

MARYLAND STATE FIREMEN'S ASSOCIATION EXECUTIVE COMMITTEE MEETING MINUTES

April 8 – 9, 2000
Mt. Savage, Maryland

TABLE OF CONTENTS

President	1	Rural Water Supply Committee	8
First Vice President	1	Incentives Programs Committee	9
Second Vice President	2	Federal Legislative Sub-Committee	9
Secretary	2	Bulletin Committee	9
Financial Secretary	2	Recruitment and Retention Comm.	9
Treasurer	2	Scholarship Committee	9
Chaplain	2	17 State Circle Committee	9
Bessie Marshall Fund	3	Statistical Committee	9
Attorney	3	Transportation Committee	9
Shock Trauma	4	Surplus Property Committee	10
MFRI	4	Memorial Committee	10
MIEMSS	4	Five Year Planning Committee	10
EMS Committee	5	MFRETC	10
Maryland State Police	5	GEMAC	10
Maryland Forestry	5	Committee Consolidation Task Force	10
State Fire Marshal	5	MICRB	11
Sprinkler Technology Committee	6	Constitution and By-Laws Comm.	11
Fire Prevention Committee	6	Budget and Revenue Committee	12
Fire Prevention Queen Contest	6	Legislative Committee	12
Training Committee	6	NFPA Committee	13
National Volunteer Fire Council	7	Safety Committee	13
Board of Review	7	Entertainment Committee	13
Constitution and By-Laws Committee	7	Out of State Coordinator	13
Convention Committee	8	Transportation Committee	13
Museum Committee	8	Presidential Vehicle Committee	13
Firefighter of Year Committee	8	Rescue Committee	14
Hall of Fame Committee	8	Ways and Means Committee	14
Low Interest Loan Task Force	8	Special Activities Committee	14
		Fire Laws Books Committee	14
		Board of Trustees	14
		Motion Summary	15

MARYLAND STATE FIREMEN'S ASSOCIATION EXECUTIVE COMMITTEE MEETING MINUTES

**April 8 - 9, 2000
Mt. Savage, Maryland**

The Executive Committee Meetings were held at the Mt. Savage Volunteer Fire Company on April 8 and 9, 2000. President Carl B. Edelin, Jr, called the meeting to order at 0900 hours. Chaplain Dixon delivered the invocation and spoke of those members who needed our prayers. The Chaplain read from scripture, followed by leading the group in prayer and the pledge to allegiance. President Edelin asked Gerald McCann to give the welcome from the host company. He then recognized the Past Presidents in attendance: Dave Kirk 1963-64, Jerry Glaubitz 1970-71, Bob Dempsey 1980-81, Charles Riley 1983-84, Leonard King 1985-86, Clarence Carpenter 1986-87, Bob Cumberland 1987-88, Bob Shimer 1988-89, Joe Robison 1989-90, Tom Mattingly 1990-91, Bernie Smith 1991-92, Phil Hurlock 1993-94, Richard Yinger 1994-95, Fred Cross 1995-96, Steve Cox 1996-97, Danny Davis 1997-98, and Bob Knippenburg 1998-99. The President then recognized the guests in attendance to include: Betty Grabenstein, President LAMSFA, who spoke to the group briefly bringing greetings from the ladies.

President Edelin gave his welcome, and then commented from his report. He has traveled 10,487 miles and performed 502 hours representing MSFA since last meeting. The Officers met with the Shock Trauma Board of Visitors and was presented with a check for \$5,000 for our scholarship fund. Carl has received a letter from Governor Glendening regarding the Maryland Public Safety Training Center Academic and Administration Facility. The town of Sykesville has been selected as the new site. Completion is set for the year 2002. The monthly meetings on MOSH are continuing, feel we are very close to finalizing a document. The President met with MFRI reference the proposal to increase the Firefighter I course to 144 hours. Director Edwards stated that the hours would remain at that level. He attended a meeting hosted by the Maryland Department of Health, a planning conference on pandemic influenza. The Center of Disease expects an outbreak within the next five years, between 100,000 and 300,000 fatalities. Congratulations to Marlboro Volunteer Fire Department on their 75th Anniversary. The President attended the dedication ceremony of the Charles B. Burton Conference and Education Center in PG County. President Edelin spoke on the death of Stormie Combs, Past President Roy Wood's brother and Past President Bob Knippenburg's brother. The Last Alarm Garden will be dedicated in memory of Pierce Damewood on June 25. All are welcome to attend. A reminder to all that the Fallen Heroes Day Memorial Service is on May 5, 2000 at Dulaney Valley Memorial Gardens. On May 11th, the Orioles ball team will honor the state firefighters. The President spoke on a letter received from the NVFC seeking support for their upcoming spring meeting. He then reported on the Five States Presidents meeting in Gettysburg.

First Vice President Roger Steger presented his written report and proceeded to comment on the contents. He then thanked Shock Trauma for their contribution of \$5,000 for the scholarship fund. He reported on attendance at memorial services. Congratulations to the students completing the Fire Officer III class. Best wishes to Steve Cropper as he retires from the town of Ocean City. He has traveled 10,223 miles and put in 374 man-hours performing his duties.

Executive Committee Meeting Minutes

April 8-9, 2000 – Page 2

Second Vice President Charles Mattingly presented his written report, stated most information has already been covered. He spoke on activities such as meetings, installation of officers, banquets, committee meetings and various other meetings, attended funeral services, and visited the museum of Buck Gladhill. He spoke on the meeting with Annapolis officials reference the Water Witch Fire Station. MSFA hosted the Metro Chiefs meeting at the Paul Hall Center, the county association presidents meeting was held at Earleigh Heights, well attended. He continued by speaking on the MOSH meetings. He has traveled 6,496 miles and spent 405 man-hours in performance of his office.

Secretary Leonard King presented his written report, commented on the activities of the office. The office has installed a separate fax line 410-867-9073. The minutes of the previous executive committee meeting have been transcribed, duplicated and distributed. Mass mailings have been made covering nominations for awards to convention. The Secretary is assisting the Board of Trustees by publishing the updated line of duty information procedural manual. Application for active membership has been sent to Calvert County ALS, currently an associate member. The 1999 Convention Proceedings Books will be distributed this weekend. The Secretary continues to assist the Memorial Committee in putting together the list of line of duty deaths. Letters inviting the state officials to the convention have been sent. The Maryland income tax forms have been completed and submitted to the State Comptroller. Reminder that annual reports are due today for the convention program book. Each jurisdiction is reminded to forward the nominee to the Board of Review. Convention registration will again be held on Sunday morning. Assistance is needed to stuff the packets at 8AM Sunday morning. Any items to be included in the packets must be no larger than 8 ½ by 11 inches. Reminder to all committee chairs that 30 copies are needed for the distribution at the executive committee meetings. The office continues the team effort working for the best interest.

Financial Secretary Bob Jacobs presented his written statements and provided explanation of the statements. Funds received for FY00 totaled \$307,089. Question was asked about the differences when comparing this year to last. The report shows the difference from the last reporting period not comparing to last year.

Treasurer Bob Saville gave his report, commented further on the previous question. He then presented a computer print out on the financial accounts with balances. Question was asked about the auditors' report showing investments. Concern that the money has not been invested in the MLGIP. Treasurer invested the money at higher rate certificate of deposits. The Treasurer was asked to provide a listing of all certificates for Sunday to discuss. Discussion continued about the trustee money investments and management of those funds. Additional comments were made reference the auditors' report.

Chaplain Harvey Dixon provided a written report, appreciate the assistance given by all. The Chaplain Corps has been very busy. Also, local 212 department chaplains are doing great. The chaplain reported on his activities, responses from the training questionnaire. Reminder to all of the change to 7 PM for the memorial service. Appreciate all to wear Class A uniforms if have.

Executive Committee Meeting Minutes

April 8-9, 2000 – Page 3

Harry Hetz continues to work hard outlining the training program. Reverend Dixon reported on the funeral manual. Mickey Harris and Charlie Riley to addressed the group. Each expressed appreciation to the association membership. Meeting was then turned over to the executive committee.

Executive Committee Chair Sterling opened the meeting by going around the table for concerns and information: George Blanco - thanked all for their cards, visits and phone calls. Midland will be hosting the Allegany Garrett convention. Terry Thompson - Chief Heller will be retiring, will revamp the LOSAP program. Wylie Donaldson - Odenton holding banquet tonight, county officers holding retreat, problem with 508 money, will dedicate a fallen firefighters memorial Sunday at 3PM at headquarters. Judy Lau - Hyattsville will be hosting an emergency fest. PG Convention will be September 23-30 at Allentown Road, thanks to all for attendance at the dedication for Charlie Burton building, talked about the award given to Harry Hetz by Bell Atlantic. Donnie Hall - spoke on the death of Stormie Combs, convention May 6-7 at Indian Head, will be conducting a mass casualty exercise. Steve Hales - Worcester County about ready with a LOSAP program, provided dates for next years activities, a retreat to be held in July, executive committee meetings August 26-27 at Solomons Island, December 9-10 at Ocean City, February 10-11 at Earleigh Heights, April 21-22 at Rocky Ridge. Bob Knippenburg - thanks to all for the cards on his brother's death, traveling a lot, raffling a bronze axe for the convention. Lester Downes - Waiting on the training center. Richard Brooks - extend sympathies to the family of Stormie, recognized Eileen Martin for her work with the Harford Cecil memorial service, great turnout at the fundraiser breakfast for Gene Worthington, tough budget times, attended a weapons for mass construction program in Nevada. Lee Sachs - spoke on the funeral services at Pikesville for Donald Bull, commented on the fire department, and talked about the MSFA inventory. Calvin Stack - DelMarVa annual convention on May 11-13. President Edelin asked Anna Marie, Miss Fire Prevention queen, to make comments to the group. Chairman Sterling reminded all to get the annual committee reports in today, all budget requests to see Paul today and asked for committee reports.

BESSIE MARSHALL: President Grabenstein provided a written report. Stated that 31 cases have been paid with expenses of \$22,800. Thanks for your continued support.

ATTORNEY: Attorney Powell reported on concern from the President concerning usage of turn out gear through the surplus system. He has prepared a form for signature to hold MSFA harmless when turnover of equipment occurs. He further spoke on the credit card program. An addendum received from MBNA allows companies to hold membership. He requested that we sign and return. Question was asked about the surplus PPE. The following motion was made by L. Sachs and seconded by J. Lau:

MOTION that we support the recommendation to modify the credit card program for fire, rescue, EMS companies, member of the association. further discussion, voice vote taken, motion passed.

Executive Committee Meeting Minutes

April 8-9, 2000 – Page 4

Question was asked who was qualified to certify the turn out gear from the surplus property. Bill Huttenloch stated two companies in Maryland, the Maryland Fire Equipment Corporation and National Safety Clean. Additional question was asked about the individual companies giving surplus PPE. Question was asked about the right to use MSFA logo, part of the original program with MBNA. Question was asked about the Good Samaritan ruling has the attorney gotten any calls, response no.

SHOCK TRAUMA: John Spearman provided a statistical handout, reported on its content. He spoke on the admissions for FY2000 and some other key issues, also the OR admissions. He spoke on the fly-by patients, only one in nine months. He reviewed the income statement, talked about the critical care nurse shortage problem. He talked about the tele-link being established across the state, patient consults still being developed. Thanks to MSFA for their support for capital funding of Shock Trauma. He talked about the awards program and education, looking forward to the convention.

MFRI: Director Steve Edwards presented his written report and started his oral remarks by speaking on the budget, about a \$240,000 increase. Steve spoke on the special programs revenue, did many programs across the country. He spoke on the upper regional training center; construction contractor is on site, has specified number of days to complete. Some delays at southern Maryland within the University, Berwyn Heights is advancing. He spoke on the web training, new features on the home page. He highlighted the MICRB section of the web, take a look. MFRI and MIEMSS looking at CPR training, tie into the EMT-B recert by adding 3 hours of skills. A public life safety education seminar on May 13 at is being held at Berwyn Heights. Look forward to being at the convention, same services as in past, please stop by the booth.

MIEMSS: Dr. Bass presented a written report. He then proceeded by stating the HCFA negotiated a rule making fee schedule, development has concluded. The fees will be broken into six categories (non-emergency BLS, emergency BLS, non-emergency ALS, emergency ALS, emergency advanced ALS and specialty care transports). The fee schedule will be implemented over a four-year period. The AED layperson regulations have been promulgated and went into effect in January, need to register with MIEMSS. The rapid sequence intubation pilot project has gone very well. Cecil and Howard counties have met the prerequisites to conduct the RSI pilot program. The EMS plan has been updated, approved by the EMS Board. MIEMSS continues to monitor the trends associated with yellow alert hours in Region III and V. MIEMSS continues to develop the strategic plan for weapons for mass destruction, next phase is development of the operational plan. Dr. Bass then updated the SEMSAC activities. All regions have been supplied with the monitors/defibrillators they have requested. The regional affairs committee recommends that current AEDs and defibrillators will be turned over to the local jurisdiction. Also recommends that MIEMSS no longer purchase, but rather establish a grant system where a 50% match would be given. There was an EMTB instructor open forum on March 25. The committee is investigating the use of a universal EMS application process to be used by the MSFA, MFRI and MIEMSS. The ALS committee is piloting the EMT-I curriculum, may replace the CRT program. Existing CRTs can upgrade by in service training. Dr. Alcorta will be

having

**Executive Committee Meeting Minutes
April 8-9, 2000 – Page 5**

a medical director forum. Dr. Bass then reviewed legislative bills HB 154, SB 154, SB 58 and SB 247. Question was asked about the matching grants for equipment.

EMS: Charles Wills presented a written report, commented on the CPR changes being proposed. Charlie spoke on the proposal to transfer ownership of certain sensitive equipment. Effective July 1, 2001, MIEMSS will make available by state bid maintenance packages at cost. This is an acceptable package as far as Charlie is concerned. Charlie then spoke on SB 247 allowing our paramedics to give immunization shots starting in October. He talked about the EMT curriculum pilot classes. Charlie then reported on the new EMT-P curriculum as he sees it in the future, doesn't shoot the messenger. Additional comments were made by Lee Sachs reference the future of paramedics. Question was asked how many EMT-A's did we lose, final count 300-400. He further commented on the universal application, MSFA needs help on this. Charlie presented a guide developed in Charles County for response to school emergencies, great document. George Blanco raised a concern over the \$1,400 travel charge to transfer him to University Hospital.

MARYLAND STATE POLICE: Mike Ziegler presented the report, spoke on the "G" inspection. They are currently looking at the hoist program in regard to the HEAT teams. The meeting was returned to the President for the lunch recess, Father Newman provided blessing for the meal. LUNCH. The meeting was called back to order by Chairman Sterling, asked for reports to continue.

MARYLAND FORESTRY: Bob Hartlove presented a written report. Spoke on the volunteer fire assistance funding program, \$10,000 will be earmarked for dry hydrants, remaining in form of 50/50 grants as done in past. There have been numerous suggestions made about changing the way that VFA funds are distributed, would like to hear comments from MSFA. Bob reported on federal funding levels. DNR has responded to 143 fires, which have burned more than 384 acres, down from last year. All regions are currently conducting basic wildfire suppression and standards for survival training, as well as endurance testing for new personnel. The state run weekend fire training camp will be held on May 12-14 at the Broad Creek Scout Reservation in Harford County. Any personnel desiring out of state fire assignments must have attended this training within the last 2 years. The central region will be conducting a juvenile fire setter workshop on June 6, still remaining slots. DNR will be presenting two programs at convention. DNR has just finished completing a federal excess personal property inventory reconciliation, more than \$5MM statewide. Two replacement dozers have been ordered and should be received by September, two transport vehicles will be ordered. Bob reported on the fire law task force, includes members of MSFA.

STATE FIRE MARSHAL: Fire Marshal Gabriele presented a written report. Rocco stated that he is in his 18th year, will not be retiring in August, wants to be re-appointed. He reported on the fire deaths in 1999, a 17% increase to 91. Careless smoking and discarding of smoke materials remains the leading cause. The agency has recently completed its activity report for 1998-99.

Inspections decreased due to manpower, six vacancies have been hired. He spoke on the
Executive Committee Meeting Minutes
April 8-9, 2000 – Page 6

retirement party for Bob Shimer scheduled for July 23 at the Holiday Inn in Cumberland. Others will be retiring this summer. Effective May 1, all personnel will be out of uniform. He commented on the legislative program, very successful year. He spoke on the FY01 budget, appears OK. He talked about the arson K9 program, feels the office has done an exceptional job over the years. The following motion was made by G. Blanco and seconded by J. Lau:

MOTION that we support the reappointment of Rocco Gabriele as state fire marshal. no further discussion, voice vote taken, motion passed.

SPRINKLER TECHNOLOGY: Chair John Bender presented a written report. Pleased to announce that Fire Marshal presented the first sprinkler contractor license in Maryland. A total of 35 licenses have been issued. Expect that about 250-300 will eventually be licensed. John further spoke on the faulty recalls of sprinkler heads, appears to be going as scheduled. Several recent fires in college dormitories that claimed the lives of students have focused attention on fire protection and fire safety practices. As a result, SB 2100 will create a grant program of \$100MM as a matching program designated to install fire sprinklers. Request that MSFA express their support for this legislation. The following motion was made by R. Knippenburg and seconded by T. Thompson:

MOTION that this organization go on record supporting the Fire Marshals Office and the Sprinkler Technology committee in support of Senate Bill 2100. no further discussion, voice vote taken, motion passed.

Tom Mattingly expressed comments on a facility that was to accommodate physically challenged individuals. Thanks to John and the Fire Marshals Office for their support.

FIRE PREVENTION: Chair Bobby Collins presented his written report. Stated the committee is planning on having two fire safety trailers on display this year at convention. Bobby reported on the fire safety video competition, may have 5 tapes. There will be a public fire and safety seminar May 13 at Berwyn Heights. The committee submitted their budget request totaling \$15,500.

FIRE PREVENTION QUEEN CONTEST: Eileen Martin presented the written report, applications were mailed on March 1, only one response, due back by May 1. She spoke on the activities of the fire queens.

TRAINING: Chair Dan Stevens presented his written report, thanks to the executive committee for the letter sent in support of DNR supervisor. Thanks to the committee members for being loyal in attendance throughout the year. The committee was asked to review the MOSH standard being drafted. Joel Woods gave an update on MFRI, discussed the Fire Officer III class. Dan talked about the convention seminars, also on the ISO requirements. The Zembower Award deadline for entries has been moved to May 1.

Executive Committee Meeting Minutes
April 8-9, 2000 – Page 7

NATIONAL VOLUNTEER FIRE COUNCIL: Representative Bob Cumberland stated the council meets next month. He updated some concerns, need support for HB 1168, and want firefighter personnel in uniform at hearing. The council is sponsoring two seminars at the fire academy. He spoke on new software for tracking railroad transportation. Congressman Hoyer amended the appropriation bill to put \$100MM for special needs, already passed the house. The following motion was made by T. Thompson and seconded by W. Donaldson:

MOTION that we endorse the recommendation to send letters to the senators in support of the appropriations bill \$100MM for the fire service. no further discussion, voice vote taken, motion passed.

BOARD OF REVIEW: Doc Moltrup gave remarks concerning the cost of apparatus. Standard units from the manufacturers could save from \$30,000 to \$40,000 per unit. The Board is proposing to setup a program where they would maintain a listing of available program apparatus costs from various manufacturers with dealers licensed in Maryland. He spoke on several advantages of this program, would like to initiate this July. A motion to support this was deferred by the chair, discussion continued, motion will be written and submitted.

CONSTITUTION & BY-LAWS: Patti Gordy presented the written report. Stated we have proposed changes from Barton Hose and Avalon Shores. The committee is proposing changes to the convention article. President Edelin requested a name change to the chaplain's office. The committee strongly recommends that the President appoint an ad-hoc committee to review the increase in population in various counties to be certain that all counties have equal representation on the executive committee. Question was asked about the wording Chief Chaplain, discussion. The following motion was made by R. Brooks and seconded by C. Stack:

MOTION that we redefine the wording to include Chief Chaplain and Chaplains. no further discussion, voice vote taken, motion passed.

The following motion was made by L. Sachs and seconded by T. Thompson:

MOTION that we approve the change to Article II Section 1 as proposed by the constitution and by laws committee as it appears on the top of the second page of the report which essentially gets rid of the five business sessions morning and afternoon, and that the business sessions shall be at the call of the President. no further discussion, voice vote taken, motion passed.

Lee Sachs concerned about the voting between sessions, can't we use the memorial service as the first session, response no. Additional discussion from several. Chairman Sterling asked this committee to further review and bring back an amendment for voting on Sunday.

Executive Committee Meeting Minutes
April 8-9, 2000 – Page 8

CONVENTION: Chair Leonard King presented his written report. Commented the theme for this year “An Ocean of Opportunity for the New Millennium.” The program book ads need to be copy ready with deadline of May 1. All other reports are due by this executive committee meeting. The exhibits committee expects another year of growth, ahead of last year, member organizations can get reduced rental space. Fire prevention display trailers will be down at the boardwalk. Registration will again start on Sunday morning; packets will be stuffed at 8 AM. The Officers Banquet will be on Saturday night starting at 6 PM with social time, pictures will be taken at this time, bus will leave from convention center. The Memorial service is on Sunday night, joint installation on Wednesday night. The corporate partnership program has been very successful with five partners on board. Golf tournament will be Friday morning at 7:30 AM, registration is slow. Again want to recognize the cooperation from Ocean City, also the assistance from the other organizations that support the convention. Thanks to the more than 200 individuals that are required during the convention week. Reminder to all to get the credentials forms in and the memorial forms. Thanks were expressed to the convention committee for coming up with a proposal this year that will be great. Request was made for a list of companies not submitting credentials. This year marks the largest selection of training seminars ever. Leonard then spoke on the special speakers that will be speaking at convention.

MUSEUM: Chair Tom Mattingly spoke on acquiring the Waterwitch fire station in Annapolis. They have met with political personnel at Annapolis, positive support, very early yet. They also spoke with the Chesapeake Bay Foundation about an option.

FIREFIGHTER OF THE YEAR: Chair Mickey Harris reported committee would start functioning May 1st.

HALL OF FAME: Chair Bob Dempsey presented an oral report. Reported the committee will be holding a meeting to select nominees, deadline is May 1st.

LOW INTEREST LOAN TASK FORCE: Vice Chair Joel McCrea presented a written report. Stated that SB 154 has passed the senate and house. Joel presented a history on the process to bill passage. He presented an amendment for constitution that will establish the board to oversee the program and asked for approval. The following motion was made by T. Thompson and seconded by L. Downes:

MOTION that we adopt the recommendation of the committee. no further discussion, voice vote taken, motion passed.

Chair Riegel thanked all the committee members for their participation. Question was asked about the staggered terms of the appointments. President will make appointments.

RURAL WATER SUPPLY: Chair Herman Rhue provided comments, have set up short course at Grantsville.

Executive Committee Meeting Minutes
April 8-9, 2000 – Page 9

INCENTIVE PROGRAMS: Chair Joan Robison presented a written report, the committee furnished information to be used in testimony on HB 1303. Some counties are researching the possibility of establishing a LOSAP. Howard and PG counties are seeking enhancements.

FEDERAL LEGISLATION: Chair Doc Wilson spoke on the hearing to be held in DC, April 12 at 2PM. He spoke on the CPSC who will be doing a two year study on electric heaters that have been identified as the origin of fire, anyone having such please contact. A fire chief's guide for line of duty deaths has been drafted on the web.

BULLETIN: Chair Ron Watkins presented a written report. Ron stated the committee has reviewed the last three issues of the Trumpet, budget request submitted, the convention activities and the cost of publishing for last year. All members would like to remain on the committee. Thanks to those submitting articles. Question was asked about the advertisements in the Trumpet, need to investigate. Question was asked about the printer format for the web, printer will send to web master. Request was made to send Rescue Fire Company an apology letter. Ron will take under advisement.

RECRUITMENT & RETENTION: Chair Marcine Goodloe presented a written report. Spoke on the video being published. Committee is preparing for the workshop at convention. Bill Cooke further spoke on the AT&T problems, matter turned over to public service commission. Only four calls have come in on the FIRELINE number.

SCHOLARSHIP: Chair Bill Olsen presented a written report. Stated the committee has no inventory. Still awaiting an invoice for Chris Linnell from AACC. The committee has not had a budget increase since 1974, many qualified applicants. Bill talked about the consolidation of applicants by county. There was a concern about funds due from the Maryland Fire Chiefs in the amount of \$3,000. Additional comment was made on the funds due, need reimbursement.

17 STATE CIRCLE: Chair Jim Ferguson presented his written report. Have commitment from the painter to paint the building. A visual inspection of the building was made.

STATISTICAL: Chair Jim Ferguson presented a written report, 197 companies have responded.

TRANSPORTATION: Chair Tom Flint presented a written report. Tom stated he has new state maps and tour books for distribution. He spoke on the weekly collection, which is not working. Request to issue each coordinator twelve envelopes to mail to the chair. Tom talked about a proposed amendment change of the fee schedule. The following motion was made by T. Thompson and seconded by S. Hales:

MOTION that we adopt the recommendation of the committee to move to a monthly collection by the coordinators. further discussion, voice vote taken, motion passed.

Executive Committee Meeting Minutes
April 8-9, 2000 – Page 10

Tom continued to talk about the proposed fee schedule change. Suggestion was made to come back next year, chair asked to review Sunday.

SURPLUS PROPERTY: Chair Skip Massey presented the report, thanked all for their thoughts and prayers during the recent family accident. Skip talked about the issuance of turn out gear, placed program on hold. Concern was raised about the certification and cost of same. Comments were made, feel that the receiving company should sign a waiver and indemnity agreement. Additional discussion ensued on this matter; Attorney is preparing a sign off document. The President will provide Skip with the form and provide further guidance.

MEMORIAL: Chair Don Mooney provided a written report. Still trying to finalize the site. He further spoke on a meeting with DGS, very productive. MFRI will be producing a brochure, articles to be published, model continues to be on display. Don again asked all to poll the companies for line of duty deaths. Donations are still needed to make this dream come true.

FIVE-YEAR PLANNING: Chair Jim Raley presented his written report, commented on items from the report. MSFA needs to strive to enhance member participation through the reporting of news and happenings on the website. MSFA needs to continue to enhance the communications equipment utilized in order to maximize cost effectiveness. MSFA needs to appoint a communications administrator. MSFA needs to review other organizations in order to develop other types of membership categories. MSFA needs to look to the future operation of the organization, including the possibility of paid staffing and a facility to serve as home and office.

MFRETC: Chair Bob Shimer presented the written report. Stated the commission meeting at Ocean City will start at noon. He reported on the training center enhancement task force, very important goals. The MFSPQB is still pursuing dual certification, which means separate applications. MEMA will be holding an open house on May 1. Re-appointments were made for several, attendance will be addressed. The National Weather Service has designed a storm ready program. The commission voted in favor of the draft presented reference the training enhance task force report.

GEMAC: Chair Bob Shimer presented the written report. Talked about proposed legislation, which will be introduced during the 2001 legislative session regarding mutual aid. A presentation was given by David Williams of W. R. Grace on the history of their company at Curtis Bay. MEMA presented an overview of the domestic terrorism issue, much money available for training. Bob announced his retirement, will become necessary for the incoming MSFA President to recommend to Director McMillion the name of a replacement to represent the volunteer fire service.

COMMITTEE CONSOLIDATION TASK FORCE: Steve Cox presented a written report. The committee agreed on the following: the task force agreed that we must streamline operations to meet the current and future challenges, agreed that this assignment should not be taken lightly

or hastily, the implementation should begin in June 2000 with the incoming President and
Executive Committee Meeting Minutes
April 8-9, 2000 – Page 11

continue over time. The committee recommends that the current standing committees are appointed in June and all other operations are appointed as a subcommittee of the special task force to handle the specific assignment. The implementation of this proposal will not cause any change to the by laws at this time.

MICRB: Steve Cox presented a listing of the instructors across the state. Steve also spoke on the concerns listed in the orange book, an instructor needs to teach 60 hours in a three-year period, must have 12 hours professional development, have a satisfactory evaluation. Chair Sterling then asked for additional comments on the Board of Review motion deferred earlier. The motion was made by S. Hales and seconded by W. Donaldson:

MOTION that we follow the recommendation of the Board of Review stated as the Board proposes to maintain a current listing of program apparatus types and costs available from qualified manufacturers with dealers licensed in Maryland. When a department wishes to initiate a request for replacement apparatus, the board will first review with the applying department the current list of available program apparatus to determine whether these can fulfill the justified need. If the board determines that the justified need cannot be met in this manner, the department will be asked to apply for funding assistance for purchase of that particular apparatus. If not, the department will still have the option to develop individual specifications and obtain competitive bids. no further discussion, voice vote taken, motion passed.

Meeting was returned to the President, Harry Hetz provided the benediction for the day. Meeting recessed till Sunday morning. The Sunday morning meeting was called to order by President Edelin, who called upon Chaplain Harry Hetz for prayer. Harry read scripture, offered prayer, and led the group in the pledge. The President then recognized the Past Presidents in attendance consisting of Dave Kirk 1963-64, Jerry Glaubitz 1970-71, Bob Dempsey 1980-81, Charles Riley 1983-84, Leonard King 1985-86, Clarence Carpenter 1986-87, Bob Cumberland 1987-88, Bob Shimer 1988-89, Joe Robison 1989-90, Tom Mattingly 1990-91, Bernie Smith 1991-92, Fred Cross 1995-96, Steve Cox 1996-97, Danny Davis 1997-98, Bob Knippenburg 1998-99. The President then recognized the guests today including Betty Grabenstein, President LAMSFA, who spoke to the group briefly. The meeting was returned to Executive Committee Chair Sterling.

CONSTITUTION & BY-LAWS: Patti Gordy continued her report by presenting the amendment change as presented. Article II, Section 1. The Annual Convention and Conference shall be held in June. Business sessions shall be at the call of the President. The President shall develop an Order of Business for the Annual Convention and Conference, to be approved by the executive committee at the first executive committee in the calendar year. The Order of Business shall enumerate the business session planned and provide, at a minimum, for reports of officers, reports of committees, nomination of officers, voting for officers and constitution and by-laws changes, unfinished business, new business, good of the association and any other business to come before the annual

convention and conference in the business sessions. Article IV; Section 2 delete in its entirety. The
Executive Committee Meeting Minutes
April 8-9, 2000 – Page 12

following motion was made by L. Sachs and seconded by R. Brooks:

MOTION that we adopt the recommended proposed amendment to the constitution and by-laws. no further discussion, voice vote taken, motion passed.

BUDGET & REVENUE: Chair Paul Fabiszak presented the written report, made personal comment reference the ownership of money. Recommendation that a tax attorney look at establishing a second federal ID number for the trust of MSFA, listing the trustees as responsible agents and filing separate 990 for that trust. Paul reported on the audit, specifically on the inventory. He then reported on the budget meeting. Concerns were made reference the Goodwill line item. After discussion felt that it should be redefined. Second issue was travel; felt overnight stay should be increased. The committee presented the proposed budget for next year will be voted upon first meeting after convention. Several line items were briefed and discussed. Suggestion was made to use a sweep checking account whereby all money over \$2,000 would be invested. It was noted that no funds had been received from advertisement in the Trumpet. The committee recommends a financial review every year with audit completed every three years. The state appropriation was increased by \$12,500. Concern was raised about the investment money in certificates and MLGIP. The following motion was made by L. Sachs and seconded by R. Brooks:

MOTION that we instruct the Treasurer that they are to by July 1, 2000, open and maintain all our checking account funds in a sweep account at Mercantile and to reaffirm that all other funds of MSFA are to be deposited in the MLGIP. further discussion, hand vote taken, motion passed 9 yea, 1 nea, 3 abstained.

Additional comments were made reference the sweep checking account.

LEGISLATIVE: Chair Bernie Smith presented a written report and highlighted on some. HB1303 significant piece of legislation, this reduces the length of service for income tax incentive, passed. SB247 personnel immunization passed out of committee had some problems with nursing industry. The charitable solicitations act is still floating. HB32 eradicated, added money to the Senator Conroy bill. HB 770 DNR overview of the forms. Lee Sachs will be serving on that group. HB1438 emergency legislation on Medicare civil liability, still in committee. The ladies have again done an outstanding job, thanks ladies. HB283 water resources protection act referred to septic systems continue to watch. Charlie then reviewed SB154 the low interest loan program in its entirety from committee appointment to bill draft to final passage, \$500,000 will be funded from EMSOF. Question was asked if a career company could receive funds, only volunteer. Charlie stated that he knows that \$500,000 is not enough, however this established the program. Bernie stressed that applications need to be submitted that will demonstrate the financial need.

Executive Committee Meeting Minutes
April 8-9, 2000 – Page 13

NFPA: Chair Bill Huttenloch presented a written report. Spoke on the MOSH report, received forty recommendations. He gave further explanation on some of the issues. He then reported on the turn out gear issue certification, two companies in Maryland could perform this cleaning and certification. MFRI Director Edwards concerned about the training and certification and who is covered under the MOSH law. NFPA 1851 is being revised will come up for vote at the fall conference. Discussion continued about whom has to comply with this MOSH law. The safety committee will be having a seminar at convention next year on the MOSH requirements. Bob Cumberland spoke on NFPA 1710 and 1720 documents.

SAFETY: Chair Bobby Balta presented a written report, proceeded to review his report. No responses were received from the heart attack questionnaire. In the process of developing a storyboard for the video being produced. The safety committee will again have a display at convention. He has been talking to the ladies auxiliary reference thermal imaging units. Bernie Smith spoke on the Senator Munson bill that would have purchased same. He reminded all of the Smith Stathem trophy. He also feels that MSFA when choosing accommodations for the meetings should consider sprinkler systems.

ENTERTAINMENT: Nancy Cox gave an oral report, 400 tickets out, received payment for 106. Two free tickets will be given to the person selling the most tickets. The Lady Baltimore has been reserved exclusively for MSFA. Thanks to the state ladies auxiliary for their support.

OUT OF STATE COORDINATOR: Steve Cox reported the invitations inviting guests to convention have gone out, thanks to Secretary King.

TRANSPORTATION: Chair Tom Flint presented the proposal for a by-law change. Discussion was made by several voicing their concerns. The following motion was made by L. Sachs and seconded by C. Stack:

MOTION that we adopt the recommendation of the transportation committee by substituting the last sentence on the proposal for the present sentence that deals with the same topic. no further discussion, voice vote taken, motion passed.

Recommended to the transportation committee to prepare a schedule for approval at the post convention meeting if the by-law is passed.

PRESIDENTIAL VEHICLE: Chair Doyle Cox presented his written report, vehicle has been ordered. Doyle reported they have four bids for the 2nd VP car. First bid received from George Blanco for \$5,100, second bid from Gary Jenkins for \$4,100, third bid from Bay District for \$4,502, fourth bid from Carl Edelin for \$5,500. The committee recommends going with high bid. The following motion was made by T. Thompson and seconded by C. Stack:

MOTION that we accept the recommendation of the car committee to sell the vehicle to

President Edelin for the sum of \$5,500. further discussion, voice vote taken, motion passed.
Executive Committee Meeting Minutes
April 8-9, 2000 – Page 14

VP Steger has requested the committee look into changing the seals on the cars; committee recommends authorization to proceed. The following motion was made by C. Stack and seconded by S. Hales:

MOTION that we accept the recommendation of the car committee to go ahead and purchase new seals to be furnished by State Use Industries. further discussion, voice vote taken, motion passed.

RESCUE: Chair Ed Woods presented the written report consisting of a proposal to change the rescue standard. Question was asked if the proposed amendment would be presented at convention this year, yes. Suggestion was made to go ahead and place on ballot. The following motion was made by T. Thompson and seconded by R. Brooks:

MOTION that we accept the recommendation of the rescue committee to go ahead and present it to the membership on the ballot in June at the convention. further discussion, voice vote taken, motion passed.

WAYS AND MEANS: Chair John Means stated the raffle tickets have been distributed, let's sell. Sales are down from last year.

SPECIAL ACTIVITIES: Laura Woods stated things are rolling along.

The meeting returned to the President, Father Newman gave blessing for the meal, recessed for lunch. **LUNCH.** The meeting was called back to order a presentation of \$1,255 was given to the host company. Thanks to all for a great weekend. Meeting returned to Chair Sterling, who called for committee reports.

FIRE LAWS BOOK: Chair Mark Bilger gave the report, continues to review the legislation. Contact has been made with Lexus Law Publishing Company to determine cost, printing and distribution to follow.

BOARD OF TRUSTEES: Chair Riley presented the report. He showed the new proceeding book for those killed in line of duty. The Board approved a voucher for \$29,802 for 32 widows, 1 disabled fireman, 7 children. The trustees paid the death benefit claim for \$5,000 to the widow of Roy Kraco and she was added to the widow's list. Only one student is in college Jeffrey Dieters. Thanks to Secretary King for copying of the book.

Treasurer Saville stated that he has received evidence and proof that the presidents have spent funds equal to the amount of their allowance, therefore need approval to issue checks. The following motion was made by T. Thompson and seconded by R. Knippenburg:

MOTION that we authorize the release of the checks for the president's expenditures. no further discussion, voice vote taken, motion passed.

Executive Committee Meeting Minutes
April 8-9, 2000 – Page 15

Secretary King requested that the allotment for Charlie Burton be presented to the Bessie Marshall Benefit Fund in his name. The following motion was made by R. Knippenburg and seconded by L. Downes:

MOTION that we donate the \$200 allotment to the Bessie Marshall Benefit Fund in honor of Charlie Burton. no further discussion, voice vote taken, motion passed.

Lee Sachs again reminded all committee chairs to submit inventory forms. President Edelin questioned the overnight allowance, in proposed budget for next year. VP Steger thanked the executive committee for passing the proposed by-law change for the convention.

Jim Snyder reported on the donated funds for the North Carolina disaster, final \$5,375 from Maryland.

Chairman Sterling thanked all for their attention, see everyone in Ocean City, returned meeting back to the President. President Edelin asked Chaplain Dixon for the benediction. There being no further business to come before the Executive Committee the meeting was adjourned.

Respectfully submitted,

Office of the Secretary
Leonard T. King, Sr., P.P.
J. Edward Cross
Gene Worthington

MOTION SUMMARY

MOTION: That we support the recommendation to modify the credit card program for fire, rescue, EMS companies, members of the Association.

MOTION: That we support the reappointment of Rocco Gabriele as State Fire Marshal.

MOTION: That this organization go on record supporting the Fire Marshal's Office and the Sprinkler Technology Committee in support of Senate Bill 2100.

MOTION: That we endorse the recommendation to send letters to the senators in support of the appropriations bill \$100MM for the fire service.

MOTION: That we redefine the wording to include Chief Chaplain and Chaplains.

MOTION: That we approve the change to Article II Section 1 as proposed by the

Constitution and By-Laws Committee as it appears on the top of the second page of the report which essentially gets rid of the five business sessions morning and afternoon, and that the business sessions shall be at the call of the President.

MOTION: That we adopt the recommendation of the committee.

MOTION: That we adopt the recommendation of the committee to move to a monthly collection by the coordinators.

MOTION: That we follow the recommendation of the Board of Review stated as the Board proposes to maintain a current listing of program apparatus types and costs available from qualified manufacturers with dealers licensed in Maryland. When a department wishes to initiate a request for replacement apparatus, the Board will first review with the applying department the current list of available program apparatus to determine whether these can fulfill the justified need. If the Board determines that the justified need cannot be met in this manner, the department will be asked to apply for funding assistance for purchase of that particular apparatus. If not, the department will still have the option to develop individual specifications and obtain competitive bids.

MOTION: That we adopt the recommended proposed amendment to the constitution and by-laws.

MOTION: That we instruct the Treasurer that they are to, by July 1, 2000, open and maintain all our checking account funds in a sweep account at Mercantile and to reaffirm that all other funds of MSFA are to be deposited in the MLGIP.

MOTION: That we adopt the recommendation of the Transportation Committee by substituting the last sentence on the proposal for the present sentence that deals with the same topic.

MOTION: That we accept the recommendation of the Car Committee to sell the vehicle to President Edelin for the sum of \$5,500.

MOTION: That we accept the recommendation of the Car Committee to go ahead and purchase new seals to be furnished by State Use Industries.

MOTION: That we accept the recommendation of the Rescue Committee to go ahead and present it to the membership on the ballot in June at the Convention.

MOTION: That we authorize the release of the checks for the President's expenditures.

MOTION: That we donate the \$200. allotment to the Bessie Marshall Fund in honor of Charlie Burton.