



MARYLAND STATE FIREMEN'S ASSOCIATION

EXECUTIVE COMMITTEE MEETING AUGUST 28-29, 2010 Hollywood Volunteer Fire Department Hollywood, Maryland

CALL TO ORDER – The regular meeting of the MSFA Executive Committee was called to order this date by Chair D. Stevens at the Hollywood VFD in Hollywood Maryland at 0900 hours.

OPENING PRAYER AND PLEDGE TO THE FLAG – Chaplain G. L'Heureux gave the opening prayer and led in the pledge to the Flag. He asked for remembrance in your prayers for Jenks Mattingly, Bill Huttenloch, Dave Coblentz, Ed Preston, Zack Hill, K. Knipple, Joan Robison, Robert Jackson, and John Guntow.

COMMUNICATION SYSTEM – H. Hetz discussed the new Sound System and how it works and how we are to use it. He gave an update on the physical status of B. Huttenloch. He said Bill and Elaine thanked the MSFA and the Fire and EMS family for your prayers and concern during Bill's illness.

WELCOME – The Executive Committee was welcomed to Hollywood by Chair Stevens. D. Davis welcomed the Committee to Hollywood and the Hollywood VFD. W. Wilkerson (President SMVFA) also welcomed the Committee to Southern Maryland. 2nd VP_ (Eastern Shore) also welcome the Executive Committee and invited everyone to Cordova on 26 September 2010.

ATTENDANCE – The following were present at this meeting this weekend:

EXECUTIVE COMMITTEE – All members present.

OFFICERS – President Cox, VP Lewis, VP Denver, Chaplain Long, Treasurer Siarnicki, Finance Sec. Cross, and Secretary J. Olsen.

PAST PRESIDENTS – C. Carpenter (86-87), J. Robison (89-90), T. Mattingly (90-91), P. Hurlock (93-94), R. Yinger (94-95), F. Cross (95-96), S. Cox (96-97), D. Davis (97-98), R. Steger (00-01), G. Worthington (02-03), R. Jacobs (04-05), L. Sachs (05-06), R. Balta (06-07), F. Underwood (08-09).

LA-MSFA – President S. Lutz, Treasurer A. Davis, Senior VP T. Crisman, Junior VP S. Soper, Secretary C. Hayden, Color Bearer D. Struntz,

MFRI- L. Preston.

SHOCK TRAUMA – J. Radcliff.

DNR- M. Mitchell,

MSP- Capt. M. Gibbons,

TRUSTEES – D. Carpenter, G. Worthington,

QUEENS - Kristi Reppe, Elyssa Cool, Katie Norman

MIEMSS – Dr R. Bass

FIRE MARSHAL- B. Barnard
MEMA – Director Muth.
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PRESIDENT – D. Cox presented and discussed his written report. He thanked the Past Presidents, the Prince Frederick VFD, Ridge VFD, Hollywood VFD, Potomac Heights VFD, and the Southern Maryland Volunteer Firemen’s Association, and their Auxiliaries for their support in getting him to the MSFA Presidents Office. He expressed his sympathies to the families in the death of their loved ones, PP Leonard Kings Father (Kenneth King), Tom and Flo Collins Son (Steven), and PP Jenks Mattingly’s Wife (Kathy). He asked we keep Jenks Mattingly, Bill Huttenloch, and Kathy Knipple in our prayers for their medical conditions. He congratulated the Berlin Fire Company on their 100th Anniversary, and Harford Cecil Counties Association for their 70th Anniversary. He congratulated Allen and Nora Ryan on their 50th Anniversary, and Danny Stevens on the completion of 21 years as Fire Chief of Waldorf VFD. Since being elected President, Doyle and his Vice Presidents recently met with Director Muth and Director Edwards to discuss interests to both parties. During the next months they will be meeting with the remainder of our Partners for the same reason. D. Davis is setting up a meeting with the Governor so we can present the needs of the MSFA. He said the officers of Rescue Fire Company contacted the MSFA in reference to a concern relating to the City of Cambridge Billing for fire service. He discussed this issue with them and to date have received no additional requests. In July several members of the fire service, Chip Jewell, Chief Goddard, Chief Johnson, IAFC President, FDNY members, Chief Goad, Maryland Sheriff’s Association, representative of the National Governor’s Association, and a meeting with Congressman Hoyer and his staff to voice our concern relating to the Federal Communication Commission recommendation to auction the D Block portion of the 700 MHz band of spectrum to commercial carriers. There have been no discussion made; however, Congressman Hoyer indicated he would look into the matter. He said on 22 July 2010, there was an article published in the Baltimore Sun relating to comments made by the Baltimore City Fire Chief as he welcomed members to the Annual Fire Expo in Baltimore. His remarks were on pulling the fire alarms in hotels, and some derogatory statements about volunteers. A decision was made to reply to the Baltimore Sun. He has received several positive replies, and one that was so-so. He congratulated Gregory Yost on being elected President of the Cumberland Valley Volunteer Firemen’s Association. He said the latest list of Committee’s comes out today and he pointed out that the Water Craft Committee has changed its name to the “Search and Rescue Committee”. President Cox and his Vice President’s attended the Virginia State Fire Fighter’s Association Convention in Hampton Virginia. This past week they attended the West Virginia Annual Convention, R. Cumberland attends the New York Convention, and in the near future they will attend the Conventions in Pennsylvania and Delaware. He said one of the Goals of the Marketing Committee is to promote the MSFA, and answer the question “What does the MSFA do for their members, and what does your Association for your members?”

VP D. Lewis – Presented and discussed his written report. He reported since the convention in June, he has had the opportunity to attend many meetings and events while

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fulfilling his duties as VP of the MSFA. He discussed the new committees and members and the coming events in the coming year, and looks forward to the coming year with the MSFA. He also asked everyone to remember in their prayers the loved ones we lost this past year, and the ones that are ill at this time.

VP J. Denver presented and discussed his written report. He said the goal of the 2nd VP is to listen, learn, assist the President, and be brief, and he will try to be all of these this year. He mentioned the meetings they have attended since the convention in June, and the benefits he has obtained already this year. He discussed talking to a lot of the members and organizational representatives around the State and the knowledge and information he has already obtained. He looks forward to the coming year. He included with his report a list of the many events attended, including the seventeen Dairy Queens with President Cox (who said it is an inherent quality of the Crown Vic's).

CHAIR D. STEVENS - Thanked those that attended his retirement party (as Chief of Waldorf VFD for 21 years) recently. He appreciates all of the support he and Bobbie have received over the years, and looks forward to working with the Officers and members of the Executive Committee this coming year. He thanked Bill Cook for being his mentor over the years.

CHAPLAIN- J. Long discussed the many activities of the Chaplain Corps since the convention in June. He said Chaplain Coblentz is back in the hospital and his condition is not good at this time. He submitted a list of members and families to keep in your prayers.

TRUSTEES - D. Carpenter discussed the status and activities of the committee. He discussed the status of the updated Trustees Manual. He said they have no new cases to report on at this time.

B. Kurtz reported during electric outage recently, discussed the Fire Police and if they should be injured during a call, and asked what else could be done by us in a matter of this type, during those times. D. Carpenter said most Fire Police belong to a Fire Company, and have to be sure you have a letter of authority (that they are under the direction of a Company fire officer) for persons during these times and situations. M. Farley agreed where Fire Police are involved, there needs to be an order or letter that they are acting on duty as directed. The bottom line is to go thru the Fire Department, not to just an individual. If Dispatch calls them out for wires down, etc, then they are covered. Mike said in short, they must be acting under orders, or by Dispatch. C. Jewell said in most counties, the Fire Police are in some way, a Deputy or related to a Police Agency. R. Steger said in his county, they come under the jurisdiction of the Sheriff's Department.

G. Worthington said the NFPA is looking at this Fire Police issue. C. Moe discussed who is actually covered under these kinds of situations in Maryland, and are covered under Company policies and not covered under the Federal jurisdictions.

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ATTORNEY – M. Farlow reported on the Bank of America (credit cards) not wanting to pay us a royalty fee. He said the issue has been worked out by him, and we have received a check (\$558). He will pursue this with other Banks to see what other type program we could get better money with. He reported on a VCAF settlement that is about ready for Ellicott City just needs to get the final paperwork done. Joppa Magnolia is preparing their paperwork for review to send to Mike, and they can get their loan settlement before the next meeting. Parsonsburg's real estate loan is currently waiting to occupy the building and once the permit is obtained, the loan can be settled.

FOUNDATIOIN – M. Farlow reported M. Bruder- and G. Fishack are new members of the Foundation Board. He said they have received Dues from Shock Trauma and Delmarva Power. Since the last meeting, they have paid out nine (9) Scholarships, totaling \$27,000 in the name of the MSFA Foundation. Those funds were made payable to six (6) different universities. He thanked Chip, as now an insurance policy has been purchased to cover the Foundation. They are still working on a brochure and a website for the Foundation.

DNR – M. Mitchell presented and discussed his written report. He reported the Forest Service responded to 102 wildfires burning 1,337 acres. The 2010 VFA grants applications were distributed in May 2010 with applications due by 30 June 2010. Applications were received from 55 volunteer fire departments in 15 counties. There were 21 departments requesting funds this year, which did not apply last year. Grant funds were awarded to 50 volunteer fire departments in 15 counties for \$104,615 in matching funds with a total project cost of \$226,774. Departments awarding grants will need to submit receipts and copies of checks for the items purchased per application and a VFA invoice by 30 November 2010 to receive their grant reimbursement payment. He said the Fall Basic Wildland Fire Courses have been schedule for 11-15 October 2010 at Camp Greentop, Catoctin Mountain. Community Wildfire Protection plans have been completed for Clear Spring Fire Department in Washington County, Fox Grape Farms in Caroline County, Kent Island Estates in Queen County, and the twelve Oaks Community in Dorchester County. He reported that retired Fire Supervisor Alan Sets died of cancer yesterday.

MFRI – L. Preston presented and discussed their written report. They trained 31,147 Students this past year, which is down slightly from previous years. Construction has started in the North East Regional Training Center. They are working on the final lease agreement with the Army, and anticipate construction to be completed by late summer 2011. Their latest Course catalog has been published and is available on line (www.mfri.org), and the Fall Semester class schedule is on the website. The EMT-B Recertification is on-line and available and increasing in popularity. Students must complete the 12 hours of on-line education and a 12 hour practical skills refresher

program to meet requirements for recertification. The Cadet Program is growing thanks to the efforts of D. Stevens and Bobbie Stevens for their great work on the Cadets behalf. They are looking into a broad based program to have it in place for the next school year. On 12 August 2010 Danny and Bobbie represented the MSFA at a meeting with

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representatives from the Maryland State Department of Education. They discussed the High School Cadet Programs. They are looking at a broad based agreement at the State level that will improve the administration of the High School programs. The agreement and plan should be in place for the 2011-2012 school year.

J. Seavey discussed MFRI and their overhaul of the Swift Water legislation, and an issue with the text book to be used. It will continue to be the III issue. He said they are now requiring the certain completion of courses before the class can be taken. He said this will now restrict Swift Water training to firefighters (FF only). In order to get the pre-requisites, you have to take FF based courses. If you are EMS only, you will not be able to take the class. He discussed recent problem with Swift Water classes and the problem and he apologized to those from Southern Maryland that were sent home (twice now). It is still being looked into.

MIEMSS – Dr. Bass presented and discussed his written report. He discussed the new electronic Patient Care Reporting (ePCR) System. Since June 2010 they have been reviewing the State's EMS data requirement and working to develop an initial configuration. Their goal is to have Image Trend piloted in three counties late this year. Prior to implementation they will conduct both internal and external reviews to assure they meet the needs of EMS Operating Programs. The internal review will be held on 16 September, and the external review will be held on 23 September 2010. The Ambulance Safety Taskforce met during the summer and has met as sub committees, and has been charged with considering ambulance safety factors across four domains (human, operational, vehicle, and environmental factors). They plan to have a statewide Ambulance Safety Symposium ready in early 2011. They are planning a 2011 Statewide EMS Education Conference at Ocean City on 31 March thru 3 April 2011. He discussed the Med Radio's. The Federal Communications Commission (FCC) has mandated that radio's in that frequency band go to narrow band capability, and it must be done by 2013. This means we have to replace all of our Base Stations, portables, mobile radio's, etc. He said they have already started doing this with the Base Stations. They have created a Grant Program to ensure that the jurisdictions can obtain the necessary mobile and portable radio equipment essential for a cohesive EMS communications system, subject to the availability of funding. Any County or Company that would like to enter into this program with them, they will reimburse up to \$1300 to purchase the radio and install it. It must be programmed with the MIEMSS approved channel template. They hope to encourage the radios well in advance of the 1 January 2013 FCC deadline on manufacturers. He said they are concerned about two concentrations of Acetaminophen on ambulances. To remedy this problem, the formula will be changed to only allow the purchase of the 160mg/5ml unit dose as of 1 July 2010. The HC Standard is currently in operation and in use around the State. Version 3 of the Program continues to host a more

robust CHATS (County Hospital Alert Tracking System) with alert definitions displayed for the public. The program provides maps showing where patients were in real time, as well as what facilities they went to, who they were transported by, interventions that were performed and demographic information. He said the 2010 Voluntary Ambulance

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Inspection Program (VAIP) is now available on the MIEMSS website. The guidelines are now out and available. MIEMSS is revising their Stroke Regulations for Stroke Centers to provide a level of care above the designated primary stroke centers, and called Comprehensive Stroke Centers. MIEMSS has formed an EMS education standards committee to review and prepare for implementation of the standards by 2012. Two pilot EMT classes were recently completed (one at a community college, and the other at the Fire Academy). He reported the NREMT announced it will no longer offer testing for EMT-I99 as of 31 December 2013. They will work now to figure out how to deal with this issue and come up with a new exam for new CRT's. He discussed EMT renewable options in the 24 hour refresher and 12 hour classroom, and 12 hour skills class options to renew one's EMT certification. MIEMSS is preparing to use the NREMT for testing EMT's in Maryland. He listed several upcoming conferences and said the Mid Atlantic Life Safety Conference is scheduled for 28 September 2010 at Johns Hopkins, and PYRAMID EMS Conference 2010 is scheduled for 8-10 October 2010 at Solomon's.

FIRE MARSHAL – B. Barnard presented and discussed his written report. He introduced D. Davis as the new member to the State Fire Prevention Committee. The OSFM has six (6) full-time vacant positions, four (4) Deputy State Fire Marshals (DSFM) positions, one Chief Fire Protection Engineer (CFPE), and one Fire Safety Inspector (FSI) position. They hope to fill the vacant FSI position no later than 30 September 2010. He said Dennis Stensil retired from the Agency and is now with the US Fire Administration. Larry Eisler was appointed the new Fire Chief Protection Engineer. CJ Gibbon started this past week as the new Fire Protection Engineer. Bill reported as of 17 August 2010, the fire death total stands at 41. This compares with 56 this time last year. Smoking materials continues to be the leading cause of fire fatalities in Maryland. This is followed closely by electrical malfunction. He said they are compiling a new eligibility list for anyone interested in applying for the position of Deputy State Fire Marshal. He said there are still several fire departments and/or counties not submitting MFIRS reported to the OSFM in a timely manner. As of 15 July 2010 OSFM received all but 16 MFIRS reports (Five submitted no report, and eleven were missing at least one month). He said they are still monitoring Residential Fire Sprinkler progress. He discussed the status with Cecil County (the 11th county to adopt the sprinklers), Baltimore City (Council Bill 10-0437 signed), Baltimore County (the 12th to adopt sprinklers), Salisbury City (effective 1 January 2011), Fire Prevention coming up on 3-9 October 2010, with the theme "Smoke Alarms: A sound you can live with". He said of his Deputy Fire Marshal's has been selected by the Maryland Chief of Police Association as the Exceptional Police Performance Award for 2009. He said they have received a new Grant for the Bomb Squad. In Southern Maryland that permits them to upgrade the robot they have and also provide additional gear.

MEMA – Director Muth presented and discussed his written report. He discussed his meeting with President Cox and Vice Presidents Lewis and Denver in the early Summer, it was an excellent meeting and a great way to start off the new term. Ed Werkheiser is

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the new Regional Administrator on the Lower Eastern Shore. He said SB73 passed and signed into law making the MEMA Executive Director a direct appointment by the Governor. He said those that may have money coming from the December and February storms, for the December Storm the State has received to date, \$19m, and \$42m from FEMA for the February Storm. He reminded everyone that MEMA has a Training Calendar that is accessible by their website and a lot of all the courses they have to offer for free. He said there is a new series of NIMS classes being offered.

FIRE PREVENTION / LIFE SAFETY – R. Collins presented and discussed his written report. He said everything went great at Ocean City in June 2010, with 27 Fire Prevention entries. The Miss Fire Prevention contest went well thanks to Kristi and R. Brooks. The display that Marie Crosen and Cindy Johnson had in the hall, the Risk Watch went well too. He said now almost every company in the state is doing Fire Prevention, and he asked that they all submit a FP Book and a Special Year Round project for grading each year. He thanked the Fire Marshal's office for judging the Books again this year. He said they also gave away ten cash awards (\$50 to \$200) this year. They usually get a check each year from VFIS for \$1,000 - \$1,200, but this year they only gave us \$500. The committee met at Woodsboro on 25 July to discuss the varied projects they are working on this year. He said they continue to do the Bill Boards, and now they have one on the Eastern Shore for the county that is not doing Residential Sprinklers, and they have one in Cumberland. He said S. Soper suggested putting Fire Prevention Logo's on the back of the county Vango's. They do not have the price yet to do this, but are still working on it. They are getting a lot of requests for Place Mats, and hope to put it in next year's Budget. They have the mats here today as the Ladies Fire Prevention Committee spent up to \$3,000 for about 45,000 of the mats. He said they have Visual Smoke Alarms For The Deaf And Hard Of Hearing, if you know of anyone in need of one, let him know.

MISS FIRE PREVENTION – Cindy Johnson discussed her written report. Kristi Reppe said they have not met since Ocean City, but will be meeting soon. She discussed the new Display they used at Ocean City this year. They have developed a Senior Adult Fall Prevention Display, given one to Miss Fire Prevention and the other to the 1st Miss Runner Up. She said all of the Disease Control information will be put on the website for anyone who would like to have it. Their Fall Planning continues with interest in other FP Events and one for Seniors from the Home Safety Council. On 1 September MIEMSS will be hosting the EMSC program, a Burn and Scald Injury Prevention Strategy.

RISK WATCH – T. Crisman presented and discussed her written report. The Special Risk Watch Team has been requested to speak at the Colorado Life Safety and Care event

in April 2011. They have submitted their proposal and now are waiting to hear back from them. There will be a committee meeting in September. There will be some changes coming at the convention next year with the new construction at the Convention Center.

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J. Spiker discussed the new Place Mats and the MSFA-LA decided it was the thing to purchase, and they did buy them. He has some here today and the rest in storage.

NEW PROPOSED FP PROGRAM - President Cox and B. Barnard discussed Fire Prevention and said “let us give something back to the Companies”, and make available to the Departments a Matching Grant of up to \$500 (\$100 will get you \$500). B. Barnard said more information on this project will be coming out in very near future.

SHOCK TRAUMA – J. Radcliff presented and discussed his written report. He discussed the comparison of last year 2009 vs 2010. The Patient Admissions went up in 2010 with a variance of 444. He said Budget projections are low, but well above for the year. The beds occupied chart show they were near capacity throughout the year. The winter months however, were low this year because of the snow storm, He said the Capacity Alert throughout the year showed there were no By-Passes, but only seven occasions they had to utilize the Capacity Alert, and they were short in duration. For this year they have had a Patient Admissions variance of only 14 patients. The OR Cases so far this year are low by 26 Cases. In fulfilling their Educational Mission for FY2010, they had 20 Group Tours; the ALS Skills Lab had 11 Sessions, and 165 Providers. The Observation Program had TRU with 191 EMS Providers, and Critical Care with 109 EMS Providers. The On-Site had 22 Clinical Programs. There were 7 Evening Educational Programs, and 13 Sites were set up to receiver broadcast.

MSP-AV - Capt. Mark Gibbons presented and discussed his written report. He said MIEMSS and the Aviation Command are currently working on a draft policy for Pre-Arrival Dispatch of aircraft to coincide with the 2010 Medical Protocols. The policy is intended to allow 911 Centers to request an aircraft to respond prior to the arrival of an EMS provider. Upon arrival of an EMS provider, the existing protocol would still prevail. Regarding the new Helicopter Status, the process is now in the proposal review phase, and should be completed in the near future. He said they continue to move forward with Part 135 Certification. It allows them to put more structure in the way they do business on the back end. He said the Aviation Command strongly requests that all Fire/RESCUE personnel watch the MSP Landing Zone Safety Video that is contained on the MFRI Website (www.mfri.org/video/msplzs.html). Questions pertaining to the video may be directed to Sergeant Jon Longest of the Aviation Command at 410-238-5800, or jlongest@mdsp.org. He reported Trooper 6 has moved from Centreville to the Easton Airport on 17 April 2010. The Aviation Command is currently in negotiation to move Trooper 7 from its present Hangar to the Walter Duke Regional Airport, to the newly constructed hangar adjacent to the existing hangar. The move should take place by

September 2010. He said Trooper 8 remains out of service, primarily until the Base Study is completed.

EMS – B. Dousa presented and discussed his written report. He discussed his report on their last committee meeting on 25 July 2010. They discussed priorities and the

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evaluation of the new EMT-B curriculum, and the support of the EPCR change from EMAIS to IMAGETRAN. He discussed their support of Dr. Bass's Ambulance Safety Task Force. They are looking for information from all jurisdictions to determine how they determine response urgency (lights and siren study). ALS Sub-Committee Chair Marianne Warehime reported on Core structures that are MICRB trained, and a Paramedic being a Paramedic over the entire state. He said BLS Sub-Committee Chair Joan Williams is looking at Safety EPCR issues and EMT-B issues. He discussed Medication doses shortage and possible solutions that can be used in the field. He discussed issues from all jurisdictions being looked at by MIEMSS to see how they match up with the COMAR regulations. The next committee meeting is scheduled for 16 October 2010 at Kensington at 1300 hours.

TRAINING – J. Roth's report was submitted and discussed. He discussed their last committee meeting on 25 July 2010 in LaPlata. They have set several Goals for the committee and one is to increase the enrollment across the State, because it is felt that the Center is underutilized and at NO cost to the students. Another goal is the adequate participation will eliminate cancelled classes. The new EMT Pilot Program discussed regarding the proposed increase in the number of training hours. They were informed the new NIMS requirements include new HazMat requirements, increased instruction in Anatomy, Physiology, and Pharmacology. Students that complete the EMT class will be National EMT's, and these will still need to be worked out as testing facilities, and a new EMT Textbook that will be coming out on how to administer the new training. There remains discussion regarding the National Registry issue and MIEMSS will pay the initial fee, but aft that it will be the EMT's responsibility. D. Stevens said every effort should be taken to lower the hours where possible. In the report, Mr. Roth requested the Training Committee look at the current requirements with a possible updating of classes not presently listed for the Training Award. The Committee Chair will contact Ms. Zembower regarding the award, and the two MSFA Companies that technically sponsor the two Runner's Up awards; The MSFA Awards Committee funds the plaques. D. Stevens requested MFRI look into the process of discontinuing the student Scan Tron Cards (that you use a # 2 pencil). It is requested the 10 Year Plan be expanded and have more information regarding the Cadet Program.

MFRETC – L. Gilroy presented and discussed his written report. He discussed the Charles W. Riley and EMS Tuition Reimbursement Program. In FY2010 there was a shortfall of \$69,000 which resulted in 33 students not receiving "full and complete reimbursement" as required by law. The current 2011 Budget is only funded at \$340,979.00 with a shortfall of \$226,000, and the FY2012 is expected to have a shortage

of \$157, 224. The MFRETC has established a sub-committee to work on finding a way to fully fund this program. This committee consists of members from the MSFA, MFRI, MD Professional Firefighters, and others. The problem can only be fixed by the Governor in the Budget process. The committee has prepared a short document that articulates the program outline, the benefits and the monetary shortfall. They are requesting that each

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organization sign it and it be presented to the Governor at the earliest possible date. M. Bilger said we should sign this document and continue to try to obtain the funds, because if we do not, students will stop applying for it. Hopefully we will be able to fund the program sometime when times are better and the funds are again available.

HALL OF FAME - D Carpenter presented and discussed his written report. The committee last met on 22 July 2010 in Landover Hills. They discussed the rules for the Marbery F. Gates Service Cup Award and the Hall of Fame Award. Rule 4 requires each individual nominated for the Gates Award to receive a plaque recognizing them for their continuous and faithful service. They agreed the recipient will only receive the plaque for the first year nominated, and any sequential year's service, a certificate. After discussion, they decided not to change any rules for the Hall of Fame at this time.

FIRE LAWS – M. Bilger presented and discussed his written report. The committee reviewed the legislation from the 2109 and 2010 session of the General Assembly. They found several pieces of legislation that will need to be added to the next edition of the Fire Laws of Maryland. The committee is in communication with the publisher Lexis Nexis, and are currently waiting for them to provide an estimate on the costs associated with producing the 2010 Edition of the Fire Laws of Maryland.

HISTORICAL & ARCHIVES – C. Jewell, F. Underwood and J. Spiker presented and discussed their written report. They attended the "D" Block Rally in Washington D.C. to show public safety agency support to retain the D Block 700 MHz spectrum for public safety. They were told that Senator John McCain and Senator Joe Lieberman were submitting legislation to protect the D Block Spectrum. Apparently the D Block auction has been at least delayed until further study and information is presented. He said the state 700 MHz Radio System bid is still under review as a formal protest was filed by one of the vendor submissions. The state CAD system RPF has received proposals and are being reviewed. He said yesterday, they received approval of occupancy of the building in Emmitsburg. Now the Fire Museum will become very active with clean up, etc. F. Underwood said the Hall of Fame plaque has been updated for the Men and Women. The FF Room lights are working fine and they are due back again for a cleaning of the room. They do need an up to date picture of PP R. Powell and President D. Cox for the room. They are still looking for any archives anyone is willing to donate to the Room. They plan a working committee meeting soon to update the inventory. He said they are putting together, at the request of President Cox, a history of the MSFA that can be put on our website.

PIO – F. Underwood presented and discussed his written report. He said the committee has been contacted by numerous politicians inquiring about events being held by fire departments through out Maryland. He asked that any department having any events (open hours, new equipment, Queen Contest) etc, let our web master know. He said if any department has a new PIO, please let him know so his list can be updated.

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WAYS & MEANS – L. Jonske presented and discussed his written report. He reported they sold \$2,664 worth of chances at the Mason Dixon Fair, Chesapeake City Canal Days, Harford County Farm Fair, and the Maryland State BBQ Bash. They plan to attend the LA-MSFA Fall Conference to distribute over 20,000 tickets to the Auxiliaries. They will be handing out over 77,000 tickets to the member companies under a cover letter from V.P. Lewis. The next large event they will attend is the Sunfest in Ocean City. Anyone needing additional tickets, contact him or Lou.

GRANTS – B. Stone had no written report. She said the awards are still being given and everything is moving along. St. Mary's County received one award this week.

R. Steger said there is still time to apply for a FY2010 SAFER Grant.

B. Johnson discussed the Public Fire and Life Safety Education Grant Program. The MSFA in partnership with the Office of the State Fire Marshal, **and** this program is designed to assist the MSFA member companies by providing funding assistance in the form of Fire Prevention publications and supplies for the development, continuation or enhancement of local public fire and life safety education efforts. The maximum funding support available to each member company is \$500.00. Only one application per company will be accepted and the deadline for application is 1 October 2010.

LEGISLATION – D. Davis had no written report. They are putting together the annual budget request to be given to the Governor in September. They are setting up meetings with our Partners now. They are trying to set up a room for our Annual Legislation Reception in early February 2011 hopefully on a Monday.

MEMORIAL – G. Worthington presented and discussed his written report. He thanked Lee and Wylie for giving them a space at the Convention this year. The benefit fund raisers held on Sunday for the Foundation were great, and he thanked those businesses that allowed them to be a partner for the events. He thanked R. Siarnicki and the NFFF for their support in allowing them to participate in the Boot Drive during the parade. He thanked the Certification Board who will be donating another \$10,000 at the Gala. He said the Gala Committee continues to work on this year's Gala. Tickets are on sale now, and at this time the sales are low. Contact Dennis Beard for your tickets. He said their last bi-monthly meeting was hosted by the Baltimore City FD at the Boat Dock near Ft. McHenry. He said they are still selling Memorial Replica's, bricks, pictures, and DVD's. He reminded everyone, they have an annual budget they must meet. Their next meeting is scheduled for 1 September 2010 in Millersville, and everyone is invited.

PASSING - B. McWilliams thanked everyone that sent cards etc, for the recent passing of her brother Jay.

MISS FIRE PREVENTION – Elyssa Cool presented and discussed her written report. She listed the many meetings, parades, fairs, open houses, MSDA Fire Prevention **Executive Committee Meeting**
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meeting county Fire Prevention Association meetings and miles traveled. She asked the many departments to call her if she can be of service during your department's events.

OUT OF STATE – G. Worthington reported they have attended all of the out of State meetings.

RISK MANAGEMENT – C. Jewell said they have not been involved of late, but they hope to be involved in the Fire Police issue discussed earlier.

STATE INTEROPERABILITY – C. Jewell presented and discussed this written report. He did attend the D Block (700mhz intended for public safety use) Rally in Washington D.C. There is a move afoot in Congress to auction those frequencies. This would create difficulty for Public Safety to have sufficient spectral as they continue to use various broad band capabilities in the future. It is a night mare to re-band 84,000 radios. There is a lot of reasons not to do it. As discussed earlier, Senator Lieberman and Senator McCain introduced legislation, and it does look like the President is backing down at least initially on that auction, to review the auction and maintain those frequencies for public safety use. At least there is some progress at this time.

NVFC – J. Seavey and L. Sachs presented and discussed their written report. He discussed the great strides taken by the NVFC since the active participation by Lee and Jim. Their Fall Board meeting is scheduled for 22-25 September 2010, and they will be there. This will be the first meeting of the EMS/R Section, newly created and ready for business. Lee has been chosen to serve as its liaison to and from the NVFC Board of Directors, from whom the Section gets its authority and direction. He discussed the Council's affiliation with CapWiz. It is an easy to use comprehensive advocacy service online. NVFC has arranged for affiliate enrollment at the cost of \$2,700 the first year, and if you wish to renew, \$2,200 for the second year, and Lee discussed the advantages and recommends the Executive Committee consider funding the service for the MSFA as presented. The following motion was made by M. Bilger and 2nd by J. Seavey:

MOTION – To approve the funding of the Lobbying Website CapWiz (first year cost of \$2700) pending approval by the Budget Committee.

Motion was approved by all.

L. Sachs said the EMS/R is like a sub committee under the NVFC that focuses specifically on EMS and Rescue volunteer providers.

S. Cox discussed the focus group of the NVFC and his success with the program. B. Hildebrand agreed with this being a good program.

SECRETARY – J. Olson presented and discussed her written report. She reported the new 2010-2011 MSFA Directory was picked up last night, and is here today. It is as up to date as possible, and published in a timely manner. She thanked the members of the
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Secretary's Office for their continued commitment and dedication. She congratulated Mrs. Kristi Reppe on her recent wedding. The Minutes of the June Executive Committee Meetings have been transcribed and distributed to the MSFA Executive Committee for approval. Anyone finding mistakes in the Directory, are asked to contact the MSFA Secretary's Office with the correction. She is working with the Data Systems to update our website, and to post all past Minutes and other document requests. She said the Credentials are being reviewed for spelling and updated accuracy.

CONSTITUTION & BY LAWS – D. Skinner discussed his written report. He turned over the three Amendments to the Secretary that did not get on the Ballot at the June 2010 Convention. They have been updated with the correct dates based upon presentation at the 2010 convention. The documentation consists of a one page summary of the amendments, 33 page full text, and the eight SOP's approved at the last Executive Committee meeting. He said the Committee asks that any Amendments that are going to be submitted by members of the Association, be submitted by 1 January 2010. He questioned the statement to mail out the convention and By-Laws Amendments? After discussion on the mail out, or not, Dennis said it still has to be on the ballot next June 2011. He said 21 March 2011 is the last date the Executive Committee can review or approve amendments for the 2011 convention ballot. 21 April 2011 is the date the Constitution and ByLaws Committee must have the formatted amendments to the MSFA Secretary for distribution. 7 May 2011 is the date the Secretary must mail out the amendments to the member companies of the MSFA. At this time, it will be mailed out. J. Seavey discussed the mailing out of the changes to the member companies, and mailing out the pertinent documentation posted on the website. After discussion, it was agreed the summary will be mailed out and the rest (full text changes and the SOP's) will be put be on the website.

BESSIE MARSHALL – E. Hutten loch's written report was presented and discussed. To date they have paid out 8 cases for a total of \$7,050.00. Last year they paid out \$42,600. In order to meet the high demand of needed funds they are doing the Annual Lottery. She said each department was mailed 10 tickets at \$5.00 each. They ask that each company try to sell your ten tickets. The first drawing will be at the Auxiliary Fall Conference in October. They still have the Black Eyed Susan pin for sale at \$7.00 each.

TRANSPORTATION – T. Flint presented and discussed his written report. The committee has not met since the convention in June. They do plan a meeting in September to discuss goals and objectives for the coming year. There are still 29

companies that have not recertified their tags. The committee has received calls from member companies regarding replacement of damaged/worn tags. The plan now is to purchase a new tag and a fee is charged by MVA. He has contacted the MVA representative to ask if that fee could be waived, and she is working on this issue.

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SCHOLARSHIP – B. Olson thanked everyone for their help and prayers while his wife was in the hospital. Bill presented and discussed D. Fishack's written report. He reported the statistics for 2010 – 2011 school year has 10 students supported with \$26,000 distributed. He thanked the supporters of the program (MSFA member companies, MSFA Foundation, Ms Heimer, Bill Olsen, MSFA Ladies Auxiliary, Shock Trauma Board of Visitors, and Connective Power) He said all invoices to the various schools have been paid, and their Fall Semester funds will be readily available. Bill's Goals for the coming year are to continue to expand their newly developed mentoring program that began last year. The committee plans to have contact with each student no later than the second week of school. They also plan to rewrite/revise the application and guidelines. This has not been done for about 15 years. Bill continues to work on the history of the Scholarship Committee and develop a list of the supported students, since the inception of the committee. He also continues with the MSFA Foundation to develop new funding sources for scholarships. S. Carter asked Bill that when the names are announced in Ocean City in June, please also announce the name of the company of the recipient.

RESCUE – T. Johnson presented and discussed his written report. He reported President Cox meeting with MEMA and said things are going well there. They continue to receive ESF9 Relative Alerts and briefings from MEMA. They are still looking for reps from different areas of the State (Western Maryland, Eastern Shore, and Southern Maryland. He and President Cox said the Watercraft and ESF/RTC Committee's will now be known as the Search & Rescue (SAR) Committee. The purpose of the merge is to promote the role of, and support, MSFA member companies that provide technical search and/or rescue. They will liaison with State/regional/ national organizations involved in SAR to advocate for MSFA member companies and gather information to disseminate to the MSFA. It will specifically serve as the MSFA liaison to MEMA on ESF9 matters. The following motion was made by J. Seavey and 2nd by B. Hildebrand:

MOTION – To approve (based on the approval of the Budget Committee) that we spend \$185 (for the first year, and \$160 each year after) to join the National Organization NASAR, and that the S&R Chair have the one vote on the Search & Rescue (SAR) Committee.

Motion was approved by all.

SAFETY – R. Balta presented and discussed his written report. He said the committee now has 39 members and becoming unmanageable by one person. With the reorganization, there will be three groups within the committee, with one consisting of

the Chair, the two Vice Chairs, the five members with term limits, the Executive Committee representative, and the Recorder. One group headed by Vice Chair Wayne Higdon, will concentrate on safety within fire activities. The other group headed by Vice Chair Jimmy Rose, will concentrate on safety within EMS activities. Each group will have the same goals as outlined by the President, only viewed from different angles. The subgroups can meet or correspond independently and present to the core group, ideas and

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suggestions at the scheduled meetings. Continuous contact by committee members concerning Safety issues are a must not just at the scheduled meetings. In the coming year they hope to promote the use of Safety Belts and ask for pledges by the convention in June at Ocean City. The members will promote the Safety Message by e-mail and postings on company websites. They hope to have the companies adopt the 16 initiatives from the “Everyone Goes Home” campaign. Jimmy Rose hopes to develop a seminar to be taken around the State concerning accidents in emergency apparatus. The goal is to have 2 or 3 seminars around the State and do a presentation at next year’s convention in June. Chair Balta is a member of a study group organized by MIEMSS to look into Ambulance Safety issues.

PRESENTATION – PP S. Cox and President D. Cox made a presentation to Chief Stillwell on his retirement from the NAVY.

PRESENTATION - T. Flint presented S. Lutz with her LA-MSFA Presidents car tag.

FIRE FIGHTER OF THE YEAR – J. Gatton said they had 10 nominations last year and hope for more for the coming year.

HIGH SCHOOL CAREER – D. Stevens presented and discussed his written report. He discussed the Committee being part of a meeting with MFRI that brought together MSDE and MSFA to discuss some current issues with the Cadet Program statewide. MFRI had a proposed MOU and the MSDE presented an articulation agreement. They were very close together and they are now working to get those modes. They are looking at a medical evaluation for the participants of the High School Cadet Program. If you play football, etc, in High School, you have to have a medical evaluation. They feel the Cadet participants should do the same. S. Edwards agreed to develop a Tri-Fold brochure that could be used with the recruitment process. It will be generic enough to be used by any county that might want to use it. The MSDE will include this information in the guidelines issued to the county school systems for school year 2011-2012. He and Bobbie attended the Parent Orientation meeting for the organized Charles County Program. They were impressed with the changes and the fresh approach the new group is making to revitalize the program in Charles County. They have 21 solid candidates and we look forward to a good year. They will meet soon with Dorchester County about a program. He and Bobbie are available for anyone interested in the program, just call.

VOLUNTEER COMPANY ASSISTANCE FUND – L. Sachs and G. Curfman presented and discussed their written report. The met last on 15 August at Joppa-Magnolia Fire Station. They met to review the Loan and Grant Guidelines, and bring them in line with new requirements from the State of Maryland and the Department of Defense. The Board also reviewed the Check List for the Companies and the Regional Representatives to be able to review all applications to ensure they're completed for the Board's review. He said the revisions are still being completed, and upon completion will

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be put on the MSFA website. A revision from M. Farlow involves the competitive bidding requirement for loan and grant requests. The bids must be received by the company and forwarded to the VCAFB for review. If the company does not choose the lowest bid, the company must offer valid justification for seeking a grant or loan for a higher amount. Even if the justification is provided by the company, the Board reserves the right to base an award on a lower bid. The Board approved the interest rate for the coming year at 2 percent for the loans, and the Committee new officers (G. Curfman – Chair, Jason Baer – Vice Chair, and Pat Bowser – Secretary. These two items must be approved by the Executive Committee). L. Sachs reported his liaison with the Military, and said we have about \$7m in our fund at this time. He said the previous issue of 3% interest rate was reduced to 2%. This was an issue, but has been resolved and dissolved but with no refund given. The AMOSS Fund issue has probably also been resolved at this time. Lee discussed some of the major issues the MSFA has had with the Military and those that have been resolved, and those not.

The following motion by was made by M. Bilger and 2nd by S. Carter:

MOTION – To approve the Volunteer Company Assistance Fund loan interest rate of 2 percent for this coming year, and the new VCAF Board officers (Chair G. Curfman, Vice Chair Jason Baer, and Secretary Pat Bowser).

Motion was approved by all.

He said their next meeting is scheduled for 24 October 2010 in Arbutus, and in Friendsville on 30 January 2011.

L. Sachs discussed the loan requirements and said it has been the law since 1981 that the loans cannot be used for the building. This can only be by changing the law, and we do not want to open that can of worms.

Closing Prayer given by Chaplain G. L'Heureux

Adjournment 1st day session – 1450 hours.

2nd DAY CALL TO ORDER – 2nd Day meeting called to order by Chair D. Stevens at 0900 hours at the Hollywood VFD, and welcomed everyone back today.

OPENING PRAYER and PLEDGE TO THE FLAG – Chaplain Long.

Attendance - Additional Attendees today from yesterday:

LA-MSFA – President, T. Lutz, V.P.S. Soper, AP. Davis, Color Bearer D. Struntz.

FINANCIAL TEAM – R. Siarnicki presented and discussed his written report. He handed out and discussed the following Financial reports as: 2010 Profit and Loss, 2010 Budget Sheets, 2010 Budget vs Actual and 2011 approved Budget Overview. He said we required to submit a three year financial report to the Maryland Military Department

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starting with last years Budget. He said they have circulated thru the different groups and the Trustees (for the Relief Fund) and those that has been completed now and are ready to send out. He said during the Financial Revue last year, the financial groups discussed the requirements of the IRS (Gaming activities, raffles. Lotteries), and their reporting to the IRS. The IRS is making sure the Non-Profit organizations are doing the right thing. Our Accounting firm has provided us with a letter of explanation. It has since been reviewed with all of the officers. It says we will have to issue W-2 Forms and do withholdings on some of the raffle prizes (based upon the dollar amounts). Also involved are requirements for allocations and expenses, and reimbursements. It will probably also require issuing of 1099's. He said this document needs to be distributed to all member companies. L. Sachs said the requirements are as different as C3's vs C6's. They will make sure the document they give to the companies is the correct one that affect's them. Ron said they are still trying to get rid of the two copy machines. They have had no response for the sale to date, but will try it again. If after the second round of announcements on the sale, they will just dispose of them. He said the team has received a draft of an Investment Policy statement. After their final revue, they will transmit it electronically to the Executive Committee, and if possible, do a conference call for comments and approval. S. Cox reported four (4) issues from the Budget meeting this morning as:

Request for \$2700 for the Capwiz. This was approved.

Request for \$185 Membership for the National SAR. This was approved.

The \$2500 donation via R. Powell for the Safety Award. They will not use those funds and will return those monies to R. Powell or redirect them.

The 125 Years Anniversary of the MSFA is coming up and a new account will be made (\$2500 from account #5360 and create new account # 1060) to put the needed funds into for this event. The following motion was made by B. Kurtz and 2nd by B. Hildebrand:

MOTION – To approve the above 4 recommendations made by the Budget Committee. Motion was approved by all.

CONVENTION - R. Siarnicki reported on the Convention and the critique made during and after the Convention. There is now a website survey section on the MSFA website for replies and suggestions from the membership regarding the convention. He thanked P. Hurlock for reviewing those surveys and submitting a final report. Ron said as a member of the Ocean City Chamber of Commerce, we receive their Demo Flush Report (the water flow in Ocean City). The estimated people in Ocean City that show from 2009 – 2010, there was a reduction of about 30,000 people in Ocean City. This is most probably

due to the economy. This year we took credit cards to pay for events, donations and sales. Financially they still have one outstanding Bill, and are disputing some of the charges of one of the Convention Vendors relating to the Beach Party. Bottom line is the convention did turn a profit this year. He said the committee met with the Ocean City Mayor and Town Council regarding happenings in Ocean City. They were thanked for their help and cooperation with our convention this year.

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T. Mattingly, L. Sachs, W. Donaldson, and F. Cross discussed the convention and all agreed it went well all around. Lee said the number of vendors was down slightly this year, but we still did well. B. Kurtz discussed the program and it was very positive. He did discuss the Awards being given out on Tuesday morning, which was appreciated by the older members.

R. Siarnicki discussed upcoming 2011 Convention changes, etc. The construction is of most concern, and the Fine Arts Theatre section is to be two levels and the lower level is what we know as the Exhibit Hall. They will be meeting with the Mayor of OC to find out what changes will affect the MSFA convention. Discussed program considerations with the moving of the Fire Prevention Contest to a different day, etc. They will also meet with the affected committees to see what effect this may have on them. He said the Movie on the Beach went well, and we will do that again next year. The Jolly Roger will also be repeated again in 2011 at the same price, as it went well. The Tuesday night event was not so successful and it may be dropped completely. Ron thanked everyone for their care and work in making this convention a success.

M. Bilger asked we put the name and award on the big screen for all to see, as all cannot always hear the winners name and company. Notification is a small but essential problem that should be addressed.

NFFF -

R. Siarnicki discussed the FF weekend and the official number for this year is 80. He said Military FF's that died in the LOD, will be added to the Wall this year. There are a few that will be back recognized this years names from past years. He explained the happenings of the weekend events planned for this year.

He said they have restructured the Administration of the Foundation. They are still looking for help and bodies for the weekend events.

MINUTES – The Minutes of the previous meetings have been posted, but everyone apparently not seen them and they will be contacted by Chair Stevens later for approval, or not.

DATA SYSTEMS - R. Snader (no written report) said the tower system is here and in service with a few items yet to be done when financial approval is given.

STATISTICAL – B. Johnson presented and discussed his written report. The committee will continue to work with the Registration Committee in finding a way to consolidate the

convention Registration and the Annual Statistical report, in order to reduce the time, work and effort that members have to put into the effort. He included with his report, a list of those county's that have responded to filling out the supplied Form. All companies are requested to fill out the Form so they can complete their Statistical report.

PA SYSTEM – H. Hetz discussed the new PA system that is here and in service this weekend with a few small items to be done.

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INCENTIVES – Joan Robison presented and discussed her written report. She thanked everyone for their concerns and prayers with her illness. S. Kesner said his county has now agreed to sponsor a LOSAP for their county. She said any changes or concerns with your LOSAP, please contact her.

HAZ MAT – R. Brooks (no written report) discussed upcoming EPA Conference that will be held in Baltimore in November 2010. He discussed National Credentialing and its progress to date. It is a one card system that makes it easy all around.

SPECIAL ACTIVITIES – M. Gouty said sales were good this weekend (about \$1200). She said they had a problem at OC with the charge card machine. It has since been repaired and don't know about a Bill for it, or not.

MARKETING – B. Schweers submitted his written report. The committee has plans to develop a two fold plan to market our MSFA and our own Companies throughout the State. They plan to develop some sort of Booklet or Binder of all of the available information such as Trustees Benefits, Awards Committees and their Awards available, Chaplains Manual, Recruitment and Retention Manual, etc. They hope to share this information with our Businesses through out the State, and make them aware of what we have to offer to our members, and the cost associated with these benefits. They hope the Businesses will assist the MSFA in some sort of funding to donate to our organization to assist with these benefits for our members.

RESIDENTIAL SPRINKLERS – D. Alexander's written report was received and discussed. It said they have not met since the convention. Gary Crampton and Paul Sterling have been added to the committee. Since the convention, Cecil County, Baltimore City, Baltimore County and Salisbury have adopted requirements for residential sprinklers in new one and two family dwellings. Unfortunately, Garrett County and Washington County have chosen to amend out the residential sprinkler requirements from the 2009 IRC in their adoption process. The committee plans a meeting sometime in September to discuss and re-focus their efforts. Currently there are 12 Counties with requirements in place, and some taking effect in January 2011. There are 86 of 157 municipalities with requirements again with some taking effect in January

2011. He asked members to let the committee know when adoption hearings are to take place so they can assist with information or testimony.

RURAL WATER SUPPLY – D. Alexander’s written report was received and discussed. The committee has not met since the convention in June. The first drill will be held on 26 September at the Lewistown VFD in Frederick County. Registration and check in will begin at 0800 hours. The second drill will be held at the Denton VFD on 10 October 2010. Registration and check in will start at 0800 hours. He said the Lewistown
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drill would pose some interesting challenges as that area has been suffering from near drought conditions this summer.

SURPLUS PROPERTY – A written report was submitted this date. They have two Ricoh copiers open for bids. The units are older models and equipped with an Auto Doc Feeder and collating features. The units are to be sold as is. MSFA makes no warranty of merchantability, nor are the copiers fit for any particular use, nor any other express or implied warranty or representation except that it has title to the copiers free of any liens.

HONOR GUARD – A written report was received from Frank Hawley. He said the Baltimore City FD provided the Color Guard for the Presidents Dinner as requested by President Powell. The committee met with a workshop on the Sunday of the convention. He discussed their activities during the convention and who handled what part of the ceremonies. The committee will meet prior to the next Executive Committee meeting to discuss plans for the convention in 2011.

ACTION ITEMS - None

GOOD OF ASSOCIATION – Executive Committee members discussed activities in their area of the state.

THANK YOU – The Hollywood VFD was thanked by the membership for the hospitality this weekend.

NEXT MEETING – 13-14 November 2010 at Aberdeen FC. They have two hotels lined up (Holiday House at \$99, and the LeQuinta at \$74).

CLOSING PRAYER – Chaplain Long gave the closing prayer and wished everyone a safe journey home.

ADJORNMENT – With nor further business to discuss, the Meeting was adjourned at 1100 hours.

Submitted by,

Jacqueline M. Olson, Secretary
Leonard T. King, PP, Secretary Emeritus
Joseph A. Cooper, Asst. Secretary
Ronald E. Watkins, Asst. Secretary
Richard Snader, Asst. Secretary
Kristi Reppe, Asst. Secretary