



## MARYLAND STATE FIREMEN'S ASSOCIATION

### EXECUTIVE COMMITTEE MEETING

February 19-20, 2011

Cordova Volunteer Fire Department  
Cordova, Maryland

**CALL TO ORDER** – The regular meeting of the Maryland State Firemen's Association (MSFA) was called to order this date by President D. Cox at 0900 hours at the Cordova VFD in Cordova Maryland.

**PLEDGE TO THE FLAG** – Pledge was led by Chair D. Stevens.

**OPENING PRAYER** – Chaplain Hetz gave the opening prayer. He asked everyone to keep the ill and deceased members and families in your prayers.

**WELCOME TO CORDOVA** – Tom Dean President of Cordova welcomed everyone to Cordova. D. Cox welcomed everyone to Cordova and thanked Cordova VFC for the reception last night.

**CHAIR D. Stevens** opened the meeting and asked V.P. Denver to take the attendance for today:

**ATTENDENCE** – (Members and guests in attendance):

**PP** – J. Robison (89-90), P. Hurlock (93-94), R. Yinger (94-95), F. Cross (95-96), S. Cox (96-97), D. Davis (97-98), R. Steger (00-01), G. Worthington (02-03), T. Thompson (03-04), R. Jacobs (04-05), L. Sachs (05-06), R. Balta (06-07), P. Sterling (07-08), F. Underwood (08-09), R. Powell (09-10).

**BOARD OF TRUSTEES** – Chair S. Hales, G. Worthington, and D. Alexander.

**MSP-AV** Lt. Walter Kerr.

**State Fire Marshal** – William Barnard.

**MEMA** – Richard Muth.

**LAMSFA** – President Sandi Lutz, VP Sherry Soper, Ann. Davis, Marcia Roth, and Bessie Marshall PP Elaine Huttenloch

**GUESTS** – **MFRI** - Steve Edwards, **Shock Trauma** - Brenda Johnson, James Radcliffe.

**DNR** – Monte Mitchell.

#### REPORTS –

**PRESIDENT D. COX** presented and discussed his written report. He discussed the LODD of FF Mark Falkenham and our prayers go out to the family. He asked everyone to remember the family of PP Alvera Miller LA-MSFA (65-66), and PP LA-MSFA Delores Monch (67-78). Also please remember Bill Huttenloch in your prayers. He congratulated Brandywine VFD on their 55<sup>th</sup> Anniversary, Clear Spring VFD on their 75<sup>th</sup> Anniversary, and Rivera Beach VFC on their 80<sup>th</sup> Anniversary. He said they have been attending meetings in Annapolis and Baltimore regarding the EMSOF. As it stands now, if no new revenue is found beyond 2013, there will be no increases for the EMSOF. He said each Friday morning Chair D. Davis gives an update on the status of certain Bills and what is, or has happened during the week. During the past few weeks, they have testified in support of HB-192, SB-112, sale of novelty lighters, HB-83, SB-154, Health Insurance – Ambulance Service Providers – Direct Reimbursement. Next week SB-85 and HB-70 will be heard in committee. He said that this year there will be approximately \$36,000 available to be awarded with a maximum of \$500 and a 20% match this year. He

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encourages each member company to apply for one of the Grants this year. Doyle and wife Cathy thank every company that invited them to their company event this year and apologizes that he cannot attend them all.

**1<sup>st</sup> VICE PRESIDENT Dave Lewis** – He sends his sympathies to the family of FF Mark Falkenham in his LODD. He also expressed his sympathies with the families of Dolores Monch and Alvera Miller. He said there are several Safety initiatives on the forefront that demonstrates a keen awareness and movement towards improving responder safety. He said the Safety Task Force has proposed holding a Safety Symposium next Fall, and the MSFA Safety Committee will be an active partner in the program. He discussed adopting medical clearance requirements for personnel participating in physically strenuous training activities. He thanked the Planning Committee for their efforts on revising the MSFA Operational Plan. He has begun the task of building the team to support the Association and to move us forward on 2011-2012. He thanked everyone for their continued support of the MSFA and the guidance received from many for the coming year.

**LA-MSFA President Sandi Lutz** thanked the Association for inviting them this weekend and anything they can do to help, please let her know.

**MSFA Queens** – Kristi Reppe introduced Queen Elyssa Cool and the other Queens and Junior Fire Chief and Crowning of new Junior Queen Sabrina Wainwright, Heather Ely, Stacey Holden, Daniel Brown, Jennifer Barciz, and Grace Laiken . They did the Polar Bear Plunge and will be doing the next one (MSFA Plunge) coming up soon. K. Reppe said Applications are being accepted now here and on-line. Applications must be received by 1 May 2011. A Workshop will be held on 15 May from 2-4 PM at Urbana. The contest will be held on 19 June at 2 PM at the Convention Center.

**2<sup>nd</sup> VICE PRESIDENT John Denver** – John discussed his activities and travels since the last Executive Committee meeting. He thanked President Cox and 1<sup>st</sup> VP Lewis for their guidance and assistance these past few months.

**CHALAIN – John Long** reported Memorial Forms must be in by 1 March 2011 for deaths that occurred during calendar year 2010. Presently there will be three (3) special presentations at the memorial Service for PP Alvera Miller (65-66), PP Dolores Monch (67-68), and LODD Lutherville FF Mark Falkenham. He reported that Chaplain Dave Coblenz and Chaplain Harry Hetz have retired from their paying jobs. He said there are three opportunities for your Chaplains to attend training. He has the brochures available here today.

**SECRETARY Jackie Olsen** presented and discussed her written report. Since the last Executive Committee meeting, the Minutes have been transcribed and will be distributed to the MSFA Executive Committee upon approval. She thanked Nancy Cox for taking on the task of recording and transcribing the 13-14 November Minutes while J. Cooper was

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away. The Secretaries Office has been working with the 2011 Convention and Conference Committee and the first of two informational packets have been sent out to all Companies. She said all reports for the Convention Program Book are due at the April Executive Committee. All Committee Chairs are reminded that if you need to update or get your picture taken for the Convention Program Book and the Proceedings Book, please see Ron at the April 2011 Executive Committee Meeting. If you have any corrections to the MSFA Directory, please forward the information to Kristi Reppe at [ccfireprevention@yahoo.com](mailto:ccfireprevention@yahoo.com).

**TRUSTEES – S. Hales** had no written report. The committee last met this morning at Cordova. They reviewed an application for a broken leg from ice conditions while responding. It was approved for back pay to the date of the event. They are still waiting for an Application from Lutherville. He said they remind the Presidents of the companies that injuries are part of the Membership benefits they are responsible with and the Applications are to be made by the President of the company and to the committee. J. Seavey suggested the committee come up with a Power Point presentation that could be e-mailed out by the MSFA IT people to the Executive Committee, who could then send it to the respective companies, and it could be presented to all of the members at their monthly Business meeting. This would give a better understanding of the benefits available to them thru the MSFA.

**FINANCIAL TEAM – L. Sachs, F. Cross, R. Jacobs, S. Cox;** reported on their part in the Financial Team – **F. Cross** reported on the Financial status of the MSFA as of the end of January 2011. He discussed the Budget vs Actuals of the FY11 MSFA Budget for the period July 2010 – June 2011. The Five Year Asset Balances have been determined, and the Assets increased \$518,874.12 during that period. Three temporary restricted funds are included in the Balance Sheet (the Bi-Annual Officers Retreat, the Fire Laws Book publication, and the MSFA Anniversary Celebration). The Fire Prevention Grant Awards have been distributed in the amount of \$13,830.44. The December monthly reconciliation of all accounts has been completed. He said the 2009-2010 Financial Review is underway by Fike, Conner and Associates of LaVale Maryland. The 2009-2010 Management Letter items (1099-R's) have been issued to the Relief Fund and Bessie Marshall recipients, The W2-G's have been issued to the Raffle Winners of over \$600.00. There has been no action to date on the draft Investment Policy Statement. He said the Dues are coming in fairly fast now. Second notices on the Dues will be sent out in next couple weeks. **S. Cox** reported the numbers still look good on the Budget. H encourages Committee Chairs to review their Budgets, and if you are possibly not going to use all of your Budget money, let him know so they can monitor and better use that money elsewhere. He discussed the Budget Requests for 2012. Please fill out your request and get it back to the Budget Committee by 15 March. **L. Sachs** discussed dealing with the Military Department and the Loan Fund and the Amoss Fund. He said the Amoss Fund issues are being quietly and fully resolved, and

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hopefully this year we will come out with a new set of guidelines that will be approved by both us and the Military Department.

**PARLIAMENTARIAN** – No report.

**ATTORNEY – M. Farlow** - No written report. He said they have finally started settling some of these loans. Parsonsburg was settled yesterday. They are now on track for Joppa within the next two weeks (hopefully). Ellicott City should be close behind, and he just received the paperwork from Waldorf. Hopefully they are now on tract and will start a steady flow of the settlements. He thanked M. Bilger for his work in getting out the new edition of the Fire Laws Book, which is being handed out here today. Mike has a new Office address: 11032 – Nicholas Lane, Suite A201. Ocean Pines, Maryland 21811. His only e-mail address is [Michael.Farlow@gmail.com](mailto:Michael.Farlow@gmail.com). Phone number is 410-726-3458.

J. Seavey thanked M. Farlow (and L. Sachs and President Cox) for their support recently regarding Montgomery County Fire Chiefs and their seizing 508 funds that have not been spent this past year. They gave President Goodloe enough ammunition to take care of the county fire chief and the Finance Department of Montgomery County.

**STATE FIRE MARSHAL – B. Barnard** presented and discussed his written report. Currently the OSFM has three full-time position vacancies. Applications are being reviewed at this time. For 2010 there were 50 fatal fires that resulted in 71 deaths. On 19 March 2011, the Spring Seminar (“Growing Awareness about the Communities as serve:

It’s not all Plastic Helmets and Balloons”), and will be held at MFRI in College Park.

Legislative Bills for the OSFM this year are House Bill 140 (Explosives) and the second to be dropped “Approved for Sale by the State fire Marshal (Repeal). He said SB112 and HB192 has no votes taken yet, however, the general feeling is no opposition to the Bill it -will probably receive an unfavorable report. Several fire departments and/or counties are still not submitting MFIRS reports to the OSFM in a timely manner. There is presently only 9 fire companies that have not submitted anything for 2010. He included with his report a list of those departments that have not sent in certain reports in 2010. The OSFM continues to assist local jurisdictions with requests for information or support. He thanked the MSFA for their hard work and dedication to making Maryland a better place to live.

**SPRINKLERS – D. Alexander** presented and discussed his written report. The committee last met on 25 January 2011 in Millersville. He said they have been involved in supporting over 20 public hearings supporting the local fire services in trying to establish residential sprinkler requirements with adoption of the 2009 IRC. He listed in his report, the counties and their adoption, or not, of the code. He said they have 12 counties, and approximately 90 of 157 municipalities with residential sprinkler requirements in place, or scheduled to go in place. He discussed the committee’s direction and focus in 2011. They are planning a consortium or coalition including

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legislators, to begin preparing for possible statewide legislation in 2012. He said it is obvious that many of our fire service providers have no factual knowledge of residential sprinklers. B. Barnard discussed modular homes and under the Maryland Performance Code, all modular homes must have sprinklers. This is a statewide code. Whoever is trying now to change the law, and the committee is fighting any change.

**RURAL WATER SUPPLY – D. Alexander** Presented and discussed his written report.

He said the committee has not met since the last Executive Committee meeting. They have plans for their Spring Drill at the New Market VFD on 22 May 2011 and starting at 0900 hours. It will be a water shuttle and relay, and will involve, tankers, engines, water supply pumpers, and a ladder truck if possible. Pre-Registration is requested, but not required. You do not need apparatus to participate in the Drill. He said they also hope to do a relay in Southern Maryland this coming Spring.

**SHOCK TRAUMA – B. Johnson and J. Radcliffe** Presented and discussed their written report. Brenda discussed the hospital happenings and changes being made. She has changed jobs at the Hospital and is now leading a new initiative named “Definition Medicine”. They are 355 patients above Budget for this year. He discussed graphs showing the status and comparing 2010 vs 2011. Patient Admissions compared for FY2011 vs FY2010 and showed a variance of 163. The OR Cases had a variance of 123. They discussed their East Presentations with Naples Florida. The Educational Mission had 19 Tour Groups, and 2 Evening Educational Programs. They had 13 remote sites set up to receive their broadcast, with 271 participants. The ALS Skills Lab had 6 sessions, and 77 EMS providers. The Observation Program had a TRU of 123 EMS Providers, 60 Critical Care EMS Providers, and 14 On-Site Clinical Programs. The Gala is scheduled for 16 April 2011 at the Baltimore Convention Center. The Theme this year is “Heroic Gifts”.

**MSP-AV – Lt. Walter Kerr** – Presented and discussed his written report. He discussed status of the new aircraft. Final design for the first 6 aircraft are under way. The first aircraft should be on the assembly line in May and delivery of the first two are scheduled for delivery in late April 2012. Pilot training will start sometime this summer. Mr. Chris Lovejoy has been hired as Deputy Director to comply with some of the 135 mandates that are forthcoming. The helicopter Basing Study has been completed and they recommended 7 Bases supported by 10 aircraft. There is an on-going maintenance study that was necessitated by the delay in aircraft procurement. Once funding has been identified, solicitation will begin to identify troopers that maintain EMT-B credentials and an interest in aviation. They are working on obtaining a Full Simulator to be in place by the time the new aircraft is on board. They are making sure to getting the aircraft out to the people who need it and it is operating to its maximum capacity. As the population grows and the need grows, so does the services.

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**DNR – Monte Mitchell** – Presented and discussed his written report. The wildfire activity in 2010 was below normal with the Forest Service having responded to 170 wildfires burning 1,503 acres. He said the proposed FY12 State Budget for the Forest Service is essentially flat from FY11 regarding actual operating funds. Kevin Massey was selected to the vacant Fire position in the Eastern Region. DBM also approved the exception to hire one classified Forester position in Wicomico County. The position was advertised in January and the applications are under review at this time. The 2010 VFA Grants have been closed out with 48 of the 50 volunteer fire departments awarded grants. The 2011 VFA Grant announcement and applications should be out by early May. The funding for this year's program has not been received, but is expected to be the same as last year. The Spring Basic Wildland Fire Courses are scheduled for 4-8 April at the Howard County Public Safety Training Center in Marriottsville. RT-130 Annual Wildfire Refresher and Work Capacity test sessions have been scheduled for 30 April at Sandy Point State Park, or 6 May at Fort Frederick State Park. Course announcements for on line are: [www.dnr.state.md.us/forests/fire/wildfiretraining.asp](http://www.dnr.state.md.us/forests/fire/wildfiretraining.asp). He said the Mid-Atlantic Forest Fire Compact is hosting the fifth annual Mid-Atlantic Wildfire Training Academy on 4-10 June 2011([www.mawfta.com](http://www.mawfta.com)). The Community Wildfire Protection plans (CWPP) have been completed for the Solomon's Fire Department in Calvert County, and the Waldorf Fire Department in Charles County. In January a Type 4 Heavy Brush unit was placed in service and will be stationed on the Upper Eastern Shore. The Forest Service completed the required inventory certification of all FEPP property on loan to Fire Departments in January, and certified by the USDA Forest Service. Departments are reminded that all FEPP remains Federal property and must be returned to the Forest Service for disposal. M. Bilger said they would like to put the training announcements to MFRI so they could put DNR training on their website.

**MIEMSS –P. Hurlock (for Dr. Bass)** – Written report from Dr. Bass presented and discussed by P. Hurlock. He said February is American Heart Month. The 2011 Protocol Educational Updates for BLS and ALS are now available through the MIEMSS Learning Management Systems On-Line Learning Center. MIEMSS will also be working with the Operational and Educational Programs across the State to enable the course to be delivered in "Company Drill" type settings after 1 March 2011. A Protocol Update course will be offered in a classroom setting at EMS Care 2011 in Ocean City on 1 April 2011. The Statewide EMS Conference is returning this year to Ocean City at the Clarion Fountainebleau Resort Hotel. A EMT-B Skills Refresher Course will be held o 31 March and 1 April 2011. EMEDS (electronic Maryland EMS Data System) entered its 30 day pilot phase on 1 February 2011. MIEMSS is working with the Ambulance Safety Taskforce regarding ambulance safety factors across four domains (human, operational, vehicle, and environmental). He said HC Standard 3 is currently in operation, Version 3.5 of the program continues to host a more robust CHATS (County Hospital Alert Tracking System) with alert definitions displayed for the public. MIEMSS is working with the members of the Stroke QIC and other interested parties to draft regulations for the designation of comprehensive stroke centers to provide a level of care above the

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designated primary stroke centers. The EMS Board has proposed revisions to COMAR 30.02.02, regulations regarding licensure and certifications. The proposed regulations will be published in the Maryland Register and copies can be obtained by contacting Sarah Sette at MIEMSS (410-706-8514). Prehospital Data Reporting regulations became effective on 1 November 2010. The EMS Education Standards Committee has submitted their recommendations to the EMS Board for implementations of the standards by 2012. He said two colleges are currently running the second round of pilot programs for the new education standards for EMT. EMT Renewal options were discussed and once the new renewal program is fully implemented, EMT's will have four options to renew their EMT certification: (1) 24 hour refresher course, (2) 12 hour skills class and 12 hours approved continuing education. (3) NREMT-B current certification. (4) 12 hours approved continuing education and skills competency verification. As of 5 February 2011, there were 27,114 certified or licensed EMS providers in Maryland. G. Worthington said there is an opening in the review panel for First Responders.

**MFRI – S. Edwards** – Presented and discussed his written report. He discussed the Incident Command Simulation Center to be located at MFRI HQ in College Park. It is designed to simulate emergency incidents from single unit responses to major disasters using computer generated simulations, graphics, and activities. He said the North East Regional Training Center construction is well underway, and is on line for completion in May 2011. He discussed EMT Programs and Financial impacts. MFRI instructs approximately 100 EMT courses each year and trains approximately 2100 students. In order to conduct the current course, MFRI payroll is 117 primary instructor hours and 87 support instructor hours for a total of 204 instructional hours. The new EMT course will require 165 primary instructor hours and 141 support instructor hours due to the new course content and practical experience additions. The new EMT Equipment needed is \$1,223 per MFRI teaching kit. There are 60 EMT teaching kits maintained by MFRI for a total of \$73,380. Optional equipment desired is at a cost of \$598,980. MFRI offers a new on-line learning course that provides EMT-B students with the opportunity to complete the 12 hour Continuing Education. The 2011 Maryland Chief Officers Seminar is scheduled for 12-13 March 2011. He discussed student physicals and the need for them.

**WAYS & MEANS – L. Jonske** presented and discussed his written report. So far the 2010-2011 Raffle has produced \$13,371, which is \$817 less than this time last year. They have distributed over 130,000 tickets to the member companies and auxiliaries. The next event the committee will attend is Springfest in Ocean City on 5-8 May 2011. Any and all help is appreciated. If you need more tickets, let them know.

**CONSTITUTION & BY-LAWS** - Presented and discussed D. Skinner's written report. The committee met last on 8 January at North Beach VFD to review the Constitution and By-Laws and determine if any amendments were needed to bring the document in line with the current operations of the MSFA. He discussed items that will be on the ballot in June 2011:

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**Article VII, Section 2:** The committee proposes the following change: **The Secretary shall publish by mail or electronically at least 45 days prior to the first session of the Convention and Conference, the copies of the proposed amendments.**

The committee has requested an opinion from the Parliamentarian if this can be done as a housekeeping procedure, or must it be placed as an amendment on the ballot.

**AMENDMENT Number One:** Submitted by the Western Enterprise Fire Company. The error was in the statement that every nine (9) years five (5) members would be appointed to the Volunteer Company Assistance Fund Board. If the amendment passes and since members are appointed for a three (3) term, the first time five (5) members were appointed would occur three years after the passage of the amendment. A certified letter was sent to Western Enterprise requesting the wording change, and a copy signed and returned to the Secretary of the MSFA. As of 11 February 2011, he has not been notified nor received a signed copy of the letter. If the MSFA Executive Committee requests any additional action by the Constitution & By-Laws Committee, a tentative meeting has been scheduled for 5 March 2011 at the Fallston VFC. He listed three dates regarding the amendments to appear on the ballot in June:

**21 March 2011** – Last day for the Executive Committee to review or approve amendments for placement on the June 2011 ballot.

**21 April 2011** – Deadline for Constitution & By-Laws Committee to submit amendments to the Secretary for distribution to member companies.

**7 May 2011** – Secretary must distribute amendments to the member companies. (Note: the three (3) amendments from 2010 that were not voted on at the 2010 Convention & Conference have been distributed).

**Proposed Amendments to the MSFA Constitution & By-Laws**

**Question One:** Increases the number of members of the Executive Committee from twelve (12) to thirteen (13) plus the immediate Past President (Article IV, Section 16). Increases the number on the Volunteer Company Assistance Fund Board from twelve (12) to thirteen (13) (Article VIII, Section 1-2). Every nine (9) years five (5) members would be appointed instead of four (4) Article VIII Section 2). The increase from twelve (12) to thirteen (13) members would be accomplished by having Washington and Frederick counties each having a representative instead of one (1) representative for both counties. This amendment was submitted by the Western Enterprise Fire Company (Hagerstown Maryland).

**Question Two:** Changes the name of the Financial Review Committee to the Financial Committee and defines that the members of the Financial Committee shall be the Financial Secretary, Treasurer, Budget and Review Committee Chair, and a representative of the Executive Committee. It defines the duties of the Committee and requires the Committee provide an annual Financial Report conducted by an independent outside accounting service (Article K, Section 2). Defines the Financial Committee as a Standing Committee of the MSFA and defines the members of the Committee (Article V, Section 1).

**Question Three:** Removes the equipment standards from the By-Laws and places them in the following proposed SOP's:



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SOP E001 “Ambulance Standards”  
SOP E002 “ALS (MICU) Standards”  
SOP E003 “Rescue Company Standards”  
SOP E004 “BLS First Responder Standards”  
SOP E005 “Water Craft Standards”  
SOP S001 “Pumper Standards”  
SOP S002 “Tanker Standards”  
SOP S003 “Ladder Truck Standards”

This amendment was submitted by the Constitution and By-Laws Committee and was approved by the Executive Committee.

J. Olsen said she has not received any correspondence from Western Enterprise. She has tried to contact them four times, with no success. D. Cox has contacted Western Enterprise requesting they comply with the request, and they indicated they will do so. He, too, has also not received the signed letter from them. She said copies of the proposed Amendments are available here today at this meeting. Jackie said they only have to change two words, so what is the hold up? They have until 21 March 2011 to get it signed and submitted.

**EMS – B. Dousa** presented and discussed his written report. The committee gave a briefing on limiting Red lights and sirens use, to Dr. Bass. He discussed the MIEMSS eMEDS which started 1 February. Harford, Cecil, and Queen Anne counties will be part of the pilot program. The committee has developed a draft letter to MIEMSS defining methodology to insure that all providers have completed the mandatory protocol update. The ALS Sub-committee is still working on the cross jurisdictional ALS credentialing. The cross credentialing document is done for the BLS. MIEMSS has requested that the MSFA support their efforts in developing a Medical Order for Life Sustaining Treatment (MOLST). MIEMSS is working with the DHMH Office of Health Care Quality to create a single for MOLST for all facilities that are licensed through DHMH, and would be used in place of the EMS DNR forms. The American Heart Association (AHA) has issued new guidelines, after MIEMSS created the 2011 protocol update, and they conflict with the update. MIEMSS is working on guideline for expedited scene for helicopter transports to allow dispatchers to request helicopter launch based on information received from 911.

He said there are 17 hospitals currently being evaluated as Primary Cardiac Intervention Centers. The next scheduled committee meeting will be held on 26 March 2011 with the location to be determined.

**EMS BOARD – C. Wills** not present. D. Stevens said there has been no meeting and the next meeting is scheduled for 20 April 2011 location to be determined.

**MFRETC – D. Stevens** presented and discussed his written report. They last met in College Park on 16 February 2011. Discussed the latest on the Charles W. Riley Tuition Reimbursement Program and the current effort to fully fund the program. They determined there is work to be done and the MSFA will pursue the issue with the

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Legislature. They discussed the heavy vehicle driving facility and the efforts by MFRETC and MFRI to make the facilities a reality. He said the MICRB revision of the Orange Book is currently in the COMAR process and should be effective by mid July. He said the North East Regional Training Center in Aberdeen is well under way and should be finished by early Summer 2011. He discussed the proposed medical clearance requirement that MFRI will implement. This will require medical clearance for attendance in 6 of MFRI classes. The project implementation date is 1 July 2011.

**AWARDS** – **E Graf** reminded everyone that the deadlines are coming up for the Awards and everyone just needs to be reminded.

**MSFA 2<sup>ND</sup> VICE PRESIDENT - John Wolford** declared he is running for **2<sup>nd</sup> VP** in June 2011.

**HALL OF FAME** – D. Carpenter was not present today, but his written report was. The committee has not met since July 2010. They are accepting nominations now for the 119<sup>th</sup> Annual Convention in Ocean City in June 2011. He has received only one (1) nomination as of today. He reminds us the closing date for nominations is 15 April 2011. Please send your nominations to C. Dan Carpenter III (1106 Cornwall Drive, LaPlata Md. 20646-3544). He asks the members of the Executive Committee, in your travels around the State, to remind the members of the closing date (15 April) for the Hall of Fame and The **Marvin F Gates Service Cup Award** for 2011.

**VOLUNTEER COMPANY ASSISTANCE FUND** – **G. Curfman (and L. Sachs)** presented and discussed his written report. The committee last met on 30 January 2011 at the Arbutus Fire Station. They discussed the current approved loans, and the balances on the loans. L. Sachs said the Board needs to get the word out that we do have money to loan. They said the loan and Grant guidelines are in revision at this time. L. Sachs said the revised documents should be given to the Department of the Military first for their comments in case we need to make any changes, before we submit it to the Executive Committee. A copy of the revised guidelines was given to the Executive Committee this weekend for review and comments. After discussion, the following motion was made by R. Powell and 2<sup>nd</sup> by J. Seavey:

**MOTION – To approve allowing the MSFA Executive Committee to review the revised Volunteer Company Assistance Fund (VCAF) Program Guidelines as presented today, and take the recommendations to the VCAF Committee.**

Motion was approved by all.

It was noted the VCAF comes out of the Moving Violation Ticket fund. R. Balta asked about the Grants and the \$20M and asked is one subtracted from the big one?

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**FIRE LAWS BOOK** –M. Bilger presented and discussed his written report. The 2010 Edition of the Fire Laws of Maryland was published, and he has them with him today. The Committee will be working with the Executive Committee, the Legislative Committee and the Secretary's Office to insure the books are distributed in a timely manner.

**FIRE PREVENTION** - R. Collins presented and discussed his written report. The committee last met on 9 January 2011 at Perryville VFC. The Deputy Fire Marshall has new Educational Support Kits for children. They will be available at the regional offices by the end of February 2011. T. Collins reported they have three Billboard Displays at this time; Pittsville on Rt-50 ("Warm up to Fire Safety") thru April 2011.

Summerset County on Rt 13 ("Residential Sprinklers") thru March 2011.

Berlin on Rt-50 ("Smoke Alarms") thru April 2011.

Tom said to continue to retain our location on Rt-050 from April to October 2011, we would need \$2,700. We can change the display every two months if we like. The Eastern Shore Visual Smoke Alarm program is going well. E. Horner said resistance to residential sprinklers continues to be a problem. S. Soper reported on placing Fire and Life messages on transit buses in Frederick County. There is no cost to place messages inside a bus. The charge is \$175 per month for outside advertising for transit buses, and \$150 for shuttle buses per month. The committee voted to go 50/50 with Frederick County for six months. Our cost will be a total cost of \$975.00. Marie Warner-Cross and Theresa Ann Crisman reported on the Fall Risk Watch, Fire, Injury Prevention and Life Safety. Traveling Displays have been distributed to Miss Fire Prevention and First Runner Up with materials for children (Safe Kids, Home Safety Council, and NFPAQ Risk Watch) to be used at school events, community training, and parent education messages for Senior Citizens and educational programs. They are working on their display for the Convention in June. They will try to get the same location for their Fire and Life Safety Displays as last year. They are getting information out to departments for applying and dates to apply for our matching Grant program to be announced in Ocean City in June. At this time their Budget has \$1,800 available. They would like to request \$2,700 for a Billboard on Rt-50 between Berlin and Ocean City. This would take them up from April until October.

There will be a one day Fire/Life Safety Class at College Park Office on 19 March 2011. The next committee meeting is scheduled for 27 March at Potomac Heights VFD.

**RISK WATCH** - K. Reppe presented and discussed her written report. Bobby said he has visual Smoke Alarms on hand today. The Risk Watch curricula continues to be used in schools. Early childhood. Education centers and before/after school programs. Maryland Safe Kids coalition meetings are scheduled in 2011 on 8 March, 14 June, 13 September, and 13 December. Locations are being confirmed now. Model Displays are being developed for the 19 March Public Educator and Life Safety Seminar at MFRI. The MSFA Convention in June will again include new interactive displays for children.

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Curriculum and Risky Business Boxes are available to new communities as new coalitions are developed.

**HISTORICAL & ARCHIVES – F. Underwood, J. Spiker, and C. Jewell** presented and discussed their written report. J. Spiker said they continue to receive archives for the collection, and they will be setting up a meeting in March with the cleanup and we will all work together. All is well in the FF's Room and he will be scheduling a cleanup soon. He said a brief history of the MSFA has been completed and sent to the webmaster for posting on the web site. Chip said the Frederick County Fire & Rescue Museum will have a grand opening ceremony on 2 April at the museum in Emmitsburg. The museum will have a permanent display of the MSFA and relationship to Frederick County. There will be a commemoration of the 1861 Special Legislative Session of the Maryland Assembly, and of the 1861 Court House on 1 May 2011 at 1500 hours.

**RISK Management – C. Jewell** presented and discussed his written report. Since the last Executive Committee meeting, the committee has not had any specific issues referred for action. He said prior to the next legislative session, a review of the possible effects of a change in Maryland Law to allow minimal stipends to be paid to volunteers, will be conducted to determine the need and viability of such a change. There have been several issues raised regarding payments and the possible negative effects on workers compensation coverage. As of 7 February 2011, a synopsis of the MSFA Workers Compensation has not been provided for review. It is critical the committee be kept abreast of the losses and program information from IWIF to meet the overall requirements of the initial safety group initiative.

**PIO – F. Underwood** presented and discussed his written report. The PIO has been standing by for any word from Annapolis. So far they have heard and responded to the Lighter Bill. He said they do receive numerous calls for information, phone numbers, etc, which they pass along to the proper people. He said their list of Public Information Officers for all counties and cities in the State of Maryland is constantly being updated. He said to notify our Web-Master of any events of interest to the MSFA membership. J. Olson asked about dates the membership departments joined the JMSFA. Many do not know just what year it was. She asked if the PIO could help with this? Chip said they will look into this and hopefully come up with the answers for everyone.

**STATE INTEROPERABILITY – C. Jewell** reported the statewide 700mhz radio system and a statewide computer aided dispatch have been approved and notice to proceed has been processed. The initial radio system will begin installation in Baltimore- Washington corridor that consists of I-95, 2 tunnels, and metropolitan areas around Baltimore. Expansion of the system will be built around all areas of the State over the next few years. The Computer Aided Dispatch (CAD) system to enhance statewide interoperability has also been awarded. The contract will provide Maryland State Police and other law enforcement agencies a CAD system that will provide direct data between

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departments. The system will also be designed to integrate with existing local CAD systems. He said the President and administration have agreed to support the D Block 700mhz Broadband.

**HONOR GUARD** – F. Hawley was not here this date but his written report was submitted. The committee will contact the Montgomery County F/R for help with the convention with Tom Miller and Bill Lippincott again this year. Their workshop will be held on 20 June from 2 – 4 pm. The workshop is open to all, especially those departments without an Honor Guard. The committee would like to have an announcement put on the MSFA website. The Honor Guard is requested for the following events during the convention in June 2011: Saturday Presidents Dinner. Sunday Joint Memorial Service. Monday Opening Ceremony. Tuesday Joint Installation of Officers. They ask that President Cox contact Mike Quade to confirm and approve the events mentioned above. They request VP Lewis to confirm the Anne Arundel County FD Honor Guard's participation for the Joint Installation, then notify the Honor Guard Commander M. Quade.

**GRANTS - B. Stone** presented and discussed her written report. She and L. Sachs discussed the Grants, and the Grant monies we did and did not get, and they are supposedly putting some of it back in. Stats for 2010 had 162 Grant applications in Maryland. They had 52 assisted Grants by the committee. There were 77 of 162 applications turned down as of 22 November 2010. 14 of those was by Team MD. 85 applications were sent to Peer Review, 38 assisted by Team MD, and 14 funded by 16 February 2011. 71 are still in the running as of 16 February 2011.

**LEGISLATURE** – D. Stevens and R. Yinger presented and discussed their written report. The 2011 Session of the Maryland General Assembly opened on 12 January 2011. To date there have been 1176 House and 865 Senate Bills introduced. Of these, MSFA is monitoring 36. HB192 and SB112 (Sale of Novelty Lighters) This would ban the sale of the Novelty Lighters in Maryland. They are opposing HB711 and SB581 (Manufactured Homes – Sprinkler System Requirement). Opted out Provisions for Local Jurisdictions. Manufactured homes are currently required to have sprinklers installed. This would be a big step backwards in our efforts to require residential sprinklers in all new single family homes. The Budget Reconciliation and Financing Act of 2011, HB72 and SB87 contain language that will fund the Charles Riley Tuition Reimbursement Fund (approximately \$400,000 from the Moving Violation fund) and then divide the remainder of the monies between the VCAF and the General Fund. HB83 and SB154 (Health Insurance – Ambulance Service Providers) Direct reimbursement. These Bills were introduced last year and failed. MSFA is currently supporting HB83 and SB154 after amending. He listed other Bills of interest in his report regarding Bills we support and those we oppose. He sends out Legislative Bulletins via e-mail. If you would like to receive a copy, give him your address. He thanked the ladies of the LAQ-MSFA for their continued help and service to the happenings in Annapolis.

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**FEDERAL LEGISLATIVE OVERSIGHT** – J. Robison and D. Davis presented and discussed their written report. They have talked to Bart Kennedy and Senator Barbara Mikulski in reference to the 14 cents tax deduction (50 cents for business) travel. HR376 has been introduced by Congressman Peter King regarding the Recruitment and Retention Bill that would clarify the treatment of the LOSAP in the Federal Code. The JEMS Conference and Expo is 1-5 March 2011 in the Baltimore Convention Center in Baltimore. Assistance to FF Grant Program (AFG): The 111<sup>th</sup> Congress did not pass legislation appropriation funds for the FY2011 before adjourning, instead adopting a continuing resolution to keep the government funded into March 2011, with establishing funding levels for various agencies and programs, including AQFG and SAFER. AFG and SAFER are also due to be reauthorized. The Senate failed to pass legislation reauthorizing AFG and SAFER before the end of the 111 Congress, so this issue will need to be taken up again in 2011. Last year 2010, 15 Maryland companies were awarded in the AFG of \$2,339,738.

**MEMORIAL** – **G. Worthington** presented and discussed his written report. He said all of our damages from the accident, have been repaired and it looks good. They are in the planning phase of the upcoming ceremony on 5 June 2011, and everyone is invited. They will be adding a new name to monument this year. He thanked the MSFA for allowing them to display their wares at the reception coming up this week. They are still selling Bricks, etc. Their next meeting is 2 March 2011 at the Anne Arundel Training Facility

**OUT OF STATE** – **G. Worthington** presented and discussed his written report. The upcoming Presidents Council meeting in West Virginia and the date announced. D. Cox discussed the picture of the Memorial, and suggests one be hung in every Fire Station in Maryland. They are for sale at \$75 each.

**PLANNING** – **J. Dulina** presented and discussed his written report. The committee continues to meet on a regular basis. They plan to move the meeting night to a Tuesday now. They plan a Draft ready for VP Lewis and will present it at the April meeting in Friendsville. The emphasis this year is to work with the two VP's to move toward goals and objectives for the coming year and beyond. The MSFA Mission statement will be put into the Plan. A draft organizational Value Statement has been completed. The committee is in the process of completing a SWOT (Strengths, Weaknesses, Opportunities, Threat) analysis of the MSFA. They are investigating opportunities to create an organizational structure which enables the following Functions to be performed:

Administrative: activities to sustain MSFA operations and support member companies.

Communications: Inter/Intra.

Financial Support/Assistance: to member companies.

Operational Support: to member companies.

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**SEARCH & RESCUE - T. Johnson** presented and discussed his written report. He said MEMA has not contacted them regarding signing of the final document of any kind or the ESF-9 activation. They do continue to receive regular emails on any event of interest to the ESF-9 Group. The committee is watching by phone. When they are contacted, it is because they want area resources of a kind. In lieu of the committee members meeting, they are working on gathering information that will be used when requests are received by MEMA for resources. Members are using the FEMA/NIMS resource typing to guide them on classification of SAR resources in their jurisdictions and providing the information. This will be on the website when it is developed and also in a binder at the Fire Desk. Committee members are reminded that while they are going around collecting resources, and have had this from MEMA in the past. We just want contact information. The information at MEMA is not complete, it has not been touched for a while, and this is an MSFA project, not a MEMA Project. The list they are making up is for us, not them. He said MFRI continues to revamp the water rescue module of their rescue curriculum. It has been noted that the course content is being whittled down to the bare minimum to meet NFPA standards. However, the NIMS required skill set is greater than the NFPA standard. He has concern that if MFRI is going to set this curriculum up to address the bare minimum NFPA standard, that is going to miss the mark by FEMA and NIMS for tactical rescue. When asking for a resource, they expect all of the items left out, to be there. Right now there are instructions for a Swift Water Rescue Technician. We have an agreement with S. Edwards that the curriculum manager will contact him for more detail. J. Seavey discussed personnel we deal with all the time about the Fire Desk, specifically the ESF-9 and the involvement of the Maryland Fire Service, which is coming up next month. He asked if T. Johnson has had the same flow your way or President Cox. Doyle said the VP's and himself was at the meeting. They met at MEMA in reference to the Fire Desk. At that time he suggested to the Director that we set up a committee to discuss the Fire Desk. VP Lewis will set up the meeting and send out the notice.

**TRAINING – J. Roth** presented and discussed his written report. He discussed the **10 Year Education and Training Plan** (2011 2021). The committee has traveled around the region visiting the MFRI regions and meeting with the men and women to solicit input for the Plan. They have received many good responses and recommendations. He said the goal of the Training Committee is to reduce the loss of human life and property from fire. Since the last meeting, they have posted the classes by MFRI on the Chevrolet Volt by the Electric and Gas Powered vehicles, and it is posted on the Training Section. He discussed presentation made by Director Edwards in reference to the Medical Clearance that the committee voted to support. The Ten Year Plan has been in the making for the past two years. Their next plan is to submit their draft of the Ten Year Plan today for the Executive Committee to review and make suggestions. He thanked M. Bilger, D. Stevens and B. Stevens for their work in putting this Plan together for today. Discussed the development of one catalog that every department and organization could have access to. They would like to develop a hard bound or website to put every and all training out there

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and available to all in one place. The training is there, it just needs to be marketed. The next committee meeting is scheduled for 27 March 2011 at the Sandy Spring VFD.

**EMERGENCY VEHICLE – R. Steger** said they are working on a Power Point presentation for the Red Light and Driver's license Programs. They would be sent out to all member departments. It is on the MSFA website now. They have still been receiving questions on the Drivers license program.

**BESSIE MARSHALL – E. Huttenloch** presented and discussed her written report. To date they have paid 29 Cases for a total of \$24,600.00. They will be sending out the Convention Raffle Tickets in the near future. All Cases that were paid more than \$600.00, were sent a 1099 form for their income taxes. The Auditors say this has to be sent out. This is what they say we must do, it is IRS 's idea, not ours. IRS says it is a disability, not a gift. She listed the county and departments that Cases were paid to. She thanked the MSFA for their continued help and cooperation. It helps them help our Fire/EMS members in their time of need.

**SAFETY – B. Balta** presented and discussed his written report. The committee last met on 16 January 2011 at the Cordova VFC. B. Balta posted the MFRI Apparatus Collisions Analysis Report on the website for everyone to read. The report proposes a Fire/Rescue Apparatus Instructional Facility. They discussed apparatus seat belts and a new safety regulation now that requires an indicator on the driver's console showing seat belts are in use or not. Waldorf VFD is having an indicator put on the officers side on their new apparatus. The committee encourages all members to get the seatbelt pledge signed and returned to them. In Maryland only 20 companies have returned with 100% signed by their company (there are 377 companies in Maryland). They discussed use of seatbelts and Work Mans compensation, and will they cover injuries if not in use during an accident? This will be researched by Dave Garnice (he worked with WC for 7 years). He said that Jimmy Rose, in coordination with the NFFF (Everyone Goes Home program) is putting together a presentation to be used by the Foundation to promote the use of seat belts. The Move Over Law went into effect in January 2011. This means slow down and if possible, pull away from the scene. He discussed physical fitness and said there are individuals who should not be on a truck. The requirement for physicals is not being enforced and won't be until the State applies the funding. MFRI is going to require physicals equal to a sports physical prior to trainees taking certain classes where a greater stress is required, such as FF1, Rescue, etc. He discussed the National Fire Heritage Center that is being put together by a nationwide group to preserve the written Fire word. They are going to implement a National Hall of Fame thru this Center. They have asked us to submit five (5) names for the Hall. He said they have not finalized the criteria yet, and this will be passed on to when he received it. He discussed the Smith Stathem Award is coming up and applications are needed. The next committee meeting is scheduled for 20 March at the Ridge VFD.



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**TRANSPORTATION** – **T. Flint, F. Underwood,** and **B. Frazier** presented and discussed his written report. The committee last met on 13 February 2011. PP Underwood and T. Flint met with Director and Asst. Director of the MVA to discuss the Black and White MSFA Tags, the current number of Red and White Tags in the State data-base, and to discuss possible creation of a new MSFA tag. As a result of this meeting, they now have a current data-base with the active MSFA Black & White tag holders in the State. They were also given names, addresses, and tag numbers of the active tag holders. They plan now to update their listing every 6 months. The number of FD tags now is 7,199. 122 letters have now been mailed to the names on the listing, explaining the B&W tags should be replaced with the Red & White tags, at no cost to them. The proper forms were sent with instructions to mail back to him. He has since received 15 tags by return mail. They discussed creating a new MSFA tag, but with the present Budget cuts, it is recommended they not pursue this at this time.

**End First Day**

**2<sup>nd</sup> DAY OPENING PRAYER and Pledge** given by Chaplain Hetz.

**WELCOME BACK** – 0900 hours by President Cox

**NVFC** – L. Sachs and J. Seavey discussed the NVFC and its Membership program and how it applies to the MSFA. J. Seavey discussed the Advocacy Committee of the NVFC.

They now have a new EMS section that was formed and will have its elections later this year. He discussed the point presentation portion of his report on their new Membership Program (All State Membership Department). The point of the NVFC Membership program is if all members of a given company sign up as individual NVFC Members then the company goes in free, plus every member receives the \$10,000 Accidental Death Insurance policy free, and the membership fee is \$12.00 a year and the MSFA will receive \$1.00 back. For \$12 a year it is an excellent offer. He talked to them about marketing the MSFA, but we do not have individual membership. They told Lee they will create the mailer and mail it out. We will promote the program on our website and in our communications. If we give them our mailing list, they will take it from there and be our marketer. He recommends it to the Executive Committee.

J. Seavey discussed the advocacy Committee of the NVFC that gets about ten hits per month, where they receive concerns from the volunteers and then vented through the members of the committee to see what assistance they can provide. He said the NVFC really is working for the volunteer service.

After discussion, the following motion was made by S. Carter and 2<sup>nd</sup> by B. Kurtz:

**MOTION** – **To approve letting L. Sachs and J. Seavey pursue the NVFC Membership Committee issue as discussed by Lee Sachs.**

Motion was approved by all.

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**CONVENTION – L. Sachs, W. Donaldson and F. Cross** discussed the Convention and its progress at this time. He said the committee continues to participate with the Ocean City Chamber of Commerce. They also continue to participate with the Ocean City Hotel, Motel, and Restaurant Association. The Steering Committee and Full Convention Committee met on 15 February 2011. The 2<sup>nd</sup> mail-out Packets are being prepared now. He presented and discussed a draft copy of the entire Program for the 119th Convention & Conference. The first mailing went out in November 2010 and the 2<sup>nd</sup> mailing will be sent out in the next two weeks. The Convention Center construction will not begin (in any way to affect us) until after we finish our Convention. He said there are a lot of Hotel arrangements set up and are on our Website. He said we are paying more this year, because we will be there one week later than last year. After discussion, the following motion was made by M. Bilger and 2<sup>nd</sup> by R. Powell:

**MOTION - To approve the proposed Program for the 2011 Convention & Conference as presented by L. Sachs today.** Motion was approved by all.

**GOLF - F. Cross** discussed a **raffle** to go along with the **Golf Tournament**. The raffle will be on a Golf Bag and clubs.

**TRUMPET – F. Cross** said three Ads received so far and will be in the Trumpet.

**PRESIDENTS VEHICLE – D. Stevens** said they poled the Executive Committee after the last meeting, and they approved the Flier. The Fliers are out and now waiting for any and all Bids to come in.

**NFFF – R. Jacobs** presented and discussed R. Siarnicki's written report. The 2011 Memorial Service dates have been changed to 14, 15,16 October The old dates conflict with a major holiday. The 2010 LODD numbers are down (2010 as low as 78, as in 2009 it was 80. They are on a downward trend nationwide. The FF injuries are decreasing as well (they are down 5250 in 3 years). The NFFF Projects consist of Kids Camp this year (Grief weekend designed for LODD children). The National Marketing Plan consists of Foundation Awareness, the Op Ed Program to promote fire service issues, and the Web based activities are on the increase. The Vulnerability Assessment Project (System to evaluate current capabilities, weighted against potential risks. Identify the gap between the two, and provide recommendations on how to close the gap). Organizational Reorganizations made (Jim Markel is new Business Manager, Patty Fogle is an Accountant, and Rick Mason the Training Director)

**DATA SYSTEMS – No report.**

**STATISTICAL – B. Johnson** said so far this year, they have received 25 responses. He fixed a couple issues pointed out to him that was putting in the documents and not being able to get a copy of their responses. Anyone that has filed and not received a response,

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can send him an email for one. The committee met at the request of the President. They discussed better insights about how to better publicize what is done with the statistics collected. They will have an article in the Trumpet very soon. Also suggested the items put in the bags at the convention, regarding what it is and what is done with it. Any suggestions on how better to collect the desired information, please let him, know. He thought he had sent out copy of last years summary. If you want one, see him for a copy. If possible they will put his report on the website as to who has, and who has not, so we don't have to contact him? They would also like to have it forwarded to a county rep? He will forward it to who ever you want. Identify a county rep, and he will send it to him. He discussed the information being collected and just who collects what. J. Baer discussed the reason he was not at the last meeting and also discussed the purpose for each of the questions on the report form.

**PUBLIC ADDRESS** – H. Hetz and M. Davis presented and discussed their written report. He said the committee has been busy with enhancements and modifications of the sound system to better serve the Association. M. Davis has repackaged and rewired the system with shielded cabling and connectors to minimize possible interference. The system is still a work in progress. Once finalized, they will work the cost estimates with the Budget Committee for review and submission as a supplemental Budget for approval. The committee will recommend going to rechargeable batteries to replace the AA alkaline batteries. They have added wireless connectivity from the console to the speakers. They will recommend adding an additional receiver for the Secretary's recorder to complement the systems capabilities.

**INCENTIVES** – Joan Robison presented and discussed her written report. She reminded all of the County Coordinators that their list of qualifying members are due to her by 1 May. She discussed the TROT Search & Rescue Mounted Team wanting to claim the Tax Incentive. She said they do not qualify. She has received just a few questions, mostly on the 36 month in the past ten years for members with 25+ years of service, headed the list. She said the Maryland Income Tax Administrative Notice No., 29 was revised in September 2009, with no changes in the qualifications. The qualification list comes in sometimes with the SSN missing. Some members do not want their SSN number given out to anyone. They have been told that the law requires SSN's and if not furnished, they were ineligible and would have to file an amended return. When told that, they almost always furnish their SSN.

**FIRE DESK** – D. Beard presented and discussed his written report. Since the last meeting, the Fire Desk has been very busy. They had an activation for an exercise and a weather incident. He participated in at least 12 statewide conference calls conducted by MEMA, and has forwarded reports on those calls to officers of the Association, and those members that are part of the Webeoc email list. He encouraged those individuals that have received Webeoc training to log onto the system daily or at the very least, when an emergency situation is in progress.

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**MEMA** – Director Muth presented and discussed his written report. He said the Fire Desk was very active with the many brush fires yesterday and appreciated by all. He discussed their activation last night for the wild land fires throughout the State. That was the first time that MEMA was activated to assist in a fire suppression activity. Usually it is Special Equipment. He said the Fire Desk was invaluable at for the event. The Fire Desk and MIEMSS was the two that put the dispatching together and made it work. He said it is a great asset to the State of Maryland. He congratulated B. Hildebrand on being chosen MEMA's Employee of the Year. He discussed the COLOT Training (National Guard Program). They instituted last year after the blizzards. It puts the National Guard Team into each jurisdiction when they are activated for a particular county. They then become the liaison between the county and MEMA in Reisterstown. A Severe Storm Conference is coming up on 20 April in Anne Arundel County, please sign up for it if interested. Carver Struve has resigned and Nike Fiscer at MEMA has been hired as Operations Director. David Hill and Sandra Wentworth has retired, and Paul Hajek and Eddie Hopkins have been reassigned. He said MEMA received about \$56M for the snow storms of last year and have been returned to your counties. The ESF-1 function (Transportation) will start activation now to assist with transportation issues. He said ten ICS vulnerability, security classes are coming up over the next couple months. Sign up for their classes on their website, all classes are free. D. Cox discussed possibly doing a day at MEMA for those interested in their operation. M. Bilger asked about giving MEMA training course dates and times to J. Roth of the MSFA Training Committee, and he can get it on the MSFA website.

**HAZMAT** – No report.

**R&R** – D. Cox discussed this committee and the suggestions and comments made by the MSFA Officers to the R&R Committee. D. Cox recognized Bill Smith, the newly hired R&R coordinator for Fire and Rescue in St. Mary's County.

**MARKETING** – No report.

**SCHOLARSHIP** – In the absence of Chair D. Fishack today, Jim Seavey presented and discussed his written report. He discussed the continued progress of the Scholarship Committee for the 2010-2011 year. He thanked the Committee and the Executive Committee for their continued help and cooperation in updating the Application and Guidelines. He thanked B. Johnson for getting the updates on our website right away. He included with his report, comments and grades from some of the supported students. He said the total rewrite of the Scholarship Committees information is now complete with the enclosed proposed cover page information. He asks the Executive Committee for approval of this document by the committee. With the approval of this document, the Committee has completed the task of a total rewrite and update of scholarship information by President Cox. He included with his report a recommendation to approve

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The following:

**“Duties and Responsibilities of the committee:**

The Scholarship Committee shall by 1 June of each year, in cooperation with Scholarship Committees of appropriate universities, colleges, academies or other institutions of higher learning within Maryland, determine to provide or deny grants or loans to new applicants continuing students. The Committee shall in proper cases award to the extent funds are available, such grant or loan to an eligible applicant or student participating in a course related to fire or health services including, but not limited to, fire sciences or emergency medical services. The Scholarship Committee shall, in its discretion, award available funds as grants or loans to any person or persons it shall deem worthy. The Committee may use funds provided through resources of the MSFA or from other sources. The Committee is authorized to solicit funds for grants or loans from any source it deems proper. The Committee shall, from time to time, promulgate rules and regulations relating to its duties, eligibility of applicants or recipients, acceptable sources of funds to be solicited or regulations dealing with liability of a given recipient to repay any part or all of any grant or loan.”

The next task at hand for this committee is to continue to work with the MSFA Foundation on the development of funding sources and the upcoming Application Process for the 2011-2012 school year. The following motion was made by R. Powell and 2<sup>nd</sup> by S. Carter:

**MOTION – To approve the Rewrite and update of the Scholarship Committee’s Duties and Guidelines as presented in the Committee’s report above.**

Motion was approved by all.

**HIGH SCHOOL CADET PROGRAM** – D. Stevens presented and discussed his written report. He recognized Bill Smith as the new R&R coordinator for St. Mary’s County Fire and EMS. The committee met to discuss some current issues with the Cadet Programs State wide. The work was completed and the document finalized in one week. The document will add some standardization to the programs state wide, but still allow the individuality and flexibility that has been a real positive feature. It includes an agreement drafted by MFRI that details the responsibilities of each partner. This process will continue with visits to all school systems that have programs. The partners will attend and the focus will be to heighten the communications and address issues that have led to some of the problems they have experienced around the State.

One of the items incorporated in the agreement will be the requirement for a medical clearance prior to starting the class. This will be similar to a sport physical where a physician signs a form that the student can do the activity required by the program. MFRI has developed a Tri-Fold brochure that can be used in the recruitment process. It will be generic enough to be used by any county that wants to use it, and it can be tailored to the specific county. The committee will continue to participate in the State level discussions

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and they will concentrate on the counties that do not have programs. He said now is the time to plan the recruitment for the 2011/2012 school year.

**FIRE FIGHTER of the YEAR** – J. Gatton discussed the Award and said no action taken since the last meeting. To date they have no applications for this year.

**STANDARDS** – No report.

**SGT AT ARMS** – D. Stevens said Good job yesterday. No one here on Sunday.

**SURPLUS PROPERTY** – No report

**MSFA FOUNDATION** – No report

**SPECIAL ACTIVITIES** – M. Gouty reported sales this weekend. She has new items coming out for the Convention in June.

She said Sales this week end totaled \$2004.00.

M. Bilger asked about selling MSFA items on line. She said they are looking into this now and will let us know.

**BUDGET** - S. Cox discussed funds that can be returned (or not). \$1500 was returned from the Training Committee and \$1500 returned from the Sprinkler Committee. The Fire Prevention Committee has requested \$2700 for Fire Prevention materials as discussed in his report. The following motion was made by R. Power and 2<sup>nd</sup> by D. Keller:

**MOTION – To approve the \$2700 requested for the Fire Prevention Committee.**

Motion was approved by all.

**GOOD OF ASSOCIATION** - .President Cox and Chair D. Stevens on behalf of the MSFA, thanked Cordova for the hospitality and good food received this weekend. The members of the Executive Committee discussed happenings in their specific area of the State. .

**NEXT MEETING** – The next meeting is scheduled for 9-10 April 2011 at Friendsville VFC and staying at the WISP Model..

**CLOSING PRAYER** – The closing prayer was given by Chaplain Bahr.

**ADJOURNMENT** – With no further business to discuss, the meeting was adjourned at 1130 hours.

Submitted by

Jacqueline Olson, Secretary  
Leonard T. King, Secretary7 Emeritus  
Joseph A. Cooper  
Ronald E. Watkins  
Kristi Reppe  
Richard Snader