

# MARYLAND STATE FIREMEN'S ASSOCIATION EXECUTIVE COMMITTEE MEETING MINUTES

April 20-21, 2002  
Funkstown, Maryland

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# **MARYLAND STATE FIREMEN'S ASSOCIATION EXECUTIVE COMMITTEE MEETING MINUTES**

**April 20 – 21, 2002  
Funkstown, Maryland**

The Executive Committee Meeting was called to order at 0900 hours by President Charles Mattingly III, at the Funkstown VFD. Chaplain Dixon gave the opening prayer for the success of the weekend meetings, and led those in attendance in the pledge to the flag. He asked everyone to remember Sam Ferrence (Preston VFD) who died, and for Father Newman who is in the hospital. Chief Jon Gift welcomed everyone to Funkstown and the Funkstown VFD. Delegate Hech also welcomed everyone to Funkstown and Washington County. President Mattingly said that V.P. G. Worthington is in the hospital with kidney stone problems and may not be here today. He welcomed the Past Presidents in; attendance as: D. Kirk (63-64), O. Baker (78-79), R. Dempsey (80-81), C. Riley (83-84), L. King (85-86), C. Carpenter (86-87), R. Cumberland (87-88), R. Shimer (88-89), J. Robison (89-90), B. Smith (91-92), P. Hurlock (93-94), R. Yinger (94-95), F. Cross (95-96), S. Cox (96-97), D. Davis (97-98), R. Steger (00-01). He welcomed those guests in attendance included LA-MSFA President Nora Ryan, V.P. R. Maher, Secretary R. Pondolfini, Chaplain K. Knipple, PP P. Webb, P. Orlove, H. Stevens, Miss Fire Prevention Heidi Johnson and Katie Vann, SFM B. Barnard, DNR M. Mitchell, STC John Spearman and B. Fosler, MSP J. Ziegler, MEMA D. Keldsen, AA J. Olsen. Trustees: R. Shimer, C. Riley, C. Carpenter, P. Hurlock) and J. Means.

**PRESIDENT** Mattingly presented his written report and discussed his activities since the February meeting. He gave his condolences to the family members and Department members for the loss of Louis Richards of DelMar, and of Joseph Fusco (Boulevard Heights), and of Don Manno, and Charles Hooker (Waldorf VFD/EMS), and of James Garner (Solomons, St. Leonard and LaPlata). He said as the Session in Annapolis ended, they were able to retain the \$5Mil in the EMSO Fund, and retain four of the \$5Mil in the 911 Fund. He thanked Chairman B. Smith and his committee, and the Ladies for the many papers they folded and envelopes they stuffed. He discussed Resolution 43, and a Resolution (39) made in the House. The three Presidents continue to attend the ATTF monthly meeting in AA County. He said in lieu of a delegation going to New York with the donations collected for the victims of the WTC attack, a NY delegation has been invited to our Convention in Ocean City in June to receive our check. The Presidents attended the Five States meeting in Pennsylvania. New York attended this meeting so they are now the Six States Presidents meeting. The Presidents met with Secretary O'Conner (Dept. of Labor) and discussed ways to fund the physicals part of the MOSH Document. He thanked Pinoake Browning (UofMd) for the opportunity to speak at the Life Safety Educational Fire Conference at the University. He congratulated PP O. Baker on receiving the first C. Oscar Baker Rookie of the Year Award. He commended PP R. Shimer for organizing the first State Training Task Force Summit. He congratulated President N. Ryan on the successful Spring Conference held last week. He thanked Nancy Cox for planning the Sunday Brunch Cruise on 2 June in Baltimore. He thanked J. Spearman for organizing the first meeting between the MSFA and all Trauma Centers in the State. He and V.P. Worthington promoted volunteerism recently on the WBAL Radio Station.

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**VICE PRESIDENT** Worthington's written report was presented and discussed by President Mattingly. He sent his wishes to Dr. Bass on his recent surgery. He listed his many activities attended since the February meeting. He mentioned the Training Committee meeting attended at the Norrisville VFC. He reminded everyone that this years Budget is \$10k less than last year, and we must continue to look for ways to increase our revenue. He said of the \$3.5B funding, \$2B is earmarked for equipment with 25% set aside for an unsure way for it to be channeled. R. Yinger is setting up a meeting with DNR. He discussed meeting of the Terrorism Task Force and our part is centered around the regional trailers equipped to respond to terrorist events. The Operations committee was directed to make this happen. He congratulated Laurel on their 50th Anniversary. They met with Councilman Estep regarding the union Resolution 43. They continue to meet with the Metro Chief's in forming the fire service roles and responsibilities at MEMA. The new officers are currently reviewing the committee listings and some changes will be made for next year. He asked that the Data Survey forms be completed and returned. The Lithograph program does not have enough copies on hand for distribution.

**VICE PRESIDENT** Thompson presented and discussed his written report and thanked all of the departments for the hospitality shown him and his wife this past year. He discussed his activities since the February meeting. He thanked our legislators, Delegate John Woods and Norm Conway as they have been our friends in Annapolis. He said we now have a seat on the Governor's Task Force on Terrorism and we will be getting a seat on the Governor's Security Council when it is appointed. He thanked Colonel Mitchell and Bill Barnard for their efforts on our behalf this year. He discussed his trip to Denver for the Spring meeting of the NVFC. He said the troubles we are having, are everywhere. The Fallen Firefighters Memorial Service will be at the MCI Center in Washington D.C. this year due to the large amount of people that will be attending. R. Jacobs is our rep on this committee. He thanked President Mattingly and VP Worthington as it has been great working with them this year.

**SECRETARY** King presented and discussed his written report. He said the Minutes of the February Executive Committee Meetings have been transcribed, copied, and distributed to those on the mailing list. The correspondence has been properly received and appropriate actions taken. A mass mailing to all member departments and organizations was made covering the annual awards and other information for each department. He asked all departments to submit their Credentials Forms, and to pay their dues. The Secretary's Office has received the forms from the inspection conducted of the Tylerton VFD for Active Membership. The Standards Committee reports they have met all of the requirements for Active Membership. The 2001 Convention Proceedings Book has finally been transcribed, and will be completed within the next two weeks, with distribution to follow immediately. They are now working on obtaining a machine capable of immediate automatic transcribing. This would eliminate some of the problems of the past. The Maryland Income Tax Forms have been completed and submitted to the State Comptroller for both the Association and the Foundation. Annual Reports are due now for the Convention Program Book. Jurisdictions are reminded that the elections for representatives to the Emergency Assistance Trust Fund Board of Review, are due at this time, and the selection must be submitted in writing on your letterhead. Asst Secretary Joe Cooper will

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be in charge of the Convention Registration, and he thanked everyone who has agreed to assist with the registration. Registration for the officers and committee chairpersons will be held on Sunday morning. Asst. Secretaries Olsen and Dell will be taking Individual Membership applications during the convention in the Exhibits area. He thanked Executive Chairman D. Cox and the entire Executive Committee for their assistance and cooperation throughout the year. Each officer, committee chairperson, and organization representative is asked to turn in a written report and reminded the Asst. Secretaries need 30 copies of their report prior to the meetings. If you are unable to meet your scheduled reporting time for the meetings, please contact the Secretary's Office so that any concerns can be met and allow the Executive Committee meetings to flow smoothly. He thanked the Asst. Secretaries, Financial Secretary and Treasurer's Office for their continued assistance this past year. He said they have an application for membership from the Tylerton VFD, and B. Huttenloch and committee has inspected the department and said they meet all of the requirements for Active Membership.

**FINANCIAL SECRETARY** Jacobs presented and discussed his written report for the period ending 31 March 2002. He discussed the Funds received year-to-date, Direct, Indirect, Totals, and the Changes made from the prior reporting period as of 31 March 2002.

**TREASURER** Shuhart presented his written report and discussed the MSFA Cash Assets of the receipts, disbursements, current balances, and totals of the General Fund, Accounts Receivable, Low Interest Loan, and Convention Accounts. He also included the MSFA 2001-2002 Budget Income, Expenses and Balances. He discussed the Budget, our present spending, and his concern with the expected income during the remainder of this year. He said the Ladies 990 report has been given to our attorney, and with the MSFA, were submitted as a joint return.

**CHAPLAIN** Dixon presented his written report and discussed his activities since the February Executive Committee meeting. He participated in 54 incidents or involvements. He discussed the Memorial Service planned for the convention in June, and asked for as many dress uniforms as possible (this includes the choir members). The Prayer Breakfast will be inside this year, and the speaker will be Hon. James Mathias.

**MISS FIRE PREVENTION** Heidi Johnson reported on her activities this year. She discussed the 6 activities she has participated in during this quarter. She is now on track to enter college this fall at Delaware Valley College.

**1st RUNNER UP MISS FIRE PREVENTION** Katie Vann presented a written report and discussed the four activities she has attended this quarter. She said she is still available during this last part of her year.

**BOARD OF TRUSTEES** Chair R. Shimer presented his written report and said all claims filed with the Board of Trustees have been reviewed and appropriate action taken as required. A line of duty claim has been received from the Shaft VFC in Allegany County for a subject who fell while carrying a patient over ice. His injury occurred on 19 January and is scheduled to return to work on 25 April 2002. They have also learned of a possible line of duty death involving EMS

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Lieutenant Charles A. Hooker of Waldorf VFD. Forms have been delivered to the department for completion, but none have been returned as of this date. He discussed benefit payments saying, \$115,434.92 has been paid out to 38 widows and orphans since 1 July 2001, leaving a balance of \$411,198.68. He presented a list of Line of Duty Death benefit recipients (D. Wilt – Urbana, C. Krietzer – Bowie, W. Howzdy – Glen Dale, C. Hooper – Waldorf). Line of Duty Injury benefits were paid to the following ( W. Thomas – Kent Island, M. Tucker – Prince Frederick, J. Pratt – Cresaptown, J. Athey – Cresaptown, M. Dick – Shaft). Educational benefits were paid to the following (J. Dieter - \$1,968.00 books and tuition, M. Hicks - \$232.62 books). He asked for the Signature Sheets distributed last month with the Trustees Guidelines Manuals, to provide accountability for the manuals. He said the Guidelines are now available on the MSFA Web Site thanks to L. King and R. Snader.

**BESSIE MARSHALL FUND** Chair P. Orlove (and N. Ryan) presented her written report and discussed the 24 cases they have paid to date, and listed those departments receiving funding. She thanked Baltimore County VF Association for their contribution last month. She thanked PP R. Yinger for his expertise and assistance with the pictures that enabled this fund to realize more. She also thanked President Mattingly for his presence and participation in their projects. N. Ryan presented President Mattingly a check for his winning the Spring Conference raffle. She thanked everyone for their help and support with the Bessie Marshall Fund.

**LA INCOME TAX MODIFICATION** Chair P. Webb presented a written report and said that 91 Auxiliaries have listed a total of 701 members eligible to receive this benefit. This figure does not include those members who earned less than 50 points. She thanked the MSFA for their help and cooperation with this program. She said they have picked up 14 new Auxiliaries (and 4 pending) because of this program.

**SHOCK TRAUMA CENTER** J. Spearman and B. Fosler presented their written report. John discussed the Patient Admissions showing 2002 vs 2001, the Actual vs the Budget (they are ahead of Budget for last year), Beds Occupied by the month, OR Cases, Patient Diversions (kept at zero), FY2002 Income Statement (in the black at eight months ending 2-28-02). Brenda discussed their Educational Mission for the third quarter (Tours, Case Reviews, ALS Airways Skill Lab, Observation Programs and On-site Clinical Programs). He said they are looking hard at their courses and are looking to revamp them in the near future, and they are asking for our observations and recommendations. He discussed Traumanet (Association of all Trauma Centers in Maryland) and the MSFA. He Chairs this program until 2003. They are trying to shift from internal to external relations, and that brought about the introduction of Traumanet to the MSFA. President Mattingly thanked John for his effort in bringing the STC and the MSFA together. John thanked the MSFA for being their strategic partner. He presented (to each of the Presidents) a copy of the poster of the entire group taken at their Spirit Day event, in appreciation of their attendance.

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**DNR** M. Mitchell and R. Lillard presented and discussed their written report. He said the DNR Forest Service responded to over 378 wildfires (2911 acres of forest, marsh, and fields) so far this year. He said the rainfall deficits for the year are now two to six inches below average, with the largest deficit in the Central and Southern portions of the state. The Department is still in a hiring freeze with no time frame as to when the positions can be filled on a permanent basis. He discussed the FFY02 VFA Core Fund allocations to be distributed as: \$36,441 to rural volunteer fire departments throughout Maryland in 50/50 matching grants. \$5,000 to conduct their annual Wildland Firefighter Training Camp. \$4,600 to the Maryland DNR to utilize the programs administration of the volunteer fire assistance grant. \$46,868 is for the FFY2002 VFA NFP Funding as: \$27,168 to rural volunteer fire departments throughout Maryland in 50/50 matching grants. \$10,000 for the bulk purchase of wildland nomex personal protective equipment. \$5,000 for the bulk purchase of small wildland fire fighting tools. \$4,700 to Maryland DNR to utilize the program of the Volunteer Fire Assistance Grant funds. He said the Grant applications will be mailed to all Volunteer Fire Departments in the state in late May or June. This will be the only opportunity to apply for funding through the VFA program this year. The Forest Service has completed four S130/S190 basic wildland fire courses this year. Successful completion of this course makes the firefighters eligible for the Wildland Firefighter 1 certification through MFRI. The annual Wildland Fire Training Camp will be held on 11 & 12 May 2002. They have completed bids on two new rollback transport trucks and JD450 dozers. They are to replace older units in the Southern and Eastern Regions of the state and delivery is expected in August. S. Hales asked about the vacant positions in DNR and is there anything the MSFA can do to help get them filled, letters, etc? The following motion was made by C. Stack, and seconded by R. Steger:

**MOTION: To write a letter to DNR (Dept. of Budget and Management, and copy to proper legislators) supporting their request (as an emergency) to fill the positions now vacant because of the hiring freeze. Motion was approved by all.**

He discussed the employees being able to take home certain vehicles, saying half were denied with the exemption of brush trucks. L. King said a letter was sent after our last meeting, and a new letter will be sent with more detail of the command vehicles. He thanked the MSFA for our help and support of their efforts.

**MSP:** R. Gabrielle and Sgt. M. Sigler discussed the MSFA seat on the Terrorism Forum. Rocco discussed the five trailers (properly equipped) requested, and hopefully one will become available to Southern Maryland very soon. He said there is not enough communications between the emergency managers and the fire service of the different areas as noted at their meeting. They are trying to meet our needs with the trailers. Sgt Sigler thanked MSFA for our support of the MSP Aviation Division, and the support of their Outreach Program will be marketed throughout the state. The program is a CD that is available at the local MSP Barrack. He discussed the MSP Budgeting for next year which is of major concern, as many items will be cut. The Colonel will be contacting the MSFA President to compose a letter of support to the Office of Budget and Management requesting positions not be cut. The \$3 Fee does now insulate them from the cuts as they had thought it would. C. Jewell asked about delayed response of the helo

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lately around the Camp David area and could something be done? He said this is a day-to-day issue they are trying to deal with. The following motion was made by W. Donaldson, and seconded by B. Kurtz:

**MOTION: To send a letter to the Office of Budget and Management (MSP) requesting the proposed MSP position cuts not be made. Motion approved by all.**

**MEMA** Acting Director Don Kelson presented his written report and discussed a meeting held with MSFA, MDE, MSP, and the Southern Maryland Tri-county Emergency Management Directors, to coordinate the HAZMAT team capability for the region. MDE is exploring options to obtain the trailers not obtainable through DOJ equipment grants. He said in the future, they will manage the allocation funds to the Local Emergency Preparedness Committees for each jurisdiction based on the fees from the Community Right-To-Know Act. He said MEMA has worked with the entire Fire Community to establish ESF procedures, resource lists, and deployment plans to operationalize the concept. He thanked MSFA for their contributions to these efforts and the volunteering to man the duty position in the State Emergency Operations Center (MEMA). He said General Fretterd will represent the Governor at the White House Office of Homeland Security's National Strategy development sessions on 23-24 April. It becomes a national and not a federal strategy. W. Donaldson asked if General Fretterd should be made aware of the problems going on in PG County with the career and volunteers? President Mattingly said they have met with Homeland Security on this matter and maybe the General should also be informed. He asked Don to become a permanent fixture at the Executive Committee meetings. He agreed to do so.

**FIRE MARSHAL** W. Barnard presented and discussed his written report and thanked MSFA for their continued support. He said they were fortunate to avoid substantial cuts in their FY03 Budget. In FY03 they will be able to enhance their fire prevention efforts with the addition of five (5) new Fire Safety Inspectors. They have also been able to secure federal funding to support the addition of six (6) new Deputy State Fire Marshal Bomb Technicians. They also anticipate federal funding to replace six (6) bomb suits and provide for the purchase of four (4) robots for the bomb squad. He discussed the Fire Incident Reporting System saying data submission has been slow, but they are making progress and moving forward to improve the system. Beginning in January 2003, they will officially transition from the MFIRS 4.1 to MFIRS 5.0 based upon the NFIRS, USFA and the NFIC of seven years ago. New regulations on Ground-based Sparklers (SB779/01) allows their sale, distribution, storage and use in Maryland. He said there are now more than 160 Sprinkler Contractors that do business in Maryland, and are covered by the regulations. For further information on the licensing, contact John F. Bender at 410-339-4200. Effective 1 March 2002, the Metro Regional Office has moved to 7543 Main Street in Sykesville (Phone 410-552-0154, Fax 410-552-0540). The 2002 Mid-Atlantic Life Safety Conference will be held on 1 October 2002 at the Johns Hopkins Applied Physics Lab in Howard County, with cost of \$25 per person. House Bill HB1165 was passed authorizing them to charge fees for certain fire prevention services (inspections, sprinkler and fire alarm testing). He discussed the smoke alarms for the deaf and hard of hearing and thanked PP R. Yinger and LAPP P. Webb for their help and support of this program. He said more than 1,000 smoke

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alarms for the deaf and hard of hearing have been distributed throughout the state, and recently, another \$10k was allocated to purchase 120 smoke alarms. He discussed HB98 Fireworks Permits late fee (\$50) now allowed for those persons or organizations that submit a request for a public licensed fireworks display, less than 10 days prior to the display date. This legislation went into effect on 9 April 2002. He said this years National Arson Awareness Week is 5 to 11 May 2002. President Mattingly asked for a list of those departments that do not have a computer to make their annual Fire Incident Report to the state. He needs this information as soon as possible.

**TRAINING** Chair D. Stevens presented and discussed his written report, saying the committee has met twice since the February Executive Committee meeting. They reviewed and discussed the MFRETC draft minimum standards paper, and they have voted to endorse them and send them on to the Commission. He did attend the NVFC State Networking Session last Saturday and he and PP B. Cumberland briefed those present on the IAFF Resolution 43, and asked them to get involved with their elected officials and support MSFA in the battle with Local 1619. He also attended the U.S. Dept of Education on 19 March to discuss Career Clusters and learn more about their initiative to map out Knowledge and Skills for a variety of occupations. Dan has been asked to continue to work on the project, and he tentatively agreed. The committee is requesting that Herman Rhue be installed as Chairman Emeritus of the MSFA Training Committee. He discussed representation with the FDIC and concern that when a person does attend this type function, they should register for the organization that pays the registration fee or expenses. This has occurred, and he has a request for payment but did not register as representing MSFA. He asked for guidance in this matter. After discussion, the following motion was made by C. Jewell, and seconded by B. Kurtz:

**MOTION: To set a policy to fund only those persons that represent the MSFA at certain functions. The policy being, the person(s) must register to represent the MSFA or they will not be reimbursed for their expenses. Motion and second was withdrawn.**

The following motion was made by W. Donaldson and seconded by R. Steger:

**MOTION: That Mr. R. Holmes not be reimbursed for his requested expenses, as he did not represent the MSFA at the function he attended. Motion was approved by all.**

The following motion was made by C. Jewell and seconded by B. Kurtz:

**MOTION: From this point forward, anyone who receives funds from the MSFA to attend a function, shall register and represent the MSFA, or reimbursement will not be made. Motion was approved by all.**

Dan said the committee is requesting that Herman Rhue be installed as Chairman Emeritus of the MSFA Training Committee. The following motion was made by C. Stack and seconded by W. Donaldson:

**MOTION: To approve the recommendation that Herman Rhue be installed as Chairman Emeritus of the MSFA Training Committee. Motion was approved by all.**

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**AUDIT** R. Seibel reported on the absence of the Chair and said he has no report at this time. E. Dunn is having physical problems.

**AWARDS** Chair R. Graf reported the new packet is at the printers. He discussed the awards and said the deadlines for them are listed in the Trumpet. G. Mellin said they will be putting them on the website ASAP. The information will also be sent to the Executive Committee. He said the O. Baker Award and the rules, have been discussed and a copy given out at the last meeting, and will be sent out. He said the elected officers of the MSFA will be the judges of the nominees for the award.

**EMERGENCY TRUST FUND BOARD OF REVIEW** Vice Chair J. Baer presented their written report and said the Chairman could not be here today as his wife is scheduled to have surgery. He discussed the committee's meeting of 7 April where four applications for assistance were reviewed. The following applications were acted on as:

Application (02-04) from the Barton Hose Company #1 of Allegany County requested a grant of \$39,469.00 for personal protective equipment and SCBA's. The Company had \$5,000 matching funds from Allegany County. Application was approved by the Board.

Application (02-05) from the Shaft VFD in Allegany County, requested a grant of \$277,107.00 to purchase a new engine. They had matching funds of \$5,000 from the county and \$35,000 from the Fire Department. Application was denied by the Board.

Application (02-06) from the Ridge VRS in St. Mary's County, requested a grant of \$300,000 for a new building. They had matching funds of \$300,000. Application was denied as they did not have the complete cost of the project, and needed more definitive plans and specifications for the bid. Application (02-07) from the East New Market VFC in Dorchester County, requested a grant of \$218,000 for a new rescue-pumper. They had matching funds of \$5,000 from the County. Application was approved contingent upon the department providing a copy of the specifications used for obtaining the bids. The following motion was made by W. Donaldson and seconded by C. Stack:

**MOTION: To approve Applications (02-04) from the Barton Hose Company #1 for a grant of \$39,469, and (02-07) from the East New Market VFC for a grant of \$218,000. Motion was approved by all.**

The President (B. Burton) of the East New Market VFC thanked the Board and the Executive Committee for approving their loan application.

**MSFA CRUISE** Chair N. Cox discussed the Baltimore boat trip scheduled for 2 June.

**PRESENTATION:** C. Stack presented on behalf of the officers of the Cambridge Rescue Fire Company, a picture of their department, to President Mattingly.

**BY-LAWS:** Chair P. Gordy presented her written report, and discussed the eight (8) proposed changes to the MSFA Constitution and By-Laws. A list of the proposed changes was given to the Executive Committee with no further comments.

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**HAZMAT:** Chair C. Ray presented his written report and discussed their meeting on 19 April in Baltimore County. They now have a draft correspondence they will be sending to each fire chief in the state. He stressed the message that every riding member must be trained to the Hazmat Operations level to limit company, as well as personal liability. He said they are now on the Internet and is moderating the Hazmat page on the MSFA Discussion Forum. They will sponsor a speaker (Bob Swann from MDE) at the 2002 Convention in Ocean City. His seminar will be on tank trucks and their construction and handling in emergencies.

**MARKETING** Chair D. Alexander presented his written report and discussed their meeting on 6 March at Mt. Airy VFC. He discussed the Information brochures saying they have about 900 in stock. They plan to overhaul the brochure this fall to include updated information and the Individual Membership program information. He said they did discuss the dropping of the Scottie Program, and will keep their options open for revisiting it later. The promotional CD has been updated and Johnny Holiday is ready to do the voice work. Prices were obtained for the recording, mixing, editing, label, and reproduction of the CD. Price of about \$6,000 was obtained just to get the prototype made. Jim Brown of MIEMS has offered to assist us in this endeavor. The committee has had no budget in the past and they feel a budget is necessary in order to promote themselves. They may consider an outside marketing agency to assist in promoting the MSFA. The committee will be assisting the Public Relations Committee with their seminar at the Convention. They plan to put the Individual Membership Application on the website, and a telephone application process will also be created.

**INDIVIDUAL MEMBERSHIP** Chair J. Long (and M. Dillon of Long & Foster) presented his written report and discussed their joint meeting with the Marketing Committee on 6 March at Mt. Airy. The proofs for marketing the Firefighter Advantage Program were reviewed, approved, and taken to R. Powell on 8 March for his approval. M. Dillon was then given the go ahead to print the material as approved. Frank Underwood is working to find a supply of membership cards. They are contacting the website manager about getting a link established for the Firefighter Advantage Program. They would like to setup a display at Ocean City that would take 10 to 12 booths, to promote the benefit programs and space for the Secretary's Office to receive applications. He said they presently have 49 people signed up for the Individual Membership. M. Dillon discussed what is happening with the program. They will be sending mailings to all departments on 1 May, to be followed up with e-mail broadcast. Another mailing will be done on 20 May regarding the booth(s) at Ocean City. He said presenters of the program are needed for the Lower Eastern Shore, Southern Maryland, and Western Maryland. Anyone interested is asked to contact J. Long. He said that not more than 50 percent of the Executive Committee is on board with this program and the rest should take a long look and also get on board with it. President Mattingly said that apparently we have some who want the benefits of the program, but do not wish to join it. L. Sachs said the committee and Long & Foster report is very negative and needs to have a more positive attitude of the program. He said we only have 49 members signed up because this program is geared toward the convention to make its start, where many people will be made aware of the program. He also questioned the two membership applications as they do not both list the same benefits. He also questioned the distribution of information without the

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members consent? He said non-public information (dob, SSN, etc) will not be given out without proper consent. The way it is written now is in question by L. Sachs. L. King asked if the persons name, address, telephone number, etc. will be given out, or sold to anyone, organization, or company? M. Dillon said no they will not. The membership cards are being worked on now and are not yet ready because the program was designed for implementation at Ocean City in June. L. King questioned the paid, active member status? This means career, not volunteer. President Mattingly asked that this be taken off the application. The actual benefits were asked about as being tangible and when will they actually be available? It was pointed out we cannot get people to put out \$20 when there is no actual benefits at hand. R. Steger said we cannot call PEPCO and asked for our discount, etc. M. Dillon said this will all fall in place starting 1 May. L. Sachs discussed the items of interest on one application, but it is not available on the other form. M. Dillon said they have to start with a few items and then bring in the others after it gets going. F. Cross asked about the spouses? They are covered through the spouse for the benefits. The Ladies Auxiliary consideration was asked about as being eligible? It was pointed out, this would take a By-Laws change or a contract change. They do not want to change the contract wording. L. Sachs said the committee should take the ladies eligibility under consideration. N. Ryan asked why they can't join? L. King said some Auxiliaries are not members of the LA of a member department. Not all of them belong to the departments. P. Gordy and J. Long asked to get together and try to work out the Auxiliary situation.

**FIRE LAWS** Chair M. Bilger presented and discussed his written report. He said the committee reviewed and approved the 2001 and 2002 Legislative sessions in Annapolis and is now preparing to correspond with LEXIS Publishing regarding the contents of the Fire Laws Book, based on new and amended legislation and the cost for printing the next edition. They will now be reviewing the current contents of the book to ensure the 2002 edition will be accurate and complete. The committee invites all inquires and comments.

**MFRI** R. Strickland and S. Cox presented and discussed S. Edward's written report. They reported S. Edwards is recovering from recent surgery. He discussed the Operating Budget and asked MSFA assistance in supporting the budget increase. Discussed Capitol Improvements Projects. The Southern Maryland RTC construction is well underway and completion is scheduled for late 2002. The MFRI Headquarters grand opening was held on the 19th of April. S. Edwards attended meeting in Washington D.C. to provide guidance and suggestions to FEMA on the disbursement of the 3.5 billion dollars for the Homeland Defense and Terrorism response. The Chief Officers Seminar was conducted on 9 & 10 March in Montgomery County, and was well attended by a good mix of Chief Officers throughout the state. The MFRI Fire Officer III program has been entirely restructured and revised to provide officers with a solid perspective on fire service management and related issues. MFRI has already begun development of a curriculum for the creation of a Fire Officer IV program, available in the spring of 2003. The Rescue Technician course is being piloted in Anne Arundel County this spring. The 51 hour core course meets the new NFPA 1006 standard and the awareness module of NFPA 1670. The modules rope rescue, confined space rescue, swift water rescue, trench rescue, and structural collapse, are under development and will be piloted in the fall. He discussed the upcoming MFRI Seminars and their scheduled dates. He discussed the Terrorism Training Plan available

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and said it has had poor response. They recommend that all Maryland emergency response personnel be trained to a minimum of hazardous materials operations level to include the minimum competencies for the Level II response for terrorism.

**TASK FORCE** Chair V.P. Thompson discussed the progress of the Task Force and their meeting with the staff of Tom Ridge's office. They have met with Chief Blackwell and the president of Local 1619, and are trying to schedule a meeting with County Executive Curry. They were successful in getting a resolution (Resolution 39) introduced in Annapolis, but it did not get out of committee. He thanked everyone that attended the hearing. He discussed the vote in committee and who voted for it, and who did not. A representative is to introduce a resolution in the House of Representatives in Washington soon in reference to the actions of the union. He discussed his trip to the NVFC in Denver and learned we are not the only ones with this problem. The delegates there agreed with this issue and agreed to take a national lead on the issue. He discussed meeting with Congressman Ehrlich, who recommended we take this problem to the media. He thanked R. Watkins for getting a release out the next day. He said that Local President Ray Sneed has been a friend of ours in this matter, and he feels there are other union leaders that feel the same. We need to find them to gain their support. He said this Task Force was a local problem when we started, then it became a national problem, and then they received information from Canada that it is now an international problem. He said they talked to John Buckman of the Ichiefs and they have agreed to support us on this issue. He said that Curt Welden has a solution to our problem and will be sending it to us soon. Terry said the solution has to be a two way street. He said Article 15 of IAFF Constitution and By-Laws, needs to be changed, and Resolution 43 needs to go away. The list of those that voted (and how) in the committee was discussed and the information passed on to the Executive Committee. President Mattingly congratulated Laurel VFD on their 100th Anniversary.

**Chaplain** Dixon thanked Harry and Lois Hetz for their extra efforts with the MSFA Chaplains office this year. He also congratulated Harry for his ordination scheduled later this year. Harry gave the opening prayer for the second day session. He asked everyone to remember in their prayers, Father Newman, Mary Riegel, James Garner, and Dan Taylor.

**1ST. V.P.** G. Worthington said he will probably have surgery on Wednesday. He discussed the various legislation happenings this past year in Annapolis.

**EMS** Chair C. Wills presented his written report and discussed their committee meeting on 17 February. He said that MIEMSS was developing a new internet based system modeled after a system being tested in North Carolina. The principle advantage of this system is the hardware and software for the new system will be located at MIEMSS and the only cost to the companies using the system, will be for a web browser and an internet connection located at either the local hospital or their station. Use of this will be on a voluntary basis. The proposed screens were reviewed and is available on the MIEMSS web page. The Protocol Committee of MIEMSS has agreed to develop a pilot program for Glucometer usage by BLS units prior to the arrival of the ALS. The program will not allow IV Techs to use Dextrose in any way. He discussed his attendance at the NFPA EMS Technical Committee Meeting in Minneapolis on 7 & 8 April. The

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first draft of the NFPA 450 Guidelines for EMS's and Systems, has been completed and work still needs to be done. Once the document is available, Charlie will call a special meeting to review it. He said HB-1401 MEMA Qualifications of Director, died in committee. This was good news. B. Huttenloch asked about the MIEMSS reports that are being done by everyone for the same call. Charlie said only one company needs to make the report, as long as the information gets turned in. He said Dr. Bass is home now recovering from his surgery. Maryland will have a new didactic portion of its 24 Hour EMT-B Refresher Class. It has been under development, and should be approved during the next SEMSAC and EMS Board meetings. Their next EMS Committee meeting will be on 19 May at the Water Witch VFC in Port Deposit, Cecil County. L. King asked about EMS people in more than one county, what about different classes in the different counties, why are they different in the different counties? Charlie said most of the stations use a check sheet which you take back to your jurisdiction, and it is acceptable in most counties. L. Sachs said Baltimore County will soon be accepting the check off list in that county.

**MIEMSS:** P. Hurlock presented and discussed Dr. Bass's written report. He said that Dr. Bass send his thanks to all of you for your prayers, well wishes, and support. Phil said the HIPAA Privacy Rule is a 28 Dec. 2000 set of federal regulations. The EMS providers will need to comply with this by 14 April 2003. L. Sachs said the Task Force has already been at work on this and it is not practical and hopefully it will go away. He said the Provider Review Panel terms for four of the members, will expire, and the EMS Board will appoint the replacements (one EMT-B, one CRT, one EMT-P, and one EMD). MIEMSS continues to implement the Weapons of Mass Destruction (WMD) Plan. Their next areas of work are hospital incident management, mutual aid among hospitals, and hospital quarantine/isolation best practices. MIEMSS will soon implement FRED (Facility Resources Emergency Database) to improve communications operations. It is an Internet-based application that will speed-up gathering and disseminating critical information during major incidents or mass casualty events. EMS week will be 19-25 May 2002. Nominations for the Star of Life Awards have been submitted to MIEMSS and the award ceremony will be held during EMS week. He said there are currently 148 approved AED facilities in Maryland, with a total of 300 sites. The AED Task Force met on 9 March to discuss refresher training requirements for Laypersons. The Yellow Alert Task Force will meet in June to begin planning for the 2002-2003 flu and respiratory season. MIEMSS has received 19 proposals, and they are looking at mid May for an award of the contract. The second phase of the Inventory equipment turnover is proceeding on schedule, and as of 9 April, 20 jurisdictions have responded. The Cardiac Arrest Study continues and information on over 3,000 cardiac arrests have been sent to MIEMSS Epidemiology. They will meet with the AED Task Force on 7 June to report on the study progress to date. The Ambulance Restocking federal regulations for safe harbor, were published on 4 December 2001. Providers should ensure that their legal counsel reviews the regulations and commentary. The Maryland Voluntary Ambulance Inspection Seal of Excellence Task Force made recommendation changes to the application and BLS portion of the document. A final draft with the proposed changes, is being compiled and will be reviewed in May.

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**EMERGENCY NUMBERS SYSTEMS BOARD** Chair P. Hurlock presented and discussed his written report. He discussed the moratorium placed on their \$5M that was removed from their account. Through the efforts of many individuals, they were able to get \$4M restored to their account. He thanked the officers of MSFA for their efforts in this restoration of funds, and B. Smith for allowing them to be part of the Legislative Awareness Display in the House and Senate Office Buildings. They presently have five (5) projects that are pending funding (Talbot, St. Mary's, Frederick, two from Worcester). Once all of the final aspects of the budget have been clarified, they will finalize the project requests. S. Hales questioned the 911 fee charged almost everyone and that being the money that was used for something else. This should maybe be put on our next legislative agenda. President Mattingly said the \$3 tag fee was also considered safe money, but it was obtained and wrongfully used by the Governor. B. Smith discussed how they can take and use this money and get away with it. J. Lau said they can do whatever as long as they keep the budget balanced.

**CONVENTION** Chair L. King presented and discussed his written report. He said the convention will start on Friday 14 June 2002. Some activities and issues have not been finalized yet, but all efforts are working toward the successful convention. He said the deadline for all ads to be in their hands is 1 May. He reminded everyone that everything must be copy ready or on a computer disk. W. Donaldson discussed the Exhibits and is receiving applications from vendors. On Sunday, Monday, and Tuesday, apparatus and fire safety trailers will be on display and providing information to the public. This will take place at North Division Street and the boardwalk. Registration will start on Sunday at 0800, and help is needed to stuff the registration packets. Registration will begin again on Monday at 0700. The Firefighters Challenge will be moved this year and will be held in the municipal parking lot closer to Thunder Island. The Officers Banquet will be on Saturday evening at the Clarion Resort Fountainebleau Inn starting at 1800, with dinner at 1900 hours. A shuttle bus is being scheduled to leave the convention center, and return after the banquet due to the parking problems at the Clarion Resort Inn. He said the Past Presidents will not have their pictures taken at the Clarion. It will be done at the Past Presidents Luncheon. The Memorial Service will be held on Sunday at 1900 hour and a permanent Memorial Booklet will be provided as in the past. Rev Dixon is requesting that as many attendees as possible be in their department uniforms. See Fred Cross about the Golf Tournament that will be held on Friday shotgun start at 0730 hours. They still have openings for both players and Hole Sponsors. The Corporate Partnership Program will have some changes this year and the package will be going out this week. He asked everyone to take time to thank the representatives of these organizations. A Basket Bingo will be conducted this year on Monday evening at 1900 in the Ladies area of the Hall. He thanked the organization and the 200 individuals that work very hard to put on the convention.

**FIRE PREVENTION** Chair R. Collins presented his written report and discussed their meeting of 7 April at Leonardtown VFD. He said they have submitted a NVFC Fire Prevention Grant application and President Mattingly told him the grant was approved for \$9,500. He thanked PP R. Cumberland, PP S. Cox and H. Schaffer for their assistance. Placemats have been given to the members of the committee for distribution in their areas, upon request. Lori Packard sent out

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packages for the Miss Fire Prevention Contest to all County Associations. The deadline is 1 May. D. Hansen and J. Olsen have asked to be removed from the committee. He said the Billboard at Ocean City is still up from last year and he hopes to keep it up again this year. T. Collins discussed the sign and said it has remained because Ocean City decided not to put their R&R sign back up. He will ask the Ocean City Board of Directors if we can use the Billboard again this year. The sign will be lit this time, so we will then have 24 hour exposure. R. Cumberland presented B. Collins with the Grant check for \$9,500.

**SPRINKLER TECHNOLOGY** Chair J. Bender presented and discussed his written report. He discussed the ten (10) changes being proposed to the NFPA Sprinkler Standards coming up for a vote at the NFPA World Safety Conference and Exposition on 19-23 May 2002. He specifically mentioned the proposal to increase the sprinkler density minimum requirement of NFPA 13D and 13R systems, corresponding to 0.05 gpm per sq.ft. This would require the minimum demand to double what is presently required. The committee feels this proposal is not justified based on the past history of the present minimum requirement. He would like to attend the Safety Conference and asked for ok from the MSFA to attend and testify on our behalf on these proposals. The following motion was made by B. Kurtz and seconded by R. Steger:

**MOTION: That J. Bender be authorized to attend and represent the MSFA at the NFPA World Safety Conference and Exposition on 19-23 May 2002. Discussion: C. Jewell and J. Bender discussed the ramifications of the passage of this proposed change such as being too costly for the homeowner and hinder furthering our promotion of sprinkler systems in the home. Motion was approved by all.**

**INCENTIVES PROGRAMS** - Chair Joan Robison presented and discussed her written report. She said that Talbot County now has a LOSAP Program, and now there are sixteen (16) counties and two (2) municipalities (Ocean City and Salisbury) with a LOSAP Program in the state. She just learned that Easton and St. Michaels also have a program. If anyone knows of any other programs, please let the committee know. The Montgomery County Fire & Rescue Service has contacted a Company to conduct a nationwide survey of the fire service LOSAP and other retirement and pension programs, available to the volunteer. Fourteen Counties have submitted their Income Tax Subtraction Modification lists of qualifying members for 2001. The lists are due to the committee by 1 May.

**LOW INTEREST LOAN BOARD** Vice Chair J. Robison said that Attorney R. Powell has stated he will no longer be available to close the loans on behalf of the MSFA, and another attorney will have to be obtained. President Mattingly said that Roger said he cannot do the service for the amount agreed to. He discussed the many problems with the cases, etc. President Mattingly said he has someone to ask about taking over this work. S. Hales asked about the committee writing to the departments of the status of their loan applications. The Chairman was told to do this, but apparently it has not yet occurred. J. Shuhart said that one of three payments are coming in. He is not receiving a copy of the loan agreements as required. He has a copy of the loan from Neck District only. He said the money is still in the attorney's escrow account and at settlement, the attorney writes the check. J. Baer said the process is done, but they have not yet

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received a payment schedule, amount, etc. W. Donaldson asked about a company that administers the funds? G. Kirkland said no, the attorney and the Treasurer takes care of all of the funding. R. Jacobs said the amortization schedule is provided by the attorney. Bob has the schedules that can be placed into effect at any given time and he and J. Shuhart can administer the funds with no problem because at this time, the fund is not that great. The problem now is getting the legal aspect taken care of. C. Jewell said we are dealing with state money and we need to get our act together, and at least one person has to know everything that is happening. G. Kirkland said there is a checklist (our attorney has) that is to be followed and checked off, before the money is given out. If the attorney is not doing this, then the committee should. President Mattingly appointed L. Sachs as our Executive Representative to the Low Interest Loan Committee. He discussed the problems with the attorney and the departments, and said things have to change. G. Kirkland discussed when a department has to take out a separate loan (bridge loan) before the Low interest loan can be received, and state money could be given to them. That was the only refinancing the committee would consider. L. Sachs said he will get into this tomorrow and he will give a complete report at the Ocean City meeting on Sunday, and it will all be in place.

**FEDERAL LEGISLATIVE OVERSIGHT** Chair Joe Robison presented and discussed his written report. He said the committee has sent e-mails to Sen. Barbara Mikulski Sen. Paul Sarbanes, Representatives Gilchrest, Ehrlich, Cardin, Wynn, Morella, Hoyer, Cummings and Bartlett requesting a meeting with them on Fire and EMS matters, on 18 April. He discussed the Congressional Caucus meeting and the guest speaker, President George Bush, who spoke on the 9-11 incident and the volunteer service needs in America. The deadline for the Fire Grant applications was 5 April 2002, and over 19,500 applications (over 17,000 volunteer/career, and over 1700 career) were received.

**LEGISLATIVE** Chair B. Smith presented and discussed his written report. He discussed the legislative actions this past year and the monies put in and taken out by the Governor. He discussed SB-3 Safe Haven Act and they plan to keep the fire service out of the Bill. The House Bill does concern the Fire Service even though they know of our concerns. They feel the two Bills should mirror each other. They all do believe it should be a medical care facility. The legislators do not understand there is not someone at the station 24 hours a day. The committee will continue to monitor this Bill. He said SB-867 (Sen. Middleton) deals with Line of Duty Death property tax credit for surviving spouse of fire, rescue, or EMS personnel. He thanked his vice chair and the committee, MSFA, LA, etc for their help and support this past year. He said they need to find another source for the Trauma Centers and we need to look for another source for the Low Interest Loans Program. He reminded everyone the nominations for the Senator William H. Amoss Memorial Legislative Award are due by 1 May 2002. President Mattingly thanked Bernie and the committee, for their outstanding work this past year. V.P. Thompson said we need to educate everyone around the state of our (MSFA) recommendations. R. Shimer said we need communication between the committee and the MSFA and everything needs to be worked out so we are all talking the same at the same time. J. Lau said we should let anyone interested in our opinion know it is subject to no new revisions of a Bill, etc. V.P. Worthington

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discussed the \$12,500 funding through Public Works, and the cut is to come out of the Trust Fund. He said the reason is politics. This will look bad on State Government if it is done.

**NFFF** R. Jacobs has been appointed to the NFFF committee by President Mattingly. It was noted the Memorial in October will be moved to the MCI Center in Washington D.C. due to the large number of people (20,000) expected to attend this year.

**PUBLIC RELATIONS AND BULLETIN** Chair R. Watkins presented and discussed his written report. The committee has discussed a 60-90 minutes production video of the convention. The latest Trumpet has been distributed and work has begun for the June issue. They have talked to the candidates for their statements, and the list of proposed By-Laws changes. They have been trying to get the black and white pictures of all of the committee chairs and co-chairs, for the Convention book. Reminder to committees that give awards at the convention, make a copy of the winners list including the names, some background, etc and get it to him (or the committee) at the table in the Main Hall before the award is presented (or at least by the end of the convention). This information is needed for the July-August Trumpet. On stage, please make sure you are out from behind the podium, and you and the recipient is turned toward the audience so that pictures can be taken. They will be hosting a seminar this year dealing with Working With the Visual Media – TV, cable, etc. He thanked the Officers and committee members for their help this past year.

**SAFETY** Chair B. Balta presented and discussed his written report. He discussed the Safety Day Program they hope to conduct. The letter will be coming out soon to each organizations. They will cover hybrid vehicles and accident scene safety. They are also asking for information from each department on heart attacks of members. Not just Line of Duty, but any and all heart attacks.

**WATERCRAFT** Chair R. Balta had no written report, but reported they are working with the Mc Merge Group Bob Byron who is now going with OSHA, and they hope to get MEMA to sponsor some of their programs, and come up with an Emergency Response Plan to cover any disaster on the Bay, river, etc.

**SCHOLARSHIP** Chair W. Olsen presented and discussed his written report. They have received four (4) new, and five (5) continuing applications, and three (3) more are due. They are looking forward to the Individual Membership and the \$5 per that will go to the Scholarship Committee and he asks everyone's support of the By-Laws change. He reported that Mrs. Heimer's supported student, April M. Musser, graduated in December 2001, and Justin Geiman (supported by the Maryland Fire Chief's Assn.) will graduate in May 2002. They anticipate the graduation of two of the Shock Trauma students in May 2003.

**17 STATE CIRCLE** Chair J. Ferguson presented and discussed his written report. He said they have a problem with the toilet and a plumber will have to be called to make the repairs. A new carpet is needed this year to complete the renovations and maintenance of the building. This

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should be done after 1 July 2002, and completed before January 2003. The building has been inspected by him, and everything appears to be in order. The masonry will be pointed up in the spring.

**FIVE YEAR PLANNING:** Chair R. Steger presented and discussed his written report. He said the committee has not met since the February Executive Committee meeting. Their last task was the recommendation for an Assistant to the President, which was approved. Their next step should come from the President for this committee to provide list of duties, pay scale, office equipment, and hours of operation. At this time the committee no projects to review and they are ready to report to the Executive Committee for direction. They were working on the state wide communications but the telephone is the Executive Committee problem, not theirs.

**EMERGENCY MANAGEMENT ADVISORY COUNCIL** Chair R. Steger presented and discussed his written report. The GEMAC/SERC committee met on 7 March at MEMA headquarters where they discussed the concerns of planning for other terrorism attacks and the need for training of first responders (fire, ems, and police) and what type of equipment is needed. The fire suppression group (ESF-4) is the responsibility of the DNR. They have been working with Captain D. Hughes creating sub-groups to cover three areas: Wildland firefighting, Structural firefighting, and Marine/shipboard firefighting. They are drafting operating guidelines and resource data at this time. Their next meeting will be on 6 June at MEMA headquarters.

**SWIFT WATER RESCUE TASK FORCE** Chair R. Steger presented and discussed his written report. He said the Task Force completed their study and the report was sent to the Governor's office in December 2001. At this time the Task Force has been dissolved, therefore no further meetings are planned. He said there is a Rescue Technician training program through MFRI, and one segment is on swift water rescue.

**CDL LICENSE** Chair R. Steger presented and discussed his written report. He met with William Goddard (Chief of Staff MDOT) and four other administrators of MVA, on 3 April 2002. Now the MSFA, Metro Chief's Council, and the Maryland-DC Professional Firefighters, are all in agreement with the program for emergency vehicle operator's and the MVA has suggested the following program where the operator must be:

- \* A member of a Fire/Rescue department/company.
- \* Hold a valid state license, exception of Class M (motorcycle).
- \* Have been authorized to operate the type of emergency vehicle being driven.
- \* Is driving the emergency vehicle in the performance of the operator's official duties.

This will be the MVA requirements, and jurisdictions may have their own requirements, but they must meet the MVA requirements. The following will be in the COMAR regulations and the committee will be addressing these topics:

- \* List the materials covered in EVOC course (MFRI or equivalent).
- \* Design an approval form to be used statewide (EVOC completion and in-house check off).
- \* Who is authorized to sign approval form (Fire Chief or designee).
- \* Refresher requirements (MFRI or equivalent).

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\* Where records will be kept (MFRI should file everyone's).

\* Design a pocket card that authorizes to operate emergency vehicles (MFRI to print the cards).

He said this is for new drivers after a set date. Present authorized drivers with non-CDL or CDL Class A or B license would be grand fathered into the program.

They are still open for comments, and you can call him.

**GRANTS** Chair Beth Stone presented and discussed her written report. She discussed web sites for locating possible Grant opportunities and listed three Foundations, and three Private. She discussed a Foundation Center CD Rom which lists 57,000 Grant Makers that can be found by search as: Field of interest, Establishment date, Geographic focus, and Types of support. It also has the Application Rules, Total grant amounts, Officers and Trustees, and a List of grant recipients. She asked for the CD for the committee at a cost of \$1,200, and said they will receive an update every six months at no cost. The Fire Grant Act was previously discussed by Joe Robison in his Federal Legislative Oversight Committee report. B. Balta discussed the Grants and the asset the CD would be to MSFA.

**TRANSPORTATION** Chair T. Flint's was not able to be here today, but his written report was presented. The committee has met and discussed having a booth at the June Convention, tag fees, preparation for the 2003 recertification process, and the verification of their database with the MVA database printout. They have received positive response from the membership on MSFA motorcycle tag plates. The preparation of a sample tag has begun and will be mailed with the next few weeks. They have received from MVA, a print-out of all MSFA tag registrations as listed on their database. From that list, they will extract the black and white tag owners. Procedures will be finalized and notification sent to all black and white owners that they must turn in those tags within 60 days of receipt of the letter. They will not be charged for the replacement tags unless it is their normal renewal. If no response is received within 60 days, Mrs. Beard will work with us to flag the remaining black and white tag owners and they will require the replacement upon renewal. There has been no decision to issue new State of Maryland tag plates. The placing of tag numbers on the MSFA web site has been delayed pending database verification with MVA.

**SURPLUS PROPERTY** Chair S. Massey presented and discussed his written report. He said a trailer has been donated to MSFA by Giant Foods, and he presented the title to the trailer, to Secretary King. He said the trailer will have a generator mounted underneath to supply electricity to it. He said they have twenty 250 GPM pumps which are powered by JP-5, at Cedarville. J. Fisher asked for extra available PT Portables. He is working up an inventory on turnout gear, boots, gloves, folding spanner wrenches, orange vests, and possibly two chain saws. A lock will be purchased to secure the trailer, and a key will be given to J. Fisher and himself.

C. Jewell discussed insurance for the trailer and contents as long as it is not moved and is treated as a structure, the policy is for \$5000/\$5000 coverage for \$49.00 per year. No motion needed, it will be added to our policy.

B. Balta discussed the many departments that do not have (nor can afford to buy) a computer. Old systems for the needed departments would be appreciated.

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PRESENTATION President Mattingly presented \$1236.00 to Funkstown VFD Fire Chief Gift, for the meals received this weekend.

**STANDARDS** Chair B. Huttenloch presented and discussed his written report. He said they have inspected Tylerton VFD (on Smith Island) for Regular Membership. The inspection found the department to be beyond the required standards and they recommended acceptance to MSFA. He reported that fourteen NFPA codes will be voted on at the 20 May 2002 Technical Committee Report Session in Minneapolis. He said NFPA 13 (Sprinkler Systems) is coming up for review, NFPA 88A (Parking Structures) is a new standard, and NFPA 90A (Installation of Air Conditioning and Ventilating Systems) is also a new standard. Another new Standard is NFPA 5000 Building Codes for the new high rise buildings. NFPA is also working on two new standards for tunnels (railroad and commercial). The NIOSH is hosting a symposium on the war on terrorism and its impact on technical committees. NFPA will develop and revise NFPA standards dealing with terrorism related issues, such as fire fighting protective clothing, respiratory protection, communications, incident scene management, Hazmat operations, and professional qualifications and first responder safety issues. He lobbied in Annapolis for the Red/White Light Bill which did pass with no objections or changes. He asked that we send a letter with J. Bender to the NFPA, stating he represents the MSFA and that we are against NFPA Standard 13. J. Baer asked about the Stretcher Bill discussed at the last Executive Committee meeting. Bill said it is now in review along with 1521. We have to be careful regarding the physicals as they are now wanting them and a chest X-Ray every year. C. Jewell said we need to hold Seminars on 1720. Bill said we should do this to make people aware of what is happening. The following motion was made by L. Sachs and seconded by W. Donaldson:

**MOTION: To approve the application for Regular Membership from the Tylerton VFD. Motion was approved by all. C. Jewell asked the letter be forwarded to the ISO.**

**MEMORIAL FOUNDATION** Chair D. Mooney presented and discussed his written report. They have contracted an artist consultant to search for an artist to design and construct the sculpture. The consultant came back with twenty one (21) artists. They have been reviewed and reduced to four (4) artists. These artists will be invited to submit a detailed proposal and model to be reviewed by the Foundation and then, the final artist will be selected. Three of the finalists are bronze artists and the fourth is a stone carver. If the stone carver is selected, he will do the work on site. Final selection should be in late summer. They have requested a sign be put on the site. They are in negotiations with the Martino Blum & Associates of Be Air Maryland, to develop our fundraising tools. To date they have 325 names of persons who have died in the line of duty. The list is catalogued by date and county. They ask the Executive Committee to help check the accuracy of the list. Their first big fundraiser will be a Motorcycle Ride on 28 April 2002. He said the oldest name on the list is dated 1840 from Frederick County. Donations are coming in slow now, and they have hopes of more generous donations around Convention time. Their next committee meeting will be held on 1 May 2002 at the Anne Arundel Co. Headquarters in Millersville. They have been invited to put the model on display at the Fallen Hero's Day at the Dulaney Valley Memorial Garden on 3 May 2002. They plan to have a Boot Drive at Ocean City this year, and they are developing a Pin to be sold at the Convention in Ocean City.

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**STATISTICAL** Chair L. Gilroy presented and discussed his written report and said the report is now on the MSFA web site and can be submitted by electronic media. He said all of the 2002 Report Forms have been distributed to the area/county coordinators. They were due back by 31 March 2002, and some are now coming in. As of today only two counties are 100 percent (Allegany and Caroline). He submitted the committee's budget proposal to the Budget Committee for the coming year. The budget includes the printing of a proposed report book at a quoted cost of \$3,200 for 800 books with 80 pages.

**RECRUITMENT & RETENTION** Chair Goodloe not able to attend this meeting, but she did submit her written report. They will be putting finishing touches on the Manual in May and two hundred copies are being printed. Their seminar at Ocean City will cover the key issues in the manual. They will have a final report on the 1-800-FIRE-LINE at the next Executive Committee meeting. Their next committee meeting will be on 9 May at the MIEMSS office in Baltimore.

**GOVERNOR'S OFFICE ON VOLUNTEERISM** Chair J. Long presented and discussed his written report. The Commission is continuing to conduct town hall meetings across the state to get better input from Volunteer organizations on how to better serve their needs. They are working with the MPT show Zoom Into Action, which airs on Saturday mornings, and highlights youths (12 to 14 years old) involved in Volunteering in their communities. He discussed the USA Freedom Corps initiative by President George Bush, which is getting information out about the program. He discussed the advantage to us of joining the Americorps for 10 months and then receive a voucher for \$9,300 and a \$4,725 education award and they can do 20 hours service a week at the firehouse. He said New Jersey has already done the ground work on this program. He said today starts National Volunteer Week and last from the 21 – 27 April. He said J. Olsen is one of the recipients of the Governor's Volunteer Service Awards.

**WAYS & MEANS** Chair J. Means said the returns on the Raffle Tickets are good so far, and more tickets are available if needed. President Mattingly asked for a list of those departments that did not sell any tickets last year.

**NVFC** R. Cumberland presented his written report and discussed the Council meeting in Denver on 4-6 April 2002, attended by him, S. Cox, and V.P. Thompson. Mike Brown of FEMA discussed the Homeland Security program and the EMI Training Division of Emergency Management coming under the USFA, along with the Urban Search and Rescue Teams as of 8 April 2002. The NVFC Fire Prevention Award this year was won by Arthur Mercurio of Collingswood New Jersey. The Firefighter of the Year award deadline is 1 July 2002. He discussed the PSOB and Attorney General Ashcraft expansion of the program to cover private ambulance personnel in the WTC incident. The Council approved sending a letter to him requesting the program remain as it is now. They approved to endorse S.2061 National Response to Terrorism and Consciousness Management Act of 2002. He said they voted against NFPA 1582 Health & Wellness standard changes. S. Cox represented the Council at a meeting on NFPA 1710, 1720, and 1021. The NVFC is deploying the OREIS Emergency Response software to NVFC department members in six pilot states free of charge. Maryland is one of these states.

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This software connects responders directly to the databases of railroads and motor carriers, to provide chemical content information and emergency schematics. The \$9,500 Grant has been presented to B. Collins of the MSFA Fire Prevention Committee. W. Donaldson asked if there is as career person on the NVFC Board? He said yes, he is a career chief and is selected by his state. Wylie said a career member of the Board is counteractive of the purpose of the NVFC. R. Steger asked what their By-Laws say about a career member on the Board? He said again, it is up to the individual state's organization. President Mattingly said with the problems we are having with the career not being able to volunteer, he would ask for a motion to direct R. Cumberland go to his next meeting and tell that state with the career member, to find a volunteer member (not career) that thinks like a volunteer, to represent the volunteers on the NVFC. This stand and that statement needs to be made. T. Thompson said this needs to be acted on immediately and done within the next 30 days with a letter to the Chairman of the NVFC. We also need to know exactly what the NVFC By-Laws say about this situation. L. Sachs said be careful and don't jump into a quick decision on this.

**OUT OF STATE COORDINATOR** Chair R. Cumberland discussed the (2) tables needed for the National Fire Services Caucus. He said we should have gone after the tables as one, not individually, and we need to act as one. He said the rooms have been reserved for the Presidents for the Convention in June.

**PRESIDENTIAL CAR** B. Kurtz said the car has been ordered from Plaza Ford for \$22,179.00, with delivery in mid June. For Sale is the 1999 Ford Crown Victoria with approximately 135,000 miles by the Convention in Ocean City. Bids are due by 12 June 2002 at 1700 hours. The bids will be opened on 16 June at the Convention Center at 0930 hours. The winning bid will be announced at the meeting starting at 1000 hours.

**ENDORSEMENT:** President Mattingly and Joe Robison asked the MSFA to endorse Bill Killen for 2nd V.P. of the IAFC. They said he is from Maryland and they discussed his military career. The following motion was made by R. Steger and seconded by L. Sachs:

**MOTION: To support Bill Killen in his effort to become the new 2nd V.P. of the IAFC. Motion was approved by all.**

**HALL OF FAME** Chair D. Cox said they will be meeting on 23 May to discuss the applicants for the Hall of Fame for this year.

**TRUSTEES** R. Shimer said they are reviewing a Line of Duty Death claim from Waldorf VFD. They have also received four more nominations for the Colbert Cup Award.

**MFRETC** Chair R. Shimer presented and discussed his written report. He said Mike Clemens (Montgomery County F&R) has been appointed to replace Steve Allen who resigned earlier this year, and John Dulina to replace J. Donald Mooney, effective 1 July 2002. The Commission will be reviewing for possible acceptance of Minimum Training and Identification Consensus Standards for Maryland's Fire, Rescue, and EMS personnel. The committee intends that the

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standards will be used by jurisdictions that are responsible for the delivery of fire, rescue and/or EMS as a basic model form to be used to establish or measure an operational training/identification standards system. These are recommended minimum (not maximum) standards, that will be disseminated statewide following the normal implementation process. He discussed the Fire, Rescue, and Education Training Summit conducted on 14 March 2002. The Planning Committee is being formalized to continue to bring the groups together and Mike Robinson (MFRETC) has agreed to chair this committee. The Task Force led by S. Cox, is forming a plan for presentation to the 2003 General Assembly. The MICRB has been reviewing Certification Standards and Procedures for Emergency Services Instructors in Maryland. One change being proposed (and if approved); a quorum will consist of representatives from three of the organizations in lieu of all organizations.

**BUDGET** Chair P. Fabiszak presented and discussed his written report. He discussed the proposed 2002-2003 Budget. He discussed the projected Income, Expenses, and Totals. He discussed the State Appropriation Budget and Balances, and the Scholarship Funds Budget totals and account balance as of 30 June 2002. He said all the monies requested have been included in the Proposed Budget. The following motion was made by S. Hales and seconded by C. Stack:

**MOTION: To approve the purchase of the CD ROM for the Grants Committee at a cost of \$1,200. Motion was approved by all.**

President Mattingly said a Basket Bingo Committee has been formed with the Chairs being M. Bilger and P. Gordy. They have no budget so are accepting donations (\$50 minimum).

**ACTION ITEMS:**

1. Data Survey Forms need to be completed by all departments and returned.
2. The need for Lithographs is now on hold.
3. MEMA personnel measures have been coming in to V.P. Worthington.
4. Constitution Amendment for the Individual Membership: L. Sachs said the Long & Foster contract does already allow the Ladies Auxiliary to become FF Advantage members, but not Individual Members of the MSFA. He presented and read a proposed By-Laws Amendment on the qualification needed to become an Individual member of the MSFA and the inclusion of the Ladies Auxiliary. P. Gordy and R. Brooks said it is now too late to act on a change to the Constitution. The following motion was made by R. Steger and seconded by L. Downes:

**MOTION: To amend Article I, Section 8, as: “To qualify for Individual Membership in the MSFA, each individual would have to be a member of a regular member organization or an Auxiliary affiliated with a regular member organization”. After discussion, motion was made by W. Donaldson to Table this motion. R. Steger and L. Downes withdrew their motion and second respectfully. The Table was withdrawn by W. Donaldson. Motion died.**

V.P. Thompson discussed possibly putting this action on the ballot. A motion was made by C. Jewell to allow the Ladies Auxiliary to have access to the program for an annual fee of \$20. No second made. L. Sachs said we can not act on this today. We need time to have the Elected

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Officers review this matter so we can have a plan of action for the Convention in June. The following motion was made by L. Sachs and seconded by W. Donaldson:

**MOTION: To table the FF Advantage Program for the Ladies Auxiliary until the next Executive Committee meeting. Motion was approved by all.**

**TRAILER:** C. Jewell discussed the insurance for the trailer and the need for management liability insurance (for the decisions made by the MSFA), and bonding insurance. The following motion was made by B. Kurtz and seconded by L. Downes:

**MOTION: To purchase liability insurance for the officers and the MSFA, at a cost of \$327 per year (\$100k per occurrence and \$2M Aggregate). Motion was approved by all.**

J. Lau said Joe and Joan Robison will also be receiving awards for volunteerism from the Governor, and from the Laurel Historical Society. Rev Dixon gave the closing prayer. There being no further business to come before the Executive Committee the meeting was adjourned at 1540 hours.

Respectfully submitted,

Office of the Secretary  
Leonard T. King, Sr., P.P.  
J. Edward Cross  
Joseph A. Cooper  
Ronald E. Watkins  
Jacqueline Olsen  
Louise Dell

## **MOTION SUMMARY**

**MOTION: To write a letter to DNR (Dept. of Budget and Management, and a copy to proper legislators) supporting their request (as an emergency) to fill the positions now vacant because of the hiring freeze. Motion was approved by all.**

**MOTION: To send a letter to the Office of Budget and Management (MSP) requesting the proposed MSP position cuts not be made. Motion approved by all.**

**MOTION: To set a policy to fund only those persons that represent the MSFA at certain functions. The policy being, the person(s) must register to represent the MSFA or they will not be reimbursed for their expenses. Motion and second withdrawn.**

**MOTION: That Mr. R. Holmes not be reimbursed for his requested expenses, as he did not represent the MSFA at the function he attended. Motion was approved by all.**

**MOTION: From this point forward, anyone who receives funds from the MSFA to attend a function, shall register and represent the MSFA, or reimbursement will not be made. Motion was approved by all.**

**MOTION: To approve the recommendation that Herman Rhue be installed as Chairman Emeritus of the MSFA Training Committee. Motion was approved by all.**

**MOTION: To approve Applications (02-04) from the Barton Hose Company #1 for a grant of \$39,469, and (02-07) from the East New Market VFC for a grant of \$218,000. Motion was approved by all.**

**MOTION: That J. Bender be authorized to attend and represent the MSFA at the NFPA World Safety Conference and Exposition on 19-23 May 2002. Discussion: C. Jewell and J. Bender discussed the ramifications of the passage of this proposed change such as being too costly for the homeowner and hinder furthering our promotion of sprinkler systems in the home. Motion was approved by all.**

**MOTION: To approve the application for Regular Membership from the Tylerton VFD. Motion approved by all.**

**MOTION: To support Bill Killen in his effort to become the new 2<sup>nd</sup> V. P. of the IAFC. Motion was approved by all.**

**MOTION: To approve the purchase of the CD Rom for the Grants Committee at a cost of \$1,200. Motion was approved by all.**

**MOTION: To amend Article I, Section 8, as: "To qualify for Individual Membership in the MSFA, each individual would have to be a member of a regular member organization or an Auxiliary affiliated with a regular member organization." After discussion, motion was made to table this motion. Original motion withdrawn.**

**MOTION: To table the FF Advantage Program for the Ladies Auxiliary until the next Executive Committee meeting. Motion was approved by all.**

**MOTION: To purchase liability insurance for the officers and the MSFA, at a cost of \$327 per year (\$100k per occurrence and \$2M aggregate). Motion was approved by all.**