February 1, 2021

Enclosed you should find the following letters and information:

1. President Donna Struntz – President’s Letter - 4 pages
2. Senior Vice President Becky Wathen – Committee Sign Up Form 2 pages
3. Secretary Jean Main - Credentials Form 1 page
4. Fire Prevention Committee – Michelle Williamson & Rose Pandolfini – 5 pages
5. Nomination Form – 1 page

Hall of Fame - Ginny Wilhite: The nomination rules are in the 2020 LAMSFA Proceeding Book on page 55 and the committee will have a copy of the rules posted on the website. You do not submit a form. All nominations must be in letter form from your Ladies Auxiliary or any individual in good standing in any ladies Auxiliary. The letter should have the nominee’s Name, Home Ladies Auxiliary Name and a Picture of the nominee. The nominee must have a minimum of (10) ten years of service with the LAMSFA as a member of a committee or committee chairman. Please state the amount of years and what committees the nominee has served on for the LAMSFA. You may also include the nominee’s Local and/or County Ladies Auxiliary years of service. If you have questions, please feel free to call Ginny Wilhite at 301-219-8752. The deadline for Hall of Fame nominations letter is May 1, 2021. Please mail your nomination letter and picture to Ginny Wilhite, 4802 Melwood Road, Upper Marlboro, MD 20772 or email to gwilhite231@aol.com

Membership - Malea Daughton: I am currently working on building our membership, and during these times, it is hard to get out and contact auxiliaries. I am asking that everyone please reach out in your area and see if you can recruit new members. If you know of an Auxiliary that has disbanded or if they would like to join the LAMSFA please contact me directly. Malea Daughton angeloflight7272@aol.com or call 410-459-1805. Please be safe and stay healthy. See you soon.

History Books – Kay Trego: If your auxiliary completed a history book for 2020 and wish to submit it for a possible award, please mail the book to President Struntz at P.O. Box 1234, Cumberland, MD 21502 by May 1st.

Safety - Ann Price-Davis: Happy New Year from the Safety Committee!!! Remember the Safety Committee contest is a mask with a safety message on it. It is meant to be done on paper. Thank you to all who supported our committee and purchased sled raffle tickets. Our winner was from Leonardtown. Our next raffle will be for a crab mallet decorative piece. Any questions about the contest can be directed to Ann Price-Davis email – annfp@hotmail.com or phone home 410-785-5729 or cell 410-371-7906. Wash hands, wear masks, and social distance.

Joint Memorial Service Forms - Holly Trego: Just a reminder that submissions need to be made online at the following link https://convention.msfao.org/registration/department-credentials/joint-memorial-service/ provided in this last September’s mailing. There are no more “forms” to submit.

Cancer Support Committee - Rosa Maher & Sharon Walker: The MSFA Cancer Support Committee met on Sunday, July 16, 2020 via Zoon to discuss the scheduled 5th Annual Cancer Walk scheduled for Sunday,
September 20, 2020 in Annapolis. In the interest of our sponsors, walkers and public safety we decided to cancel the walk. We would like to thank everyone for their continued support of this great cause.

**LAMSFA REMINDERS and DUE DATES** for Awards, Projects and Recognitions

- **March 1, 2021**  
  Memorial Service Forms are due – Submit electronically via the MSFA website.

- **April 17, 2021**  
  Fire prevention contest submissions due

- **April 17, 2021**  
  Silver Spring Award Nominations are due

- **April 17, 2021**  
  Safety Committee contest submissions due

- **April 17, 2021**  
  Honey Award nominations due  
  Send to President Struntz 11610 Poplar Ave., Cumberland, MD 21502.

- **April 17, 2021**  
  Jane Todd Award nominations are due

- **May 1, 2021**  
  Hall of Fame Nominations due.

- **June 1, 2021**  
  Multigenerational, 50 Year Member & 50 Year Auxiliary are due  
  Forms are available on the website  
  Send to President Struntz 11610 Poplar Ave., Cumberland, MD 21502

Sincerely,

Joan Kramer  
LAMSFA Corresponding Secretary
February 1, 2021

Greetings Officers, Past Presidents, and Members,

We continue to be faced with the outcomes of the COVID Pandemic, but I hope that the potential for a return to some level of normalcy is on the horizon as our country has begun to receive the vaccinations to address this nasty virus. For so many of our auxiliary members as well as the MSFA the impact of the COVID – 19 has affected our organizations as well as our ability to gather as we are used to doing.

CONVENTION AND CONFERENCE

First and foremost the 129th Convention and Conference is NOT being cancelled. We will be keeping everyone up to date as we know the details in the planning process.

The three scenarios we are planning for are:

1. Ocean City Events as they were in 2019.
2. Ocean City Modified Events due to limited restrictions – A revised plan is being developed.
3. No Ocean City Events due to COVID -19 – Follow last year’s plan as virtual events.

Again LET us stress, at this time NO FINAL decision has been made and all of the membership should continue with making their personal convention plans.

This information is in accordance with the joint letter from MSFA President Walker and I, which was shared to all members of the MSFA and LAMSFA.

I have been working with our LAMSFA Officers, as to how we will proceed with Spring Conference. Please find below ALL of the information that has been decided on behalf of the LAMSFA, and for the safety of ALL of our membership. The COVID -19 Pandemic has touched the lives of every member of the LAMSFA and MSFA in one way or another. On behalf of SR Vice President Wathen, JR Vice President Daughton, and myself we feel it is not in the best interest of the LAMSFA to host an in person SPRING conference this year. This decision was not made lightly by any means but we wanted to ensure the safety of our membership, as each of our members is our top priority. I understand that the vaccine is being pushed out, and at this time we are in stage 1C of the distribution plan as well as waiting for the Governor to begin lifting some of the restrictions. This by far was not the year any of us could have seen coming, but as your elected officers we continue to work for the organization in our elected positions. I am very proud of each one of them, and the way they have pulled together as a team to assist
in any way shows they are a true asset to this organization. We are all grateful for the Past Presidents who have also made recommendations as to moving us forward in the safest possible manor.

**The key items that we must address moving forward are as follow:**

**CONFERENCE MINUTES**

Recording Secretary Jean Main will be publishing minutes for the Spring Conference. Those minutes will consist of the Officers and Committee reports that will address their activities. These reports will need to be submitted Recording Secretary Jean Main via email on or before April 15, 2021. This shall include Audit, the Bessie Marshall Committee, and all financial record reports including those committees that have held raffles or fundraising events.

**NOMINATION OF OFFICERS**

Nominations of officers will be posted to the LAMSFA Web Page, as well as included in the Spring Conference minutes from Recording Secretary Jean Main, SR Vice President Wathen will assist Corresponding Secretary Joan Kramer in getting all nominations & letters of support from auxiliaries posted to the website when they are received.

**BY-LAWS**

By-Laws will be sent electronically to all Chairmen of Delegates, through the email chain, and will be posted to the LAMSFA Site by SR Vice President Wathen.

**WEBSITE UPDATES**

The Website and Email team with the assistance of MSFA Richard Snader to begin updating our website. SR Vice President Wathen will continue working with the team in training and updating the website to ensure current information is posted and readily available to the membership.

**2021 – 2022 COMMITTEES**

On Behalf of SR Vice President Becky Wathen, if anyone is interested in serving on her committees please complete the form in the February 1st mailing or you can find the form on the LAMSFA web page and mail to her directly.

**CREDENTIALS**

Credentials should be mailed to Recording Secretary Jean Main at 10620 Powell Road, Thurmont MD 21788
DUES

Dues for 2021 should be mailed to Financial Secretary Shari Steffen at 311 Brick Church Road, Davidsonville MD 21035.

VOTING

Voting for the 2021 Officers and proposed By-Law changes will be conducted electronically as they were last year. This allowed the LAMSFA to reach Auxiliaries who would normally be unable to attend the Convention regardless of the impact the COVID virus had on the decision made by the Convention Committee.

FURTHER UPDATES

We will continue to send emails as we learn more details about Convention and other information that needs to be shared with our member

Respectfully Submitted

LAMSFA President Donna Struntz
LAMSFA SR Vice President Becky Wathen
LAMSFA Malea Daughton
Date: February 1, 2021

To: LAMSFA Membership

From: Senior Vice President Becky Wathen

Subject: Committee Membership

I am in the process of establishing the membership of my committees for 2021 – 2022. If you would like to serve on any of the following committees, please complete the Committee Member Information and check the committee’s that you would like to serve. Please return your request to me no later than May 1, 2021. Please share and make copies for your auxiliary members. I look forward to working with you in 2021 - 2022. Please return all completed forms to BWathen@starpower.net or mail to:

Becky Wathen
Senior Vice President LA-MSFA
P O Box 67
St Inigoes MD 20684

Contact Information:
Name: _________________________________________________________
Address: __________________________________________________________________________
City: _________________________________ State: _____________ Zip Code: __________

Contact Phone:
Home: _________________________________ Cell: _________________________________
Work: _________________________________ Email: _________________________________

___ Ads and Patrons
___ Auditing
___ Bessie Marshall Benefit
___ Cancer Support
___ Constitution and By-Laws
___ Convention
___ Credentials
___ Exhibits
___ Fire Prevention
___ Hall of Fame
___ Judges and Tellers
___ Legislative/Seventeen State Circle
___ Music
___ Pages
___ Parliamentarian
___ Pins and Badges
___ President’s Vehicle
___ Recognition
___ Safety
___ Scholarship
___ Standard Procedures
___ Ways and Means
___ Web Page & Email Alerts
___ Liaison MFRS Memorial Foundation
___ Liaison MSFA $10,000 Raffle
___ Liaison MSFA Transportation
County Organizers and Sick Committee / Publicity

----- Allegany     ----- Cecil     ----- Howard     ----- Somerset
----- Anne Arundel ----- Charles     ----- Kent     ----- Talbot
----- Baltimore      ----- Dorchester ----- Montgomery ----- Washington
----- Calvert       ----- Frederick     ----- Prince George’s ----- Wicomico
----- Caroline      ----- Garrett     ----- Queen Anne’s ----- Worchester
----- Carroll       ----- Harford     ----- Saint Mary’s

Income Tax Subtraction

----- Allegany     ----- Cecil     ----- Howard     ----- Somerset
----- Anne Arundel ----- Charles     ----- Kent     ----- Talbot
----- Baltimore      ----- Dorchester ----- Montgomery ----- Washington
----- Calvert       ----- Frederick     ----- Prince George’s ----- Wicomico
----- Caroline      ----- Garrett     ----- Queen Anne’s ----- Worchester
----- Carroll       ----- Harford     ----- Saint Mary’s

THANK YOU in advance for your support of the LA-MSFA!!

Becky Wathen
Becky Wathen
LA-MSFA Senior Vice President
2020 - 2021
BWathen@starpower.net
301-481-1308
CREDENTIALS OF DELEGATES, ALTERNATES, STATE OFFICERS AND PAST PRESIDENTS

At a meeting of the duly organized __________________________________________, of the _____________________________________________, in the County of ______________________________, (Complete and accurate name of your Fire/Rescue Department/Company) who's meeting was held on the _______day of ____________________ the following persons were elected as delegates and alternates to the Annual Convention of the Ladies Auxiliary of the Maryland State Firemen's Association.

**DELEGATES:**

____________________________
(Chairman of Delegates)

____________________________

____________________________

____________________________

____________________________

**ALTERNATES:**

____________________________

____________________________

____________________________

____________________________

____________________________

**AUTHORIZED ADDRESS TO SEND ALL MAIL:**

____________________________
(Name of Addressee, Title - Please Print) (Auxiliary President's name - Please Print)

____________________________
(Street Address) (Phone Number)

____________________________
(City, State and Zip Code) (Auxiliary Secretary's name - Please Print)

____________________________
(Phone Number(s)) (State Officer, if any)

____________________________
(Email address) (State Past President, if any)

In accordance with the Constitution, **Article V. Sec.1a.** Each member auxiliary is entitled to five (5) delegates and five (5) alternates who shall represent their respective auxiliary. **Article V. Sec.2a.** For convention, member auxiliaries will furnish proper credential form naming delegates and alternates to the Recording Secretary of the Auxiliary on or before May 1st. A delegate’s name may not appear on more than one (1) credential sheet. The chairman or designated person shall register for her/his auxiliary with the Credential Committee.

The above form properly filled out with all information requested, must in the hands of the LAMSFA Recording Secretary (Name and address shown below) on or before May 1, 2020 in order for your Auxiliary to vote at Convention.

**To complete and update our records, PLEASE return credentials form even though you may not be able to attend. PLEASE PRINT OR TYPE IN INK.** Thank you. **RETURN TO:** Jean Main

10620 Powell Road, Thurmont, MD 21788

Mainocriv15@aol.com
Greetings from the Fire Prevention Committee!

Our Committee has decided via email upon the following special project and themes for the year 2020-2021:

**CONTESTS:**
- SPECIAL PROJECT - “FIRE PREVENTION SHOPPING BAG”
- SILVER SPRING AWARD
- JANE TODD AWARD
- PAT PARKER AWARD – 100% County Participation

**TABLE THEMES:**
- FALL CONFERENCE 2020 – $25.00 Gift Card
- SPRING CONFERENCE & CONVENTION – See February 1st mailing


**SPECIAL RAFFLE:** Basket of Restaurant Gift Cards. Drawing Convention 2016.

On behalf of the Fire Prevention Committee, we would like to thank everyone who submitted nominees for the Jane Todd and Silver Spring Awards last year. It was wonderful to see the nominations. We know many Auxiliaries across the state have dedicated members promoting fire prevention and fire safety in their communities. All it takes is a bit of documentation; such as photographs or newspaper clippings; to acknowledge their good work! PLEASE start collecting this information so your members, too, may be recognized! PLEASE ASSURE THAT ALL ENTRIES ARE SUBMITTED BY SPRING CONFERENCE – APRIL 17, 2021 AS WE DO NOT WANT TO ELIMINATE ANY ENTRY DUE TO TARDINESS.

All rules for the LAMSFA Fire Prevention Contests, as listed above, are enclosed. Please note there have been some changes to Jane Todd Rules. PLEASE READ ALL RULES CAREFULLY and submit no later than SPRING CONFERENCE – APRIL 17, 2021.

Though Fire Prevention Week was last month we should continue to promote fire prevention and fire safety all yearlong! This year’s theme is “Serve up Fire Safety in the Kitchen”.

THANK YOU for helping save your neighbor’s lives with fire prevention and fire safety messages. Every talk or pamphlet shared helps save that life. Your time and commitment is worth the effort.

THANK YOU for your participation and support of the Committee’s projects! If you have any questions please call any committee member for assistance.

Michelle Williamson and Rose Pandolfini
LAMSFA Fire Prevention Co-chairs
Ladies Auxiliary
Of the
Maryland State Firemen’s Association

PROJECT #1 - FIRE PREVENTION MESSAGE “SHOPPING BAG”

1. Dimension shall be approximately 9 X 12 inches.
2. Can be purchased or made of any material. (Cloth, plastic, canvas, etc.)
3. Each SHOPPING BAG shall contain a fire prevention or fire safety message.
4. No bulky add-ons to the entry. Securely attach all items.
5. Unlit matches or burned items on your entry will disqualify your project.
6. Shopping bag entries can be purchased or constructed of any material. (Cloth, plastic, canvas, etc.)

All entries for this project will be judged on the following categories:
- Fire Prevention Message – 60%
- Originality – 20%
- Overall Workmanship – 20%

This project is open to all members within all Auxiliaries, as well as each Auxiliary. Only one (1) entry per individual name and one (1) entry per Auxiliary will be allowed. Your name, Auxiliary’s name and County’s name must be typed or printed on a card and attached to the inside of your entry. You can only submit your from one Auxiliary.

All entries must be received by Spring Conference April 17, 2021.

ALL ENTRIES WILL BECOME THE PROPERTY OF THE LADIES AUXILIARY OF THE MARYLAND STATE FIREMEN’S ASSOCIATION, WHICH RESERVES THE RIGHT TO REPRODUCE, AND DISTRIBUTE ANY ENTRY RECEIVED BY THIS COMMITTEE.

PROJECT #2 - SILVER SPRING AWARD

The intent of the Silver Spring Award is to recognize Fire Prevention activities which the individual(s) perform(s) within their particular community. All entries must be received by Spring Conference April 17, 2021. Rules are enclosed.

PROJECT #3 – JANE TODD – “FIREWOMAN OF THE YEAR AWARD”

The intent of the Jane Todd Award is to recognize outstanding involvement in fire prevention within one’s Fire Company and community. All entries must be received by Spring Conference April 17, 2021. Rules are enclosed.

PROJECT #4 – PAT PARKER AWARD FOR 100% COUNTY PARTICIPATION

This award will be given to each County that has 100% participation in the SPECIAL PROJECT that the Fire Prevention Committee has set forth. To qualify, an entry must be received from every active LAMSFA auxiliary member within that County. All entries must be received by Spring Conference April 17, 2021.
**SILVER SPRING AWARD**

(Sponsored by Silver Spring Fire Department)

The SILVER SPRING TROPHY is awarded each year at the Annual Convention of the Ladies Auxiliary of the Maryland State Firemen’s Association, to the Auxiliary member(s) who do(es) the most in FIRE PREVENTION for their community. The intent of the award is to recognize Fire Prevention activities which the individual(s) perform(s) within their particular community. The rules are as follows:

1. Recipient must be a member(s) of an Auxiliary, which is a member of the LAMSFA.

2. The Fire Prevention work shall have been accomplished by members(s) serving as volunteer(s).

3. An auxiliary in writing (letter) must nominate individuals. Letters must be submitted to the Chairperson of the LAMSFA Fire Prevention Committee no later than **Spring Conference**.

4. The Auxiliary shall forward complete detailed information on the work accomplished by individual(s). Photographs and newspaper clippings must be dated and the sources indicated. The entry should cover a one-time project at any time during the period of January to December. Only one entry per auxiliary will be allowed.

5. Nominees are subject to investigation by this committee.

6. The LAMSFA Fire Prevention Committee shall appoint Judges. The judges’ decision will be final.

7. Please have your Auxiliary President certify that the material reflected in your entry is for the period designated in item 4.

**Please forward your Silver Spring nominee(s)**

**FULL NAME, TITLE, AND AUXILIARY NAME TO:**

MICHELLE WILLIAMSON, CO-CHAIRPERSON
LAMSFA FIRE PREVENTION COMMITTEE
3655 Old Level Road
Havre de Grace, MD 21078
Mgallion05@hotmail.com
Cell 410-459-6727
JANE TODD AWARD
FOR
FIREWOMAN OF THE YEAR
(Sponsored by Perryville Auxiliary)

The Jane Todd Award will be awarded to the “Firewoman of the Year” each year at the Annual Convention of the Ladies Auxiliary of the Maryland State Firemen’s Association. This award recognizes outstanding involvement in fire prevention within the awardees community and company.

The guidelines for selection are as follows:

- The nominee must be a member of an auxiliary in the LAMSFA.

- Any auxiliary in the LAMSFA may submit the name of a nominee for this award.

- The nomination must be submitted on an individual basis only, and on official auxiliary/company letterhead stationery.

- The entry must cover activities performed by the nominee from January to December. The nominee must have participated in fire prevention activities year round. A letter of nomination and detailed information of activities performed by the individual must be dated and sources indicated. Photos and newspaper clippings, etc; are welcomed.

- The nomination letter and activities should be submitted to the Chairperson of the LAMSFA Fire Prevention Committee no later than Spring Conference.

- Outstanding citizenship: i.e. activities by a member to better her company and community at large.

- Exemplary achievements: i.e. lecturing at schools, clubs, etc; setting up fire prevention programs for other community organizations to use.

The Fire Prevention Committee shall select three (3) judges who are not involved in LAMSFA or MSFA activities. They shall be persons who do not know the nominees.

- Nominees are subject to investigation by this committee

- The winner of the Silver Spring Award cannot win the Jane Todd Award in the same calendar year.

In keeping with Jane Todd’s wishes, the Todd Family has requested (Year 2004) that in addition to a Silver Spring winner, there shall be an additional person recognized for their fire prevention efforts.

Please forward Jane Todd nominee(s)

FULL NAME AND AUXILIARY NAME TO:

MICHELLE WILLIAMSON, CO-CHAIRPERSON
LAMSFA FIRE PREVENTION COMMITTEE
3655 Old Level Road
Havre de Grace, MD 21078
Mgallion05@hotmail.com
Cell 410-459-6727
Nomination Form

NAME OF AUXILIARY: ___________________________ DATE: ____________ 2021

Please fill in and return to: Joan Kramer – Corresponding Secretary
4219 Flower Valley Drive
Rockville, MD 20853 joan_kramer@yahoo.
DUE APRIL 1, 2021

NOMINATE one (1) person for only one (1) office:

PRESIDENT ____________________________________________

SENIOR VICE PRESIDENT __________________________________

JUNIOR VICE PRESIDENT __________________________________

RECORDING SECRETARY ___________________________________

TREASURER _____________________________________________

FINANCIAL SECRETARY ___________________________________

CORRESPONDING SECRETARY _______________________________

CHAPLAIN _____________________________________________

VICE CHAPLAIN _________________________________________

HISTORIAN _____________________________________________

GUARD _________________________________________________

_____________________________ ___________________________
PRESIDENT: SecRETARY ________________________________
(Signed) (Signed)

Mailing Address

Constitution Article VI, Section 5, so states: Any member of an auxiliary which maintains active membership in the ladies auxiliary of the Maryland State Firemen’s Association, shall be entitled to candidacy for office provided a nomination form, signed by the secretary and president of her/his auxiliary for said office is submitted. A person may be nominated for one office. Candidate must be present, or submit a logical reason for absence in writing, at the first session of convention or her/his name will be crossed from the ballot. A letter of endorsement shall accompany the nomination form for a first-time candidate. Any auxiliary is entitled to have two members holding office at one time. All officers shall be elected to serve a term of one (1) year except for Treasurer who shall be elected to a three (3) year term. The President cannot succeed herself/himself. A candidate for the presidency must have served as Junior or Senior Vice President in the Auxiliary. All officers shall take the oath of office. An officer who is deemed derelict in the performance of her/his duties by the Executive Committee, shall appear before said committee to answer the charges of her/his dereliction. If the committee, by a majority vote of those present and voting, find the charges valid after the hearing, she/he shall be removed from office.