

MARYLAND STATE FIREMEN'S ASSOCIATION

EXECUTIVE COMMITTEE MEETING MINUTES

**NOVEMBER 4-5, 2006
OXFORD, MARYLAND**

TABLE OF CONTENTS

President	1	Convention Committee	6
First Vice President	1	Historical and Archives Committee	6
Second Vice President	2	Data Systems Committee	6
Secretary	2	Fire Laws & Technology Committee	6
Financial Secretary	2	Fire Prevention Committee	6
Revolving Loan Fund	3	Five Year Planning Committee	6
Treasurer	3	Fire Prevention Committee	6
Chaplain	3	Honor Guard Committee	6
Board of Trustees	3	Grants Committee	6
Bessie Marshall Fund	3	Incentives Committee	6
Attorney	3	Legislative Committee	6
MEMA	3	Recruitment and Retention Committee	7
MEMA Fire Service Personnel Group	4	Collective Bargaining in Montgomery County	7
Freestate Mortgage Service	4	State Fire Marshal	7
NFFF	4	Shock Trauma Center	7
Emergency Apparatus License Committee	4	Residential Sprinklers Committee	7
MFRI	4	Firefighter of the Year Committee	7
Volunteer Company Assistance Fund	4	Memorial Committee	7
Audit Committee	5	MSP Aviation	7
Federal Legislative Oversight Committee	5	Management Assistant Study Group	7
Ways & Means Committee	5	Public Relations and Bulletin Committee	7
MIEMSS	5	NVFC	7
Constitution and By Laws Committee	6	Marketing and Individual Membership Committee	7
DNR	6	Rural Water Supply Committee	8
Awards Committee	6	Safety Committee	8
Training Committee	6	17 State Circle Committee	8
Career Tech Committee	6	Standards and NFPA Committee	8
		Transportation Committee	8
		Budget and Revenue Committee	8

MARYLAND STATE FIREMEN'S ASSOCIATION

EXECUTIVE COMMITTEE MEETING MINUTES

November 4-5, 2006
Oxford, Maryland

The Executive Committee Meetings were called to order by President Paul R. "Bobby" Balta, Jr. at 0900 hours at the Oxford Fire Company. The Opening Prayer was given by Chaplain Barnhart who also led the Pledge to the Flag. President Balta welcomed everyone to the meetings and Richard Schmidt welcomed us to the Oxford Fire Company. President of the Oxford Town Council, Mr. Hale also welcomed us to Talbot County and the town of Oxford. Other welcomes were given by the Oxford Fire Company and the Talbot County Volunteer Association. Vice President Underwood introduced other guests in attendance which included LA President Deamond. The following Past Presidents were introduced: R. Adkins (65-66), R. Dempsey (80-81), L. King (85-86), C. Carpenter (86-87), J. Robison (89-90), P. Hurlock (93-94), R. Yinger (94-95), F. Cross (95-96), S. Cox (96-97), D. Davis (97-98), C. Edelin (99-00), R. Steger (00-01), G. Worthington (02-03), T. Thompson (03-04), R. Jacobs (04-05), and L. Sachs (05-06). The meeting was turned over to Executive Committee Chair Doyle Cox who started with the reports.

PRESIDENT Balta presented and discussed his written report. He expressed his sympathy with the loss of FF Alan Roberts of the Baltimore City FD in the line of duty. He again wishes a speedy recovery to Margaret King and is happy to see Don Mooney here today after his stay recently in the hospital. He congratulated SFM B. Barnard on being selected the Person of the Year by the Society of Fire Protection Association. He discussed the Presidents meeting with Dr. Bass to discuss ongoing efforts by MIEMSS and the MSFA to improve the quality of care of the citizens of Maryland, and to inquire about their efforts to improve the waiting times being experienced by the ambulance crews at the hospital Emergency Rooms. There is a meeting scheduled with the State Hospitals and it will be attended by V.P. Sterling and Sr Vice Chair Tome. The Presidents, Treasurer, Financial Secretary, Attorney, PP Sachs and Chair of the VCAF met to discuss several issues the Auditor had with the procedures and accountability used by the MSFA to obtain State Funds. On 29 August the Presidents and the Legislative Committee met with MSP Col. Hutchins SFM B. Barnard and MSP-AV Maj. Hoch and discussed the Helicopter Replacement Program, and the request from Queen Anne County to allow all of their Fire and Rescue personnel to have Red and White lights on their private vehicles. As expected the MSP is opposed to this request. All of the users of the EMSOF fund are going to request an increase in the funding this year. After his discussion with our Officers, etc. It was agreed we should ask the EMS Board to freeze the amounts being given to the recipients at the current level. Charlie Cadle and Wiley Donaldson met with the Mayor of Annapolis and she was interested in having a Fire and Rescue Museum built in Annapolis. She suggested it be built on the AA County Parking lot located across the street from the Maryland Fire Fighters Monument. He recently became a Board Member on Partnership for a Safer Maryland (Group started by Maryland's Department of Health and Mental Hygiene Center for Preventive Health Services, for the purpose of prevention of injury and death of the citizens of Maryland). On 20 October he received a letter from the Governor with his offer to support legislation for an increase on the Volunteer Tax Deduction from the present \$3500 to \$4500. He thanked President Deamond and the LA-MSFA for their donation to purchase Hearing Impaired Smoke Alarms. He appointed a Special Study Group (L. Sachs, L. King, W. Donaldson, J. Lau, and E. Bernard) to research and recommend action on hiring an Administrative Assistant for the MSFA.

1ST VICE PRESIDENT Sterling presented and discussed his written report. He remembered those that have passed away since the last meeting (retired Glen Dale Raymond Woods, Sondra Simmons wife of Allegany-Garrett VFA Mike Simmons, Carlos Alfaro and the mother of Carlos Sr., Lisbon FF

**Executive Committee Meeting Minutes
November 4-5, 2006 – Page 2**

Joey Davis, Montgomery County Jay Smith, Odenton Chuckie Rogers, and Baltimore City FF Alan Roberts). Also asked everyone to keep the following people in their prayers: Bill Fleshman, George Fairfax, Carlos Alfaro Sr, Margaret King, John Berryman, Betty Alt, and Don Mooney. He recognized the efforts of L. Sachs, our Attorney and the other members that have been involved with the Audit dealing with all of the aspects of the State Funded Volunteer Company

Assistance Fund (VCAF). He discussed the study to hire a paid Administrative Assistance person. He said the time has come to pursue this paid position in order to help move our organization forward. He commended the Residential Sprinkler Committee for the hard work they doing in the education of fire safety. On 26 September the three Presidents attended the Life Safety Conference held in Laurel, and B. Barnard and his committee are to be commended for another great conference. The MSFA again supported the National Fallen Fire Fighters Foundation (NFFF) with the Memorial Weekend at Frederick and Emmitsburg. As a result of the 11 October meeting with Governor Ehrlich,

2ND VICE PRESIDENT Underwood presented and discussed his written report. He discussed the Memorial at Emmitsburg and said the families were greeted as they registered, and presented with lithographs of the NFFFF Memorial and a Resolution from the MSFA. He discussed other out of state Fire & Rescue Conventions he has attended saying ours is definitely a larger convention. He discussed attendance at a Meth Drug class and now even more understand the danger our Fire Fighters are often exposed to. He included with his report, a list of the events and meetings attended since our last meeting.

SECRETARY – King presented and discussed his written report. He thanked the Fire Service Family for the thoughts, calls, cards, visits, assistance and prayers for Margaret and himself. He discussed the breakdown of our lines of communications in the MSFA. We need to keep everyone up to date on all matters facing the Emergency Services. He can't send out the information, if he doesn't get it. The Directory and some of the errors in it was discussed by P. Sterling. The Errors are being worked on and will be corrected as much and as soon as possible. He said we next need the best tools we can get to send out the information. Ever since the Bedford meeting in August, he has had to work on a laptop and it does not (in any way) replace his desk top unit. He has still not yet received his desk top unit. He discussed the fact we apparently have too many committees and if someone is short members for their committee, they should ask the President for the need of more members. We have some committees that do nothing. They have never held a meeting and don't even \plan to meet. He said that as of Thursday night, six (6) of our elected or appointed officers had not sent in any report at all (five still have not submitted a report), and only about 1/3 of the committees have sent in a report. He thanked his Assistants (J. Cooper, R. Watkins, J. Olson and E. Cross) for their continued assistance and dedication. J. Seavey discussed the fact we had previously set the practice that we would not send out information of a religious nature, items in poor taste, or of a political endorsement nature, etc. He looked further and could not find anything saying that we could not find any policy saying anything about that. L. King said it is not in writing, but we did try to set up guidelines between the three Presidents and the Secretary's Office for our communications. The Executive Committee Meeting held in Frederick in August of 2004 these policies were reported to the Executive Committee by then President Jacobs.

FINANCIAL SECRETARY – Cross presented and discussed his written report. His report shows Income by Donor from 18 August to 22 October 2006 showing a Net Income Total of \$727,562.33. He also discussed his profit & Loss Statement for the period 18 August to 23 October 2006. He discussed upcoming Dues and said they are supposed to collect an additional \$5 for Companies that don't pay on time. He recommended we discontinue the \$5 charge. This requires a By-Laws change. The following motion was made by L. Sachs and 2nd by B. Kurtz;

Executive Committee Meeting Minutes
November 4-5, 2006 – Page 3

MOTION – TO HAVE THE BY-LAWS COMMITTEE DRAFT A BY-LAWS CHANGE PROPOSAL REGARDING THE REMOVAL OF THE \$5.00 DUES LATE FEE. Motion was approved by all.

He discussed Fire Companies that have fund raising events as Bingo and gambling (Tear Off's) and the Tear Off's are taxable. So, beware for your Company. Lee discussed the Instant Bingo and said any gambling other than real Bingo, is taxable as unrelated business income.

REVOLVING LOAN FUND – LOANS – F. Cross presented and discussed his written report. He presented a list of Loan Applications and their status as of 25 October 2006. He showed Total payments of \$2,224,216.02 and an amount outstanding of \$7,813,472.63.

TREASURER – Siarnicki presented and discussed his written report. His report was a MSFA Balance Sheet and A Profit and Loss Sheet for the Association. The Balance Sheet shows a Total Cash Balance of \$277,648.94, and the Savings Account. The Total Balance is \$1,930,471.45. Over half of this amount is in the Low Interest Loan Account. He said the Ways & Means Committee has been bringing in funds. They still have one account still open (credit card transactions) and are working on this to get it resolved. They have been involved with the Financial Revue committee and with the CPA'S for the External Review they will be needed.

CHAPLAIN – J. Long presented and discussed his written report. H. Hetz discussed the status of the Chaplains Manual that will give guidance to the Chaplains for their duties with the MSFA. He asked the committee for ok to obtain printing bids for the manual. L. Sachs asked about the cost of printing this manual and asked we do it more locally (in house). He, H. Hetz, and H. Dixon attended the Federation of Fire Chaplains Conference in St. Louis Missouri. C. Barnhart recently performed the services for a Retired Battalion Chief in Montgomery County.

BOARD OF TRUSTEES – S. Hales discussed his report. They met this morning and have acted on a request by Potomac Heights VFD. He discussed funds being diverted to ineligible persons and thus cannot go to the properly qualified persons. They are presently acting by legal means on such actions to collect funds received illegally by the individual. Attorney Powell will file the suit for \$23,040.00. They have a new case now where a woman fell while working in the kitchen during a SMVFA meeting, and she is still off of work. They will pick up her back pay to the injury date, and pay forward thru October. He said they have not received a file to make update changes. They will work on the Forms that will require they make changes from the old Article 38A to the new Public Safety Article.

BESSIE MARSHALL FUND – S. Worthington and N. Ryan presented and discussed their written report. They have paid out 25 cases to date, to twelve (12) counties that have asked for help. They still have pins and raffle tickets for sale.

ATTORNEY – R. Powell and M. Farlow had no written report. Roger said he has been involved in the Audit. He discussed their most recent loan with Barton Hose Co. and said it was done last week. They presently have no actions pending at this time. He discussed the present status of the credit cards since their new transition period in August between Bank of America and MBNA, and he has since received our first mailing from them for his approval. President Balta's signature now appears on the letter that will now be going out. He has been working with the Trustees to update their Manual regarding the Codes, and the updating of the members list of names now on the committee.

MEMA – J. Dulina presented and discussed his written report. He discussed several staff changes at MEMA. He said an Operations Manual for M-JOC has been compiled and is expanded as necessary. They have streamlined their Incident Notification procedures and have adopted a standard notification process to better serve all recipients. MEMA and MFRI continue to partner to support the adoption and institutionalization of NIMS across the State. He discussed the FY-06 Homeland Security Grant Funding

**Executive Committee Meeting Minutes
November 4-5, 2006 – Page 4**

in Maryland. MEMA has coordinated with MFRI for traditional outreach delivery of (EMI) Emergency Management Institute courses. During the Ernesto Storm, MEMA deployed a Damage and Assessment Teams to St. Mary's County.

MEMA FIRE SERVICE PERSONNEL GROUP - D. Beard was not present today but his written report was received. They have had only one storm since our last meeting, but it did not require the Fire Desk to be activated. He was able to handle everything from his home computer. He does receive e-mail on a regular as is from MEMA, and if he thinks it is necessary, it is then forwarded.

FREESTATE MORTGAGE SERVICE – Michael Simpson discussed the Freestate mortgage service and the services they provide. R. Powell has the paper work on this service, and will report back on it.

NFFF – R. Siarnicki discussed the NFFF Memorial Weekend activities, and said that 6500 people attended the service on that Sunday. He discussed fire tragedies across the country. He discussed the funding received for State Based Response teams and what they will be composed of, along with what will be required of them. He said each year, in excess of 100 Firefighters die supporting their communities, and these losses leave deep emotional and financial scars on the family and the community. The biggest problem is getting correct and accurate information to the right departmental representative and family member in a timely manner. The problem can be addressed through the development of State and Regional Response Teams that can assist departments within their local area immediately following a LOD or a serious injury. These Teams will be known as Local Assistance State Teams (LAST). He asked that at least two individuals from the MSFA be involved in this program. The next Training will be in Emmitsburg after the first of the new year. He said Hal Bruno has been ill and is presently on a medication treatment.

EMERGENCY APPARATUS LICENSE & RED LIGHTS– R. Steger had no written report. He said they plan to request Legislation for Amber lights in the future as the third light for our apparatus. It is presently illegal to use Amber lights on your emergency apparatus. R. Steger said the Red Light committee has not met lately, but have been communicating by phone. They plan to leave the rules for the use of the Red Lights, as they are now with no changes, rather than chancing the loss of the legislation completely. He asks that the regulation on the use of Red Lights be monitored by each county Chief's Association (or committee, etc). He said Command vehicles in a stationary position, can display a flashing Green Light as Maryland Laws presently does not cover them.

MFRI – S. Edwards presented and discussed his written report. He said the fire departments that send students to MFRI courses, need to be more aware and responsible of what position they are putting their firefighters in, and work with MFRI to prevent these types of circumstances. MFRI is reviewing all of their training programs to ensure that the terminology and instruction is NIMS compliant. He listed their upcoming MFRI Seminars.

VOLUNTEER COMPANY ASSISTANCE FUND – J. Robison presented and discussed his written report. Marie McHugh of Goodwill VFC has been appointed to the committee to replace Lester Downes, and will represent Kent and Queen Anne's Counties. They have been working with our Treasurer and Financial Secretary to verify the balance available in the MSFA Treasury for loans. The total balance for both funds available on 26 October was \$761,535.94. Potomac Valley VFD applied for a loan of \$130,361.25 for 10 years and a grant of \$126,361.25. The committee recommended the company return at the next Board meeting with additional information. The committee is holding two applications (Guardian Hose Co and Newburg VRS) for lack of funding, and all requests were deferred to future meetings. L. Sachs discussed the Audit presently being conducted with MSFA. The final report of the OLA has not yet been issued. What was issued, was Discussion Points. We responded to a lot of the issues. He discussed the five (5) recommendations made and approved by the committee on 26 October 2006 as: 1 – Require

**Executive Committee Meeting Minutes
November 4-5, 2006 – Page 5**

each applicant to have solicited at least two bids (unless, because of special circumstances, there is no competitor available to satisfy a particular and justifiable need) and, further, require that, in addition to the 25% contribution which each successful applicant must make to the cost of its equipment or facility, it also pay the difference of the excess of the “acquired bid” over the “low bid”. 2 - Creating and recording liens in favor of State of Maryland as follows: State of Maryland, c/o Maryland State Firemen’s Association, 107 Old Court Road (21208). 3 – Employ a bank or other institution experienced in administering loan repayment programs, to administer ours. The cost of that hiring, which will be accomplished by competitive bids and the evaluation of all other relevant factors, will be paid from the interest from the loan repayments. The Board and Executive Committee will determine, when the detailed proposal has been developed, whether the interest rate will be raised, or the administrative costs absorbed in the current repayment program. 4 – Establish the loan repayment period for building construction loans to be a maximum of thirty (30) years, arrange to include that requirement in appropriate publications about the Fund. 5 – Drop the requirement that MSFA Statistical Report be included as part of Loan or Grant Application: add to the Application Form a line for the number of Runs by the Applicant Company in the last full calendar year. The next scheduled meeting of the Board will be hosted by VP Underwood at the Branchville VF&RD on 16 January 2007 at 1830 hours.

The following motion was made by D. Alexander and 2nd by D. Keller:

MOTION - TO APPROVE THE FIVE RECOMMENDATIONS MADE BY THE COMMITTEE.

Motion was approved by all.

AUDIT – J. Robison said they are working with the officers, etc on the Legislative Audit.

FEDERAL LEGISLATIVE OVERSIGHT – J. Robison presented and discussed his written report. He said Congress is in recess until after elections. We have supporters that we hope we won’t lose next week. We lost Brian Moe from Laurel and Norm Conway is fighting for his seat in District 38. President Bush has signed into law the 2007 Homeland Security spending bill that includes funding for the Assistance to Firefighters Grant Program. We are working with the Audit Committee and the officers of the MSFA and as we heard today, they are waiting to clear one more account. Once cleared, the committee will meet and clear up all of the paper trails we now have. Then there will be a Computer Audit.

WAYS & MEANS – L. Jonske presented and discussed his written report. They handed out the \$10,000 Raffle tickets to the counties today. They are giving each company only 100 tickets to sell in hopes of having a 100 percent participation this year. The total cash turned in to date is \$12,429.00. R. Smith showed and discussed a hand made black powder rifle that could be used as a fund raiser for the MSFA (or any company or association interested). After discussion and looking at the rifle, the following motion was made by D. Keller 2nd by J. Seavey: After discussion, this motion was withdrawn. After further discussion, the following motion was made by D. Keller and 2nd by J. Seavey:

MOTION - TO PROCEED IN HAVING A BLACK POWDER RIFLE MADE AS SHOWN BY R. SMITH, AND MOVE FORWARD WITH PLANS FOR THE MARKETING OF THE RIFLE AS A FUND RAISER. Motion was approved by all.

MIEMSS – Dr. Bass presented and discussed his written report. The MSOF funds was discussed by Dr. Bass and the monies we will receive from it. L. Sachs said we need to look hard at this matter as the funds are greatly needed. J. Seavey discussed the “One Lane Move Over” program. Dr. Bass said the CRT people that will be affected for the cuts in future funding, will be notified. The information is out now on the new EMT-B practical exam. The NREMT is transitioning its pencil-and-paper exams to

**Executive Committee Meeting Minutes
November 4-5, 2006 – Page 6**

computer based testing starting in January 2007. As of July 2006, all certification and licensure examinations are AHA neutral (they will not contain questions that are specific to either the old or the new AHA guidelines). As of October 2006 there are 273 current CRT's in Maryland. The CRT Program is scheduled to end on 30 June 2008. On July 11, 2006, the EMS Board adopted revisions to the Layperson AED regulations. This will amend the current protocol to remove the specific algorithm and state that the individual should follow the visual and auditory instructions of the AED.

CONSTITUTION & BY-LAWS – D. Skinner presented and discussed his written report. He will look close at the \$5 penalty fee if the dues are not paid. In his research, he has not found the late fee, but rather the \$5 fee after the company is no longer a member.

DNR – M. Mitchell presented and discussed his written report.

AWARDS – R. Graf said the Award notices have been sent out.

TRAINING – JJ Lynott presented and discussed his written report.

CAREER TECH – D. Stevens presented and discussed his written report. He said recruitment is the biggest problem around the state.

CONVENTION – L. King presented and discussed his written report. The Bus issue may have been worked out with a cost of \$1.00 being charged this coming year. They plan an upcoming meeting with the Hotel/Motel Association in the near future. P. Sterling discussed a few other possible items to possibly make more money with. D. Alexander discussed the different tasks of refreshing the convention to our benefit. D. Alexander discussed the Honor Guard and their problems of the past. L. King said changes have been made in the past to accommodate the different size (number of participants) of the Honor Guard units. R. Powell said the Maryland National Guard Band has been contacted and possibly will be at the convention. S. Kesner discussed other events that could be conducted. B. Kurtz said a package is being worked on now in hopes of getting more people involved.

HISTORICAL & ARCHIVES – H. Owens presented and discussed his written report. R. Seibel has talked about doing renovation over the holidays, but will not get to the Fire Fighters Room done for quite a while yet. He discussed the large plaque presently on the wall, showing the people that have donated to the cause in the past. He said the room is presently being used all the time and is hard to get into to do any work. F. Underwood said they have a lot of convention badges (1970's) to be given away.

DATA SYSTEMS – R. Snader had no written report. He is looking for outside providers for the website. P. Sterling discussed a suggestion concerning entries for the reports, it would be nice if an e-mail acknowledgement as transmitted upon completion of the entering information.

FIRE LAWS & TECHNOLOGY – M. Bilger presented and discussed his written report.

FIRE PREVENTION – T. Collins presented and discussed his written report.

FIVE YEAR PLANNING – C. Moe presented and discussed his written report. He discussed their meeting of 24 October and their plans to start the process of updating the Five Year Planning Committee MSFA Operational Plan, that was last reviewed and edited in January 2006. The update will then be forwarded to the President and then the Executive Committee. The committee will next meet on 14 November 2006 in Laurel.

FIRE PREVENTION COMMISSION – R. Clemens presented and discussed his written report.

HONOR GUARD – Not present this weekend, but their report was received.

GRANTS – B. Stone presented and discussed her written report.

INCENTIVES – Joan Robison presented and discussed her written report.

LEGISLATIVE – D. Davis presented and discussed his written report. He also presented their Legislative Agenda for the 2007 session.

**Executive Committee Meeting Minutes
November 4-5, 2006 – Page 7**

RECRUITMENT & RETENTION – M. Goodloe presented their benefits (CD) report. They passed out a copy of the Benefits and survey they have made up. It is due back ASAP.

COLLECTIVE BARGAINING IN MONTGOMERY COUNTY – M. Goodloe handed out and discussed the Collective Bargaining Highlights and their Association's involvement with the Volunteers. The meeting was recessed for the day at 1530 hours and called back to order on Sunday at 0900 by Chair D. Cox, who after the opening prayer and pledge to the flag continued with reports.

STATE FIRE MARSHAL – B. Barnard presented and discussed his written report. The membership congratulated him on receiving his SFP award for the year. J. Bender thanked the MSFA for the help and cooperation given to him over the years. D. Alexander thanked John for his past assistance and looks forward to his continued help in the future. D. Stevens introduced D. Cease (Student cadet in the new program who discussed his plans for the future with this program). D. Stevens discussed (and passed out the MSFA Report copy of Call for Action in Need for Salary Parity. It contains salary comparison charts and shows that Maryland is behind in this area. He is asking the Executive Committee for help in this matter in whatever way possible. J. Lau said she will help this effort in any way in the Maryland House of Delegates. The following motion was made by J. Seavey and 2nd by J. Lau:

MOTION - That the MSFA Executive Committee adopt a Resolution to assist regarding the Salary Parity for the Fire Marshal Office in meeting that goal. Motion was approved by all.

SHOCK TRAUMA – Jim Radcliffe presented and discussed his written report.

RESIDENTIAL SPRINKLERS – D. Alexander presented and discussed his written report.

FIREFIGHTER OF THE YEAR – J. Gatton presented and discussed his written report.

MEMORIAL – D. Mooney had no written report due to his recent illness. He did discuss the status of the Memorial. The committee met last week and is now meeting bi-monthly. The date for the Annual Memorial Service will be Sunday 10 June 2007. They still have bricks and hats for sale. The Name Plates will be placed on the Memorial Wall as soon as practical after the death of the individual. The family will be the determining factor as to when. They are having electrical problems on the site and are being taken care of by Gene and an electrician. They have been in contact with SHA regarding signs to show directions to the memorial, and they will take care of this. The information will be put on the website very soon. They have a dead tree at the site (which will be taken care of very soon). The Architect issue should be resolved soon by L. Sachs. The next meeting is 3 January 2007. J. Seavey discussed other possible fund raising activities for the Memorial.

MSP-AV – Maj. Hoch presented and discussed his written report. He said he will retire in January 2007. His replacement is not known at this time. He discussed the maintenance issue they have in keeping the aircraft up. He discussed the busiest aircraft (Trooper 2) this year, and where the patients are being taken, and who calls them the most. He said the University of Maryland now has their own helicopter.

MANAGEMENT ASSISTANT STUDY GROUP – L. Sachs reported the group has considered making a recommendation on the salary of a paid employee. They will have an answer by January.

He presented a plaque that J. Olson showed for every fire house, and a logo change to "Voice of Fire & EMS". The final proposal is forthcoming.

PUBLIC RELATIONS & BULLETIN – A. Reamy presented and discussed her written report. 8 November is the last date to get an article in the next Trumpet. Heritage Printing will do the printing of the next Trumpet. L. King discussed the many people that are working on items to put in the next issue of the Trumpet. This is all a quick fix, but everyone will be busy later to keep the items coming in.

NVFC – J. Seavey presented and discussed his written report. R. Powell discussed people with diabetes now can be certified a fire fighter in the USA.

**Executive Committee Meeting Minutes
November 4-5, 2006 – Page 8**

MARKETING INDIVIDUAL MEMBERSHIP – F. Underwood had no written report. He discussed the places and items available to the Individual Membership members.

RURAL WATER SUPPLY – D. Alexander presented and discussed his written report.

SAFETY – B. Steiner presented and discussed their written report. Their next meeting is at Mt. Savage.

17 STATE CIRCLE – No written report due to family illness. He thanked everyone for their concern.

STANDARDS NFPA – B. Huttenloch presented and discussed his written report.

TRANSPORTATION – T. Flint presented and discussed his written report. Next meeting scheduled for February 2007. Exact date and time to be determined. The list of names will be put on our website for all to see.

BUDGET & REVENUE – S. Kesner presented and discussed his written report on the Profit and Loss report. He discussed the need for additional funds as this is the slow time of the year for the MSFA funding. He discussed the Appropriations Funds.

R. Powell discussed the mortgage company presentation of yesterday. There will be a further presentation in February, 2007.

The following motion was made by J. Seavey and seconded by B. Hildebrand:

MOTION - To approve up to \$2250 for the placards/signs as presented for the individual companies. Motion approved by all.

GOOD OF ASSOCIATION – The next Executive Committee meeting is scheduled for February 10-11 at the Huntingtown VFD in Calvert County with the hotel being the Holiday Inn in Solomons. President Balta thanked everyone for their attendance and thanked Richard Smith and the Oxford Fire Company for the weekends activities. President Balta, on behalf of himself and all of the officers wished a Safe and Happy Holidays to all.

There being no further business to come before the Executive Committee the closing prayer was offered and the meetings were adjourned at 1145 hours.

Respectfully submitted,

Office of the Secretary
Leonard T. King, Sr., P.P.
Joseph A. Cooper
Ronald E. Watkins
Jacqueline M. Olson
J. Edward Cross

MOTION SUMMARY

MOTION: TO HAVE THE BY-LAWS COMMITTEE DRAFT A BY-LAWS CHANGE PROPOSAL REGARDING THE REMOVAL OF THE \$5.00 DUES LATE FEE. Motion was approved by all.

MOTION: TO APPROVE THE FIVE RECOMMENDATIONS MADE BY THE COMMITTEE. Motion was approved by all.

MOTION; TO PROCEED IN HAVING A BLACK POWDDER RIFLE MADE AS SHOWN BY R. SMITH, AND MOVE FORWARD WITH PLANS FOR THE MARKETING OF THE RIFLE AS A FUNDRAISER. Motion was approved by all.

MOTION: THAT THE MSFA EXECUTIVE COMMITTEE ADOPT A RESOLUTION TO ASSSIST REGARDING THE SALARY PARITY FOR THE FIRE MARSHAL'S OFFICE IN MEETING THAT GOAL. Motion approved by all.

MOTION: TO APPROVE UP TO \$2,250 FOR THE PLACARDS/SIGNS AS PRESENTED FOR THE INDIVIDUAL COMPANIES. Motion approved by all.