George county as associate member by Danny Davis, second by Paul Sterling, no discussion, voice vote taken, motion passed.

MOTION that we endorse this concept so the committee can start doing their job by Danny Davis, second by Steve Hales, no discussion, voice vote taken, motion passed.