The meeting was called to order by Chair Dennis Skinner at 0900. Invocation by Chief Chaplain John Long – he lifted up several members, followed by prayer, then the pledge of allegiance.

*Chair Skinner* – pointed out the fire exits, restrooms, and asked we hold one meeting, keep individual conversation to a minimum. Chair Skinner entertained a motion to adjourn to an Executive Session with the Executive Committee, Finance Committee and all elected officers and trustees. Motion by J. Seavey, 2nd by C. Walker to adjourn for executive session at the carnival building....motion carried.

Meeting adjourned at 0908.
Meeting reconvened at 0949

*Chair Skinner* – told everyone to silence all cell phone, pagers (only ones permitted Mt. Airy members). At this time Secretary Cox will make an announcement ref to videotaping the meeting.

*Secretary Cox* – when making your report please go to the mics, state your name, organization then remarks. All procedures will be videoed and recorded. If you wish not to be videoed, please let us know.

*Chair Skinner* – make sure the mics are off after you speak, to conserve battery life.

Welcome by Tom Walters, Mt Airy (not present will return)

Welcome of PP, guests, LA MSFA, Fire Prevention Queens, and partner agencies present by 2nd VP Johnie Roth.....

*President J. Olson* – report submitted, touched on the highlights. Congratulations to Bill Barnard on retirement and introduced new Fire Marshal. See report
1st VP D. Keller – report submitted, touched on the highlights. PG Tribute was awesome, working on the Cumberland Valley Association to see how others work. Attended the W VA Firemen’s convention. Communications is a key part of any organization.

2nd VP Johnie Roth – report submitted, touched on the highlights. Read the new EMS Plan and make comments. Meeting with Director Edwards and Dr. Bass to go over the fine points.


Secretary Doyle Cox – report submitted (see report). First electronic registration at the convention, went very well. Please all departments submit credentials on line and make a copy for your company. There are several departments that have delegates serving more than one department. Delegates can only represent one department. One department dropped – McCool, 372 member departments. The videotaping will not be distributed to anyone other than members. Four sets of minutes to be approved.....

Trustees – Danny Carpenter III and Vice Chair D. Alexander – have been busy since June. Article 6 in the Constitution/By-laws.....rework the language. New area for injuries is being looked at, burns, that is not in manual, worked with the attorney to get added. Doug – Section E added with several guidelines for payout. Danny – each year affidavits sent out to recipients. The committee cannot process any claims until paperwork gets filled out and sent in, let the Trustees make the decision.

MFRI Director Steve Edwards – see submitted report. Statistical numbers are about 2000 less than last year. EMT Module 1 – approximately 62% failure, made some changes to help the students with this. Medical Clearance – thank MSFA for helping with this; 45% decrease in injuries since implementation. Volunteer Company Leadership & Administration – this course was developed at the request of MSFA PP D. Lewis. Good program, with good feedback.

VCAF Craig Harmon – report submitted – board has discussed grant progress, session this fall to work the issue, criteria, etc. Cap raised on construction up to $2.5 million, 50% for loan for construction; companies having trouble coming up with the other 50%.....looking how we can help. Met on 8/18/13 to review 2 applications; Walkersville (app not complete) will re do and return. 2nd) 2014-1 Deep Creek VFC for adding 3 bay area and 2nd floor, 65x70 expansion. $803,100 needed for construction project - 2nd floor was taken out of the project...requesting a loan of $401,550, 20 year loan.....reviewed, doc in place and meets specs...ask for approval for this loan. Would like to have it under roof before bad weather. Motion by B. Kurtz, 2nd by T. Dayton to approve the loan to Deep Creek VFC for $401,550...motion passed.

Grants Dave Lewis PP – Steve Barry report submitted – draft of SAFR application submitted also. Some changes made, new committee members representing all areas of state. Meeting 8/14 on conference call, made possible by R. Snader.

New goals:
- Continue support to member companies for grant programs
- Submit SAFER grant application for MSFA
- Support FPS grant application for MSFA with Fire Prevention Committee
- Develop directory of corporate support programs

A lot of information is on the web page.
Steve Barry — last year the application was withdrawn because of a few issues, but has been reworked and will be re submitted. Increase in numbers because of cost of living. Four year program for $3.9 million total from FEMA. Motion by C. Abrecht, 2nd by D. Simpkins to submit the application for the grant....passed.

PP Denver — list of some corporate programs, the —— program was a great amount of monies.

MSP Aviation Lt. Walter Kerr — in a busy period working to get the new helos in service; 8/19 Helo #8 was brought down to Martins, #9 in September, #10 not until July. Frederick at 24-hour operation, Easton receiving ground training, in service in 8 weeks. Hiring pilots with 2000 hours, 2nd seat will train, interviewing this month. Ribbon cutting at the Frederick hangar 9/3 at 1330 hours.

LA MSFA President Carol Hayden — thank all for allowing us to attend.

Bessie Marshal Fund Elaine Huttenloch:
- paid 7 cases for a total of $6,400
- annual lottery tickets to be mailed soon
- paid 56 cases last year for a total of $45,750, so lottery is very important for this to continue
- the fund received a hand-made ladder truck from Mr. Steele, PP of PA State Firemen’s Assoc. This will be raffled at the convention in June.

This fund is for fire/EMS personnel only, not auxiliary.

Fire Prevention Queen Danielle Crane, 1st Runner Up Christy Green — report submitted.

Financial Team Ron Siarnicki — reports submitted, year-end report will have additions/corrections forth coming. J. Seavey questioned the Scholarship income v expenses...explained and clarified by Ron. Convention — 13% decline in vendors. Jim also questioned other budgeted items and Ron explained each.

Change to Financial team, Bobbie Aaron from Hurlock has been appointed to handle the fixed assets — had 2 meetings already. Fike, Conner and Associates have been contracted to get the financial records completed; they have handled this for many years and done a good job.

Working on the Three Year State Funding Report and it will be forwarded to the President with a letter of transmittal for the MD Military Dept. this week.

State of MD Legislative Auditors conducted their periodic compliance audit of the MD Military Dept. and there are issues: AMOS funding issues; appropriations fund; relief fund - working to address these. Met with Delegate Norm Conway and continued work in progress.

Issues to address from the 2012-2013 Financial Review:
- ladies auxiliary QuickBooks
- sales tax license
- credit card receipts
- fixed assets

Action item — renew signature cards for PNC Bank, have paperwork and will need a motion.

Steve Cox PP budget — thanks for approval of budget. Committee will meet later today to discuss a couple items that need re aligning and will report back later.

Mitch Voecke — updating addresses with new credentials lists. Dues notices will be ready 12/15
Wylie Donaldson – liaison with MD Military, a lot of good working relationship.
Motion – D. Simpkins, 2nd by R. Smith to change the signature cards at PNC bank....passed.

**Special Executive meeting** – discussion was on MD Military Dept. and the issues presented to MSFA. Need the Committee to agree to the meeting every two weeks to resolve the issues....motion by ( ) [unable to hear person], 2nd by B. Kurtz to ratify results of Special meeting....passed.

**NFFF – Ron Siarnicki** – concern about security at facility, persons staying in the dorms have to have a background check to stay there. The Chaplains are having difficulty visiting the grounds. Weekend is planned for October 5/6 in Emmittsburg. 73 FF from 2012 and 11 from previous years. Schedule is the same; less Honor Guard and Bagpipers because of funds. Event in Dover coming up in September. We have 80 some FF deaths so far this year. Wildland fires are the reason. 2014 will be the ten year anniversary of the “Everyone Goes Home” summit. J. Seavey – please update the situation on the Prescott incident; contract, volunteer v career. Ron – issue is going to court, but career v contract and volunteer is something that is there; the benefits are different everywhere. That is just what is.

S. Copado President SMVFA/Asst. Secretary – Mission BBQ gave the NFFF a check for >$2000 and will be holding another fund raiser on 9-11.

**Convention Committee Ron Siarnicki** – received over 250 surveys back and am grateful. Top issue was the Memorial Service, Trophy presentations, food, temp. in breakout rooms, schedule difference; all concerns will be addressed. Jolly Roger was a big success again. Buffet was way down, prayer breakfast was down. Memorial Service largest. Thank you to the Secretary's office for the registration process. 14,500 people in OC for the convention. Hands-on training this year was very good, attendance was way up.

Wylie Donaldson – vendors 128, income $192,534; one outstanding Verizon Wireless.

**Tom Mattingly** – AV team did great. Issues on the AV for the memorial service. Next year will be a challenge because of the work being done at the Convention Center. Proceedings book was a month in advanced, Shirley did the editing. Program book was an experiment with the color; working to refine the content. Good response with color, will work with the printer to refine the process. D. Davis – ads that came in were good, please send via email, if mailed do not fold-bad for scanning.

**R. Siarnicki** – store sales, event tickets, gold outing discussion. Action item – need to renew the contract with OC, 3-year contract. Need the ok to proceed when things are finalized. LAMSFA passed a motion to help with the convention financially. Motion – B. Kurtz to empower the committee to negotiate with OC convention center for the 3-year term, J. Seavey 2nd......passed.

**125th Anniversary Committee** Tom Mattingly – based on discussion of the committee, they considered redirecting the celebration of 2017. Spoke to several members and the officers to reconstruct a smaller committee. Contact the 12 original members to host an Executive Comm meeting that year with something special.

**Parliamentarian Richard Brooks** – no report
Attorney Mike Farlow – the next loan coming up is the HVRS loan. Waiting on the paperwork for the trademark renewal, should be in shortly. Question if computers in apparatus is eligible for Amos funds – yes, but not those in stations.

D. Skinner – comments from Ex. Comm. Members done on second day, want it moved to first day.
J. Guntow – gun bash at Marion Station.
B. Kurtz – ground breaking of EM Services building
J. Seavey – Montgomery Co. convention all invited, fund raiser for Johnie Roth-bingo.
Mike Faust
D. Simpkins – a lot happening in Balto. County; SCBA under review, new radios, annual meeting 9/28,
C. Abrecht – passed out the certificates from last meeting.
D. Skinner – AA convention in 9/4, new president John Spiker
C. Walker – thank everyone that attended the Tribute, 9-11 stair climb at the Gaylord, 3k run/walk also, PG convention in Greenbelt 9/14
D. Stevens – Deacon George recovering, Clinton Duke passed from Co. 1 Leonardtown, Blue Crabs having a 9-11 function at the stadium, cadet programs on track
Richard Smith -
Tim Dayton - greetings
D. Skinner – PP Denver swore in Chaplain Jackson.
Buddy Schweres – thank you for your thoughts and prayers on the passing of my mother, also to Chaplain Long and the others that attended the funeral.
Rev. Jackson did the blessing for lunch.
Lunch is $5, please pay Mt. Airy. We will recess until 1 pm

Reconvene at 1:06
Dennis Skinner thanked the kitchen staff for the meal.

National VFC Jim Seavey / Dave Lewis – report submitted; fall meeting October 31 – November 2 in Texas. Attended meeting at HQ in Greenbelt
1. All-State Membership: proposal submitted to the Ex. Comm. To allow our member departments to register their entire membership as Individual Members of the NVFC for a cost of $7.50 per year. Delegates Seavey and Lewis hope to visit each County Association to promote this program with a target implementation of January 2014.
2. CAPWIZ Implementation: this is a tool to enable our Legislative Committee as well as member departments to identify key legislative priorities and prepare correspondence to our representatives stating our position on issues. MSFA holds membership in CAPWIZ but has not fully implemented it for use. We request that funding be retained in this year's budget to take advantage of CAPWIZ as a legislative tool.
PP Lewis has been assigned as a member of the NVFC Homeland Security Committee and as the NVFC Alternate Representative to the NFPA Technical Correlating Committee. He has been identified as an expert resource to assist with the NVFC grant programs.

NVFC is active with several key pieces of federal leg. And we are working with Dave Finger to track the status and necessary actions to effect this legislation:
1. The Patient Protection and Affordable Care Act is one of the top issues because of the potential impact it could have on volunteer companies.
2. FY13-FY14 Appropriations: the NVFC continues to monitor progress on the budget as it could impact grants and other programs of interest to the fire and emergency services; i.e.,
SAFER, AFG, funding for the U.S. Fire Administration, monies remain in the budget for now.
3. Volunteer Responder Incentive Protection Re-authorization Act which provides a $600 per year deduction of LOSAP payments from an individual's income tax.
4. Public Safety Officers' Benefit Program (PSOB) – legislation introduced to include Fire Police members.
5. Agriculture (Farm) Bill is being monitored.

There are books on the Secretary’s table donated by the NVFC, please take one.

**Trumpet Mike Trumpet** – (unable to understand)

**MD Fire Rescue Memorial Foundation Gene Worthington** – report filed electronically. Please purchase a challenge coin, still have bricks to buy, pictures would like to have one hung in every station. Gala on 9/28, a table is $500.

**MSFA Foundation** – no report

**MEMA** – no report

**MEMA Personnel Group Rick Steer** – see report.
1. Currently updating ESF#4 with DNR, final review of the draft plan is scheduled at DNR on 8/20
2. Updated the Fire Desk paging membership list
3. Have requested badges for committee members, still waiting.

**MFRI Board of Advisors Dan Stevens** reporting – looking at revamping and have not had a meeting.

**MD Fire Education Commission Dan Stevens** – VFIS EVOC program, looking into if the program will be allowed to qualify for driver's license exemption. Waldorf College is offering 10% discount to MSFA members, they are accredited. They do compete with UMD & UMC. Comments on this by President Olson.

**Training Dan Stevens** – (see report) met 7/21 at Ellicott City VFA for new members and look at the goals: 1) update the 10-year plan, 2) increase participation in the Zembower Award. 2nd VP Roth discussion on the definition of active member.

**High School Career Tech** – (did not hear anything)

**DNR Forestry Monte Mitchell** – see report.

**Mayor of Mt. Airy** greeted the group and thanked all for their service.

**Public Relations Ron Watkins** – (see report) did photos at SFM Bill Barnard retirement luncheon. Use social media, on MSFA website please spell correctly and write entire name of company.

**MIEMSS Cindy Wright-Johnson** (see report-lengthy)
1. Phil Hurlock retired
2. updating the State EMS Plan, 10-year update with public meetings
3. MOLST – no new information, work in progress with nursing homes
4. eMEDS on going
5. MIEMSS CAD interface Grant program

R Adams Cowley Shock Trauma – no report

MD State Fire Marshal Office Brian Geraci starting 9/4. (see report)

State Fire Prevention Committee Timothy Dayton

MD Coordination & Analysis Center Dave Lewis – (see report) building contact list and expand relationships. Bulletins will be coming out regularly.

MD Fire Chief’s Association Terry Thompson – sending a letter strongly objecting to the entrance and what has to be done to get in in Emmitsburg. Golf tourney 9/6 @ Davidsonville.

Rural Water Supply Butch Britton – had a drill on 4/28, very successful, fire drill is on October 13th;

Constitution & By-laws Steven Schinen – met with committee members, corrected punctuation and grammar, housekeeping so no need to vote on. Need to follow the rules to submit an amendment to be voted on in June.

EMS Committee Bill Dousa – (see report) will miss Phil Hurlock. Narcan has been approved by the Protocol review committee for implementation in the July 2014 protocols. Review the EMS Plan and make comments. Medications shortage are still a problem. Termination of Resuscitation (TOR) training and will go into effect July 2014 with protocols. Plan to have new EMTs initially tested through National Registry. ALS working on ALS credentialing from each jurisdiction. Question on the medication shortages, difficulty in getting medications in unified dosages- can get them in alternate dosages, now there could be errors in dispensing.

Ricky Udellz hands on CPR program – goal is to train 200,000 citizens 2013-2014. would like each department to reach out to citizens to train them, CPR does save lives.


Action Item: Becoming a member ASTM
Tom O’Tool: ASTM committee annual membership is $75 per year.

Dennis Skinner: Motion to join ASTM motion by Dan Stevens 2nd by Doug Simpkins motion pulled for budget review.


Contract with IWIF has been signed, working with the attorney.

Wills for Heroes Roger Powell – (see report) would like to set up with County Associations to meet with member departments to have wills written. Getting computers/printers to accomplish this project. Expand to Durable Power of Attorney for members. Form created, on line, can be downloaded. Need Executive Committee to approve new form: motion by C. Abrecht, 2nd by ----- ------- to accept the form....motion passed.
Safety Committee not present – J. Olson new chair Jeff Dickie.

Fire Prevention & Life Safety committee Teresa Crisman – see report
1. National Fire Prevention week October 6 – 12
2. 2013 Street Smart Campaign – April & May
3. Sparky's Wish List – only 21 departments have taken advantage of this program. On line registry
4. FABSCOM
5. DHMH smoke alarm grant
6. MSFA Bill Board Campaign – bus program – there are several sites around the state,

Risk Watch – Cyndy Wright-Johnson – report submitted electronically. Thank you to Ex Comm for support. The location of the display was wonderful, had a lot of families come in. Children left in vehicles is a great problem, added to the display to help parents guardians remember. Mid-Atlantic Life Safety Conference to be held on September 24 at Kossiakoff Conf. Center, Laurel, Maryland fire & Life Safety will be on Saturday March 22, 2014 at MFRI Head Quarters.

Lost audio...15 minutes

Legislative Danny Davis (from report) – a work group was established as a result of the passage of HB778-Local Government-fire, rescue, and ambulance funds distribution. The task is to study the laws/policies pertaining to the distribution of the funds to volunteer and career companies. The first meeting was held on 8/22/13 in the Senate Finance Committee Hearing room. Items from the audit of the Amoss fund to be addressed and recommendations to be made to correct any/all problems. One issue stated by Catherine Kelly is that 11 counties failed to meet the Maintenance of Effort provision. Next meeting is September 19, in the Senate Finance Committee Hearing room.

Recruitment & Retention Joseph Chornock – have a meeting scheduled for August 21 in Eldridge to work on getting the Toolbox on line. Will be attending the IAFC-VCOS symposium. Working on another seminar of “Beyond Hoses and Helmets” in the spring of 2014. John Denver PP pointed out the banner in the back.

Incentive Programs Stu Carter – see report – received one update and it has been posted. MITIP report has been turned in to the MD Comptrollers Officer 13,334 names submitted. Thank you to Joanne Robinson for her many years of service.

Scholarship Doug Simpkins – Cristine Galley, who MSFA supported sent a thank you letter.

Cancer Support Network Jackie Olson - “Pink Heals” travel around the country with pink fire trucks to raise awareness of breast cancer and all cancers. Will be at the 45th Street Tap House, 11-4 then to the boardwalk, September 5th.

Planning Committee Tom Dean – no report, no meeting yet. Will be overseeing other committees to make sure they adhere to what came out of the retreat.

Out of State Coordinator Dave Lewis reporting – see report – officers traveled to out of state events. Cumberland Valley Association – explained the CVVFA and what they do. Three point:
1. Responder Safety, Free on-line training program
2. Reputation Management
3. Fire Prevention efforts

Next meeting is October 20 starting at 12pm in Chambersburg, PA.
I want to encourage membership in CVVFA.

**Awards**
Dan Carpenter Chair Hall of Fame – accepting nomination for 2014 convention, April 15, 2014 is deadline. Marbery Gates Award: would like to remove the Governors citation and plaque from 2nd nomination and each year after. Only give the Governor's citation and plaque the first year of nomination. Ben Kurtz – motion to accept the recommendations presented by the committee, 2nd——, motion passed.
Roger Powell – talk about the need for more nominations, it is sad of the participation from each department in honoring their members. D. Skinner said point taken and it should be taken back to our departments. Dan Stevens – Bill Olsen got the Marbery Gates Award this year, he said it was the best.

**Ways & Means Mitch Vocke** – about $1000 less so far this year. Will be going to the LA fall conference. Sunfest is next event to sell tickets, need help – come on down September 19-22.

**Data Systems** – no report
**Public Address System** – Mike Davis working on the trailer.
**Sergeant at Arms** – no report
**Public Safety Network**

**Statistical Barry Johnson** – see report – about 1/3 companies submitted reports. Please get the reports in or your 508 monies may be withheld. R. Smith – each month the report is uploaded. If there is a question contact Barry. Web page, updates from Firehouse Solutions has caused some problems, if you have any problems send an email to the webmaster.

**President Vehicle Steve Cox PP** – at the end of the parade, the 1st VP vehicle was damaged, has been repaired and payment from insurance company received. Discussion on the remote starts on the vehicles, all within the budget. Monitoring the state bid process, will report next meeting. President Olson would like to have AAA, also the battery pack in each vehicle. Mitch Vocke working with Motorola to get new radios.

**Budget Steve Cox** – met at lunch today – request from Search & Rescue for membership in ASTM for $75...Motion by Dan Stevens 2nd by Doug Simpkins to move money for membership....passed. #2 Grants committee asked for $2000 – approve to move $500 for office supplies/printing....motion to move money $500 by -------2nd Richard Smith....passed. Reimbursement needs to be looked at. Bill Wagner – does that require a change in SOP #3 – yes. Trumpet – 3 bids received, did not act on the information because bids not present, chair will get back to committee.

**Transportation Tom Flint** – see report – have received reports back with a lot of errors, which causes phone calls and checking. Coordinator for Wicomico has been replaced. $7865 in recertification fees has been deposited.

Respectively Submitted,
Shirley L. Copado
Assistant Secretary