

MARYLAND STATE FIREMEN'S ASSOCIATION

Representing the Volunteer Fire, Rescue and Emergency Medical Services Personnel

DIRECTIONS FOR REVISED MVA FORM VR-124A

Please print this form and follow the directions below. Please note that all required signatures must be on the form in order for it to be processed.

THIS ONE FORM WILL BE USED FOR NEW AND REPLACEMENT TAG REQUESTS

Coordinator section:

- Name of Applicant as appears on their vehicle registration
- Company name and NFIRS number
- Company Tag Coordinator Signature....MUST BE PRESENT
- County Tag Coordinator Signature....MUST BE PRESENT
- Transportation Committee Chairperson Signature....PLEASE LEAVE BLANK

Applicant section:

- *The APPLICANT FILLS OUT THIS SECTION. Please verify that all vehicle and insurance information is accurate and legible. We do NOT need a copy of the registration or the insurance card.
- **The current tag number must be written clearly.** The MVA will be able to tell if it is a new tag request or a replacement tag request by the current tag number on the vehicle (i.e., 3BZ1234 vs. FD12345).
- The Applicant signs to authorize the release of personal information AND then signs again certifying that the information they are providing is correct.

***Do not write in the "MVA Use Only" section**

In order for the application to be processed:

- Both the Company and County Coordinator signatures must be present. If your Company does not have tag coordinator, the County Coordinator's signature will suffice.
- Company name and NFIRS number must be present.
- The vehicle's current tag number must be present.
- The \$5.00 MSFA processing fee must be included with the application. The MSFA accepts cash, check or money order (please make payable to Maryland State Firemen's Association).

****If you have/are an MSFA Past President requesting a new or replacement tag, there is a \$20.00 fee (made payable to the Maryland Vehicle Administration). The MVA no longer issues custom tags except for the Past Presidents.**

****Please be aware that FD members can NO LONGER go to the MVA and get their own tags. We need to be able to track the transactions and the only way we can do so is by having the paperwork come through the MSFA office.**

**All forms are to be mailed to:
MSFA Tag Committee
2130 Priest Bridge Drive
Suite 4
Crofton, MD 21114**

Please know that we continue to work with the MVA to process the paperwork that had not submitted prior to October 2019. The MVA is working diligently to catch up on those requests as well as the requests recently submitted to the office. Please expect longer than normal turnaround times as we continue to work through this process.

We appreciate your patience.

Please contact Chairman Wayne Tome or Vice Chairman Frank Underwood if you have any further questions.

**Thank you,
Kate Tomanelli
Executive Director, MSFA**

**Lynn Hawkins
Executive Assistant, MSFA**